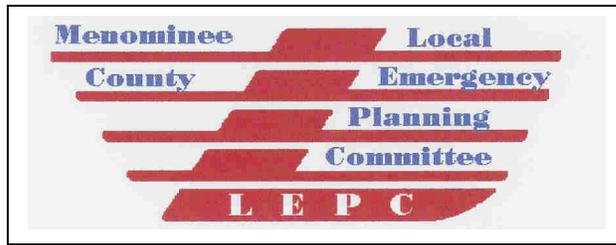


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Minutes

August 9, 2012 – 7:00pm
Menominee County Library, Stephenson

The meeting was called to order at 7:02pm by Chairman Mike Shaffer.

Sign-in sheet was passed around.

Members Present: Trina Rabida, Mark Erickson, Mike Shaffer, Mark Petersen, Dayna Porter, Donal Belanger, Steve Sobay, Dan Hammerberg and David Le Boeuf.

Members Excused: Brian Bousley, Lisa Schram, Ken Marks, Debra Wormwood and Brett Botbyl.

Members Not Present: Darrell Moilanen, Jim Callow, Shar Corrigan, Michael Cramer, Dan Hass, Kim Pepin, Mark Kwarcianny, James Furlong, Don DeTemple, Valerie Hallam and Judy Gregory.

Motion by Trina Rabida, seconded by Mark Erickson to approve the meeting agenda.

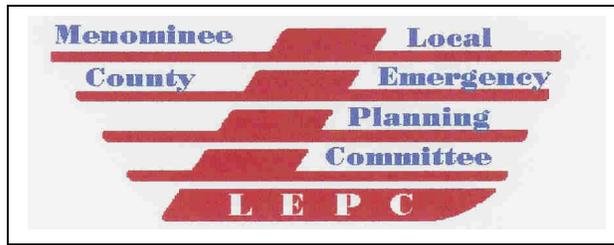
Motion by Dayna Porter, seconded by Mark Petersen to approve the minutes from the May 10, 2012 meeting.

No public comment.

Old Business:

- **Review/Update By-Laws** – Motion by Mark Petersen, seconded by Dayna Porter to approve the By-Laws as amended (sections 4.3, 5.1, 5.2, 5.3, 5.7, 5.8, 6.0). All in favor. Motion carried.
- **HMEP Grant Update** – Flow study still needs to be done; discussed ways to get information, including suggest from Don Belanger to contact Motor Carrier Officer. Dayna Porter offered to do traffic observations. Discussed possible observation points. Will continue working on the study and complete by September 30 deadline.
- **Tier II Compliance / List of Facilities** – Reviewed list that was provided by the state; all Tier Two forms have been submitted with the exception of one facility that is working with the state to get in compliance, as they haven't filed the form for a few years. We had one duplicate facility and that correction has been made in the system. There were a couple facilities where the forms were going to the wrong department; that has since been fixed but it was noticed that there is still one more to take care of.
- **Off-Site Plan Update** – Three plans have been completely reviewed and updated: Ruleau Bros., Menominee Water Treatment Plant and Menominee Wastewater Treatment Plant. The plans were signed by Chairman Mike Shaffer earlier in the day. Have been working to get all plans consistent; might have to update the newly revised plans again, as we are waiting for the state to provide guidance regarding vulnerability zones. LE Jones is no longer a planning facility, as the chemicals they have on-site are below the threshold planning quantity.
- **Pre-Disaster Mitigation Plan** – Discussion regarding the hazard rankings section of the plan; suggestion was made to form a subcommittee to go through it but was ultimately decided that the best way to get a good variety of responses was to provide everyone a copy of the chart and have them give their rankings. Once those are received, they will be compiled, put into a spreadsheet, formula added based on how the rankings were figured last time and that will then be submitted to CUPPAD to include in the plan. It was noted that it has been several years since the rankings were done, so it was important to take our time and do it right. Forms were provided for everyone to fill out to help meet the in-kind match for the grant; unless paid by federal funds. Forms should be returned to CUPPAD.

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New Business:

- (none)

Any other information of interest

Training for WebEOC, the new online content management system, is going to be starting in September. There are three people in the U.P. who will provide the training and they will come to the counties to do so.

There are several people interested in coming to do presentations at upcoming meetings: TransCanada/ANR Pipeline; CUPPAD (PDM update); and WPS (dams). Trina is working with these people to schedule them. Mark Erickson also suggested having someone involved with the Menominee River dredging projects speak at a meeting.

Update on the status of forming a regional response (hazmat) team for the Upper Peninsula. Still not much movement; Menominee Fire Department, Marquette Fire Department and Ironwood Public Safety have all expressed interest. Concerns about the time it will take to manage it, pay for things that wouldn't be reimbursed by the Regional Board, what to do when appropriated funding runs out, etc. A subcommittee from the regional Homeland Security Planning Board continues to work on it and Trina is now on this subcommittee; Mark Petersen has also been involved in the discussions. Dayna advised that New Page up in Escanaba said at a recent Delta County LEPC meeting that they were interested in possibly being a corporate sponsor; seems like they had concerns about this resource not being available.

Discussion regarding current and future dredging projects on the Menominee River and how they could affect Menominee County. Mark Erickson is part of the Menominee River Area of Concern group and will provide some information from that perspective. There will be a meeting at 7:00pm on August 16 at UW-Marquette.

Motion by Trina Rabida, seconded by Dayna Porter to adjourn. Meeting adjourned at 8:35pm.

Respectfully Submitted,
Trina Rabida

Approved: _____
Chairperson Michael Shaffer

Date