

**Menominee County Fair Board Meeting  
Meeting Minutes**

The meeting was called to order at 6:35 pm by Larry Roetzer on Wednesday, September 17, 2014 at the Menominee County Stephenson Annex.

**Reporting for Roll Call** was: Larry Roetzer, Bill Hafeman, Carol Quist, Larry Schei, Gerry Piche, Brian Bousley, Andrea Sorenson, Phyllis Kaczmarczyk and Glen Hansen.

**Approval of Agenda** was made by Bill Hafeman and supported by Coral Quist.

**Approval of Previous Minutes August 21, 2014** was made by Bill Hafeman and supported by Coral Quist.

**Business**

1. **2014 Fair Business:** Discussion regarding Fair Manager Position, Larry S. stated the County Boards position on the matter, with the new budget the County Board has appropriated additional money for the Fair Board to hire a Fair Manager. The full time position at the annex has been reduced to part time position and the duties of being Fair Manager have been removed from the job description. Brian stated with the Fair Board hiring the Fair Manager that position is then responsible to the Fair Board and not the county. Carol suggested that the Fair Manager have a laptop and printer, Brian said he would write a 2% grant asking for a printer, laptop and tablet for the Fair Board. Discussion ensued regarding the hiring of a Fair Manager; comments were made regarding the concern of the salary being or proposed to be offered for the position. Other comments were in regards to when the position should be filled. The agreement of the board was to wait until closer to the beginning of the year to fill the Fair Manager position. Larry R. asked if all the payouts for the 2014 fair have been completed. Brian stated everything he received from Hannah states everything has been paid out.
2. **Holiday Festival:** Phyllis has taken control of the Holiday Festival and has booked the room has been sending out flyers and has had positive responses from the community about continuing the event. The event will be placed on the County website to help promote. The Holiday Festival will be held on November 1<sup>st</sup> at the Stephenson High School.
3. **Secretary Report:** Secretary duties had been in the past the responsibility of the Fair Manager. With on Fair Manager on staff as of right now Brian has been preparing minutes and agendas for the meetings. Carol Q. agreed to take over the duties of Secretary until a new Fair Manager is hired.
4. **Treasurer Report:** Brian recapped the final numbers he had received from Hannah. Revenue received: \$11,755.50 not including the Gate Fees which totaled \$7,600 of which the Fair Board and County Parks split 75%/25% so an additional \$5,700 will be added to revenue as well as an addition \$1,000 from 4H to reimburse for premium payouts. The grand total for revenue received is \$18,455.55. The expenses for the paid have been paid out in the amount of \$14,803.76. Brian stated he will have a check cut for the Gate Fees and deposit the two checks (\$5,700 from the Parks and \$1,000 from 4H) in the Fair Board checking account. Carol stated still having a problem receiving bank notices from the Credit Union.

**New Business:**

1. **2015 Fair Discussion:** Phyllis would like to see the date of the Fair moved back a week for next year felt there were too many other events going on during the fair this week around the area. The proposed date would be the 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> of July. Larry R. stated the timing of the fair is also dependent upon when the truck pulls can be scheduled and that he will call to set a date for that event. More discussion was held including having a

theme for the fair, what type of exhibitors and entertainment could be included, possibly having the Antique Tractor Club as a display group. Brian also suggest committees be formed for each area of the fair, such as venders, exhibitors, entertainment, etc. All superintendents should attend meetings if possible and getting 4H involved as well. Andrea said Tractor Supply if asked would be willing to contribute products for the fair. The Church service and the serving of breakfast prior to the service is an event that should remain. Larry R. asked Brian about the "bylaws" and if they could be made available for the board members. Brian stated he does not have a copy but would look for a copy.

**Next Meeting Date: October 15, 2014**

**Public Comment: Gerry Piche- stated the County Board for the most part is in favor of Menominee County Fair.**

**Adjournment: Motion by Carol Quist and seconded by Glen Hansen at 7:56 PM.**