



**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting  
MINUTES**

**715 Pyle Drive, Kingsford, MI 49802  
December 19, 2019 – 4:30 p.m.**

**CALL TO ORDER/ROLL CALL**

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*		X		Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

\* Video conference from alternate site

\*\* Telephone attendance

**REPRESENTING ADMINISTRATION:** J. Cescolini, J. Lindow, K. Stankevich

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** – None.

**APPROVAL OR AMEND AGENDA**

Chairperson Luhtanen requested approval or amendment of agenda.

**ACTION:** Moved to approve agenda as presented.

**Motion by:** A. Martin supported by J. Hafeman to approve agenda as presented.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chairperson Luhtanen requested approval or amendment of 12-5-19 Regular Board meeting minutes.

**ACTION:** Moved to approve 12-5-19 Regular Board meeting minutes as presented.

**Motion by:** J. Hafeman supported by K. Pirlot to approve 12-5-19 Regular Board meeting minutes as presented.

**Motion carried unanimously.**

**PRESENTATION** – None.

**ACTION ITEMS**

- **CEO Evaluation**

Scored 5.21 out of 6 during evaluation period. Discussed future evaluation timetables. Overall did very well. Need for more statistical data regarding Strategic Plan. Raise per contract to be paid retroactive to 1-year date of employment.

**Outcome:** Next evaluation will be in 1-year. Stoplight report to be updated with percentage of completion column and provided to Board quarterly.

- **2020 Proposed Board Schedule**  
**ACTION:** Moved to approve 2020 proposed Board schedule as presented.  
**Motion by:** J. Hafeman supported by M. Negro to approve 2020 proposed Board schedule as presented  
**Motion carried unanimously.**
- **Ad Hoc Policy Revisions - None.** Standing item.

**NEW BUSINESS (Discussion only)**

- **Finance**
  - a) **12-19-19 Contract Grid (TRICO)**  
**ACTION:** Move 12-19-19 Contract Grid to ACTION item at present meeting.  
**Motion by:** J. Hafeman supported by T. Korpi to move the 12-19-19 Contract Grid to an ACTION item at the present meeting.  
K. Stankevich, Administrative Assistant, conducted the roll call.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>
Hofer	X		Pasternak	X
Hafeman	X		Phillips	X
Pirlot	X		Roberge	X
Martin	X		Zevitz	X
Negro	X		Luhtanen	X
Korpi	X			

**Motion carries unanimously.**

<u>Name of Contract</u>	<u>Contract Type</u>	<u>Date of Contract</u>	<u>Old Rate</u>	<u>New Rate</u>	<u>Change</u>
TRICO Opportunities	Skill Building/ Supported Employment /CLS	10/1/19-9/30/20	Monitor at distance - \$13.35/hr. Skill Building Asst. - \$12.89/hr. Supported/Integrated Group - \$38.81/hr. Supported/Integrated 1-1 - \$39.90/hr.	Monitor at distance - \$13.55/hr. Skill Building Asst. - \$13.55/hr. Supported/Integrated - \$41.32/hr. per coach  Prevoc Hab Waiver - \$13.53/hr. Out of home Hab Waiver - \$13.53/hr. CLS - \$41.89/hr. per coach	\$ .20/hr. \$ .66/hr. \$1.97/hr. taking average Combined  New New New

**ACTION:** Moved to approve 12-19-19 Contract Grid as presented.  
**Motion by:** M. Negro supported by J. Hafeman moved to approve the 12-19-19 Contract Grid as presented.  
**Motion carried unanimously.**

- b) **Check Disbursement – November 2019**  
Miscellaneous questions addressed.  
**Outcome:** Action item for next meeting.

- **Stakeholder Applications** (*Hehn, Morin, Cerney, Grouix, McClain*)

**ACTION:** Move Stakeholder Applications to ACTION item at present meeting.

**Motion by:** M. Negro supported by K. Pirlot to move Stakeholders Applications to an ACTION item at the present meeting.

K. Stankevich, Administrative Assistant, conducted the roll call.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Hofer	X		Pasternak	X	
Hafeman	X		Phillips	X	
Pirlot	X		Roberge	X	
Martin	X		Zevitz	X	
Negro	X		Luhtanen	X	
Korpi	X				

**Motion carries unanimously.**

**ACTION:** Moved to appoint Hehn, Morin, Cerney, Grouix, and McClain to Stakeholders Committee for a 2-year term.

**Motion by:** M. Negro supported by N. Pasternak moved to appoint Hehn, Morin, Cerney, Grouix, and McClain to Stakeholders Committee for a 2-year term.

**Motion carried unanimously.**

- **CEO Report**

J. Cescolini reviewed highlights from the CEO Report including upcoming staffing and program changes.

Reviewed priority list communications with various community partners. Miscellaneous questions addressed.

**Outcome:** Informational.

M. Hofer left meeting at 5:30 p.m.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- Recipient Rights 4<sup>th</sup> Qtr. Report  
Reviewed report. Miscellaneous questions addressed.  
**Outcome:** Informational.
- CMHAM Weekly Update – December 6, 2019  
**Outcome:** Informational.

**PUBLIC COMMENTS**

B. Renn, CM from Iron County, gave update on individual who was placed downstate. Individual is doing very well and facility has been wonderful to work with. Working on coordination to have individual come home.

**BOARD COMMENTS**

M. Negro expressed thanks for the coffee mug gifts purchased with credit card points.

J. Hafeman wished everyone an enjoyable Christmas.

R. Roberge shared employment success story from a friend who is also a Northpointe individual.

J. Luhtanen shared card received from Homebased team giving thanks to the Board for the new van they received.

J. Luhtanen stated date for the NAMI Christmas party was changed to December 30, 2019 at the Maranatha Church.

**ADJOURN**

**ACTION: Moved to adjourn.**

**Motion by:** P. Phillips supported by M. Negro to adjourn.

**Motion carried unanimously.**

Meeting adjourned at 5:35 p.m.

The next Regular Board meeting is scheduled for Thursday, January 9, 2020 in Kingsford, Michigan at 4:30 p.m.

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Joan Luhtanen, Chairperson

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Patricia Phillips, Secretary/Treasurer

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Kelly Stankevich, Administrative Assistant