

COMMITTEE OF THE WHOLE  
Thursday, January 10<sup>th</sup>, 2008  
Menominee County Courthouse - Courtroom B  
Menominee, MI 49858

**MINUTES**

The meeting was called to order at 6:30 p.m. (CST) by Chairman Jim Lynch.

The Pledge of Allegiance was recited.

Roll call was taken with the following in attendance:

Present: Commissioners Lang, Berger, Kakuk, Lynch, Furmanski

Absent: none

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**Public Comment:** Ronald Schmidt, VFW Post 887 – Service Officer no available at all times when Vets are driven to location for visits.

**Department Head Reports/Comments:** None

**Approval of the Agenda:** Moved by Comm. Berger, seconded by Comm. Lang to approve the agenda. Motion carried, 5-0.

**Approval of the Previous Meeting Minutes:** Moved by Comm. Kakuk, seconded by Comm. Furmanski to approve the previous meeting minutes. Motion carried, 5-0

**Presentations:** None

**Agenda Items:**

**Administrative Secretary Position:** Based on discussion, general consensus is to hire at full-time position and to move forward with the hiring process.

Based on discussion, Administration will place a recommendation on the next County Board agenda to approve the hiring of a full-time employee to replace the vacancy of Administrative Secretary.

**Emergency Services Medical leave request:** Administrator Neumeier reported that he is handling Marge's mail and phone calls at this time. E911 Director Debra Wormwood is attending the necessary meetings. Administrator Neumeier reported that Marge is entitled to this leave.

Based on discussion, Administration will place a recommendation on the next County Board agenda to approve the 12-week medical leave requested by Marge Bramschreiber.

**CUPPAD 2008 Membership Dues:** Administrator Neumeier reported the membership was

budgeted for, there is still no increase on the fees from the past years, and Menominee County uses them frequently for grant assistance.

Based on discussion, Administration will place a recommendation on the next County Board agenda to approve payment of FY08 Membership Dues to CUPPAD.

**Central Dispatch Recorder:** Menominee County received two proposals for review. Debra Wormwood is still researching the equipment in the proposals. She has done a site visit with a County that currently has the equipment quoted in one proposal. Ms. Wormwood will have a written statement of recommendation for the board meeting agenda.

Based on discussion, Administration will place a recommendation on the next County Board agenda to approve a proposal as recommended by the E911 Director.

**CherryLAN contract:** Administrator Neumeier reviewed with the committee the changes to the contract fees. The contract has been reviewed by Prosecuting Attorney Dan Hass and approved. Funds for the contract are disbursed from the Automation Fund.

Based on discussion, Administration will place a recommendation on the next County Board agenda to approve the Software License/ Enhancements Agreement between CherryLan and Menominee County Register of Deeds.

**Comm. Per Diems:** Based on discussion, Administration will place a recommendation on the next County Board agenda to approve the per diems as paid.

**Misc. Bills:** Based on discussion, Administration will place a recommendation on the next County Board agenda to approve miscellaneous bills as presented and reviewed.

**Hospital Board Ratification:** Based on discussion, Administration will place a recommendation on the next County Board agenda to ratify Charles Kalhoefer to the Bay Area Medical Center Health Board for another 4-year term.

**Miscellaneous Board Appointments:** Based on discussion, Administration will re-advertise the Park & Recreation and the Building Code Appeals Committee vacancies and place a recommendation on the next County Board agenda to appoint members to the County Fair Committee, Corrections Board, and Planning Commission.

**Employee Assistance Program Contract:** Administrator Neumeier asked the Board if they wish to have Gil Garcia do a presentation at the next meeting. Consensus was to have him present the program.

Based on discussion, Administration will place a recommendation on the next County Board agenda to approve the contract for the Employee Assistance Program with Concerned Associates.

**Resolution recognizing Football Team:** Commissioner Lang made the suggestion for the Board to recognize the Menominee High School Boys Varsity Football Team. Based on discussion, Administration will place a recommendation on the next County Board agenda to approve the resolution drafted to recognize the football team.

**Other Items Members may wish to present:** Administrator Neumeier complimented the County Board on the past year of accomplishments. The accomplishments being: *The County Website*; a great improvement with thoughts for e-commerce in the future. He commended Administrative Assistant Jamie Wenzel for her efforts with the website. *BS&A Conversion*; commended Equalization's Peggy Schroud and Annette Filibeck, and Treasurer Linda Schneider and her staff for their time and effort with the conversion. *Phone System*; was a very necessary need. Again commended Administrative Assistant Jamie Wenzel for her efforts and teaching employees the new system. With the phone system came the IT Project and New Cabling/Re-wiring, commending the local businesses for their time and efforts. *Sale of Former BAMC building*; Administrator Neumeier reported the VA moving in this week and is meeting with Tim Aho of Moyle Development for a tour on Friday; commissioner's invited. *Jail Upgrades/Improvements*; Administrator Neumeier commended B&G Supervisor Steve Wery for his time and the Sheriff for his aggressiveness on doing the projects necessary. Administrator Neumeier commended David Valdes of UES Computers for the IT work and Twin City Electric for the phone and cabling work.

The County Board members then turned to Brian and commended him for his leadership in all the projects.

Committee and Administrator Neumeier discussed some future projects being – computer training, BS&A Training, Economic Development (possible presentation coming soon), E-Commerce of website, and bell tower repair.

**Correspondence:** None

**Public Comment:** None

Moved by Comm. Kakuk, seconded by Comm. Furmanski to adjourn meeting at 7:15pm. Motion carried, 5-0.