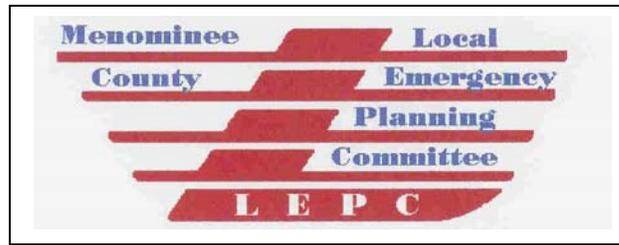


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## Minutes February 12, 2015

The Menominee County Local Emergency Planning Committee (LEPC) meeting was called to order at 1330 hours on February 12, 2015 by Chairperson Mike Shaffer.

**Members Present:** Debra Wormwood, Robert Villas, Brian Bousley, Mark Petersen, Mike Shaffer, Mike Holmes, Richard Sexton, Robert Villas and Dayna Kapp. Others present were Greg Paulson member of Civil Air Patrol.

**Review/Approve Agenda:** Dayna Kapp made the motion to approve the agenda with support from Rob Villas. Motion passed.

**Review/Approve Minutes of last meeting:** Mike Holmes made a motion to approve the minutes from November 6, 2014 with support from Rich Sexton. Motion passed.

**Public Comment:** None

**Presentations:** None

### **Old Business:**

**Update on Ebola Outbreak:** Dayna provided an update stating fifteen cases are being actively monitored within the state and one hundred and twenty-one travelers have been monitored and have been released. The monitoring process encompasses twenty-one days, within the twenty-one day if there is no outbreak of symptoms then the case is closed.

**Update Member List:** Richard is working diligently on updating the members list. If any members present know of personnel changes please contact Richard.

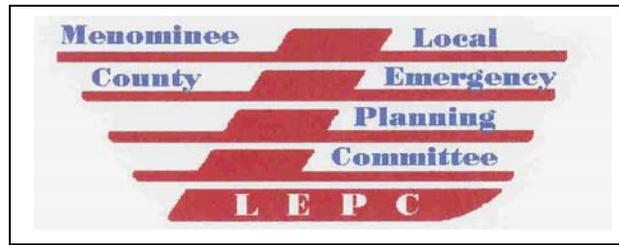
**Update Member Contract Information:** Richard is working diligently on updating the members list. If any members present know of personnel changes please contact Richard.

**Set Meeting Schedule for 2015:** The following dates have been set for the LEPC:

February 12, 2015  
May 7, 2015  
August 13, 2015  
October 8, 2015

### **New Business:**

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**Emergency Management Coordinator Report:** Richard provided an update on the projects he has been working on such as Active Shooter training within the schools, school security program (securing classrooms), outfitting the Response Trailer, updating the EAGs and SARA II and III plans as well as maintaining a presence within the county with law enforcement, 911, first responders and the fire departments.

**Review of LEPC Bylaws:** Consensus of the members present to review the current version of the bylaws and discuss at the next meeting. One issue that was discussed was committee quorum, as attendance has been low. Brian will amend the current bylaws once items have been reviewed and prepare a final copy to be signed the LEPC Chair and the CB Chair.

**Any Other items of Interest:** None

**Adjournment:** Dayna Kapp made a motion to adjourn seconded by Mike Holmes motion passed. Meeting was adjourned at 14:10.