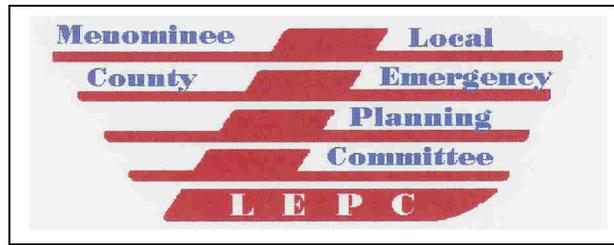


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Minutes

February 9, 2012 - 1:30pm
ISD Building, 1201 41st Avenue, Menominee

The meeting was called to order at 1:31pm by Chairman Mike Shaffer.

Sign-in sheet was passed around.

Members Present: Trina Rabida, Kim Pepin, Mark Erickson, Mark Kwarcianny, Valerie Hallam, Mark Weber, Mike Shaffer, Brian Bousley, James Furlong, Don DeTemple, Michael Cramer, Nicole Swanson, Lisa Schram, Brian Kallestad, Kenny Marks, Mark Petersen and Erik Bergh.

Members Excused: Debra Wormwood, Michigan State Police, Brett Botbyl.

Motion by Mark Erickson, seconded by James Furlong to approve the meeting agenda.

Motion by James Furlong, seconded by Valerie Hallam to approve the minutes from the July 19, 2011 meeting.

No public comment.

Peter Van Steen and Michelle De Witt from CUPPAD discussed the Pre-Disaster Mitigation Plan update they are working on for Menominee County. The county's plan was approved by FEMA on April 25, 2007 and updates are required every five years. The current plan will expire on April 25, 2012. They handed out Chapter 3, which lists the hazards present in the county, for review and feedback. Members should review Chapter 3, noting whether the rankings are still valid or if additional hazards should be listed. Feedback should be provided to Peter by the end of March. He also asked what had been done in terms of updating or reviewing the plan with the past five years. Question was raised as to whether or not the Hannahville Indian Community had previously been involved in the planning – they had not. Peter and Michelle handed out in-kind match sheets; these should be filled out whenever anything is done in the planning process (i.e., meetings/discussions) and returned to Peter. The county has a \$3,350 in-kind match that needs to be met. Anyone paid with federal funding cannot use their time towards the in-kind match.

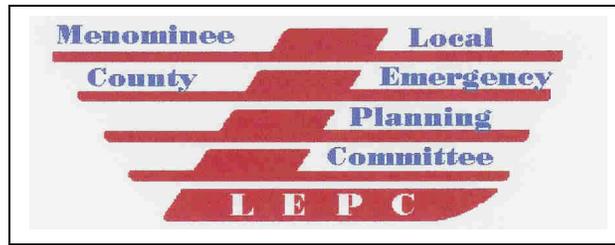
Members present at the meeting indicated that they are interested in staying on the LEPC.

Copies of the by-laws were provided. They have not been updated since 2002; everyone should review and provide any feedback prior to the next meeting as we will be seeking approval on them at that time.

Everyone received a copy of the 2012 meeting schedule and there were no objections to it.

Sheriff Ken Marks is now the LEPC's Public Information Coordinator. Short discussion regarding his duties; these are listed in the by-laws.

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Everyone was reminded to keep their contact information current; and to contact Mike Shaffer or Trina Rabida with any changes.

Old Business:

E-Team: Short discussion regarding E-Team, an online incident management system used throughout the state. Mike Shaffer provided some information about the functions and capabilities of E-Team. Some LEPC members do have access. Trina Rabida does not yet have access, as there is training required. However, the training has all but stopped, as the state is currently looking at getting a new system.

New Business:

None

Emergency Management Coordinator Report:

Trina Rabida is the new EM Coordinator for Menominee County. She stated that she had submitted an HMEP Grant application, which would give the county \$250 for each new plan developed (two) and \$30 for each plan that is updated (six). There is also another \$1,000 available from the grant; she asked if anyone had ideas what to use that for. Suggestions were to have a hazmat drill and/or do a traffic commodity flow study. The grant has not yet been formally approved so further decisions will be made once we know the status. She also asked everyone to review the LEPC page on the county's website and let her know of any updates or changes; she will be changing the membership list once that is final.

302 Site Plan Status Update as of 11/18/2011 – Reviewed the status of the plans. Two facilities do not have plans in place; six facilities have plans that should probably be updated.

Any other information of interest

Mark Petersen asked whether the North LEPC and South LEPC that the county used to have were disbanded. Chairman Mike Shaffer stated that we can only have one LEPC, so there will no longer be separate groups meeting. The question was raised as to whether or not we should have one or two meetings elsewhere in the county; Chairman Mike Shaffer suggested Stephenson. There were no objections to possibly doing so in the future.

Motion by James Furlong, seconded by Mark Erickson to adjourn. Meeting adjourned at 2:26pm.