

COMMITTEE OF THE WHOLE  
Monday, November 12<sup>th</sup>, 2007  
Menominee County Courthouse - Courtroom B  
Menominee, MI 49858

**MINUTES**

The meeting was called to order at 5:30 p.m. (CST) by Chairman Jim Lynch.

The Pledge of Allegiance was recited.

Roll call was taken with the following in attendance:

Present: Commissioners Lang, Berger, Kakuk, Lynch, Furmanski

Absent: none

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**Public Comment:**                      None

**Department Head Reports/Comments:**

Sheriff Botbyl commented in regards to the computer issues his department is having with the Lein Server. Security is an issue and the users can not log in correctly and the printing is not working 100% of the time. In short – the Lein Server is not dependable at this time. Sheriff Botbyl is recommending purchasing another server for the Sheriff Department to fix current issues.

Administrator Neumeier will speak with Dave from UES and try to receive a written report on the reasons and repairs planned for these issues.

Sheriff Botbyl also commented on the surplus items being discussed later in the meeting. He reported the Sheriff Department receiving a Hannahville Grant for new handguns, therefore the old guns will be put on the list for surplus.

**Approval of the Agenda:**      Moved by Comm. Berger, seconded by Comm. Kakuk to approve the agenda. Motion carried, 5-0.

**Approval of the Previous Meeting Minutes:**      Moved by Comm. Lang, seconded by Comm. Kakuk to approve the previous meeting minutes. Motion carried, 5-0

**Presentations:** The Committee to End Homelessness and the Housing Network Continuum of Care presented the “Menominee County 10-year Plan to End Homelessness”. Rose O’hara started by introducing all those present. (Amy-Director of United Way; Joan Corsten; Carol Berquist-Hannahville; and Karen Owens – Homelessness programs)  
They showed a quick DVD of the 10 year plan and then Carol Berquist presented a powerpoint (see handout) of the program.

**Agenda Items:**

**Secure Storage Area for Sheriff:** During the discussion, Administrator Neumeier reported that the City of Menominee will be writing a statement of an agreeable workable joint facility on their property including a 3 stall garage and large fenced in area.

Sheriff Botbyl made the recommendation for a 30'x45' area for the boats, confiscated cars, and evidence; and that it is secure.

Based on discussion, this subject will be discussed further after more information from the City of Menominee and their offer for a joint facility.

**Extension Secretary Position:** Mike Erdman, MSU Extension Director made a formal request for a full-time replacement due to Karen leaving. Based on discussion, Mr. Erdman is allowed to advertisement for a full-time employment position.

Administration will place a recommendation on the next County Board agenda to approve the hiring of a full-time employee to replace the vacancy of the Extension Secretary due to Karen leaving.

**Sheriff Surplus:** Sheriff Botbyl requested that when the four surplus vehicles are sold, the funds be used to purchase a new vehicle.

The radios on the list can be reprogrammed and will be disbursed to the area schools for emergency communication.

Based on discussion, Administration will place a recommendation on the next County Board agenda to approve declaring the vehicles, radios, and handguns (as listed) as surplus.

**E911 Recorder:** Debra Wormwood requested authorization to advertise for bids for a new 911 recorder. The current recorder is out of date and is unable to be repaired due to model parts unavailable. Funds to purchase a new recorder would come from E911 surplus fund balance.

Board gave a consensus for Debra to go ahead with the advertisement.

**Comm. Per Diems:** Based on discussion, Administration will place a recommendation on the next County Board agenda to approve the per diems as paid.

**Misc. Bills:** Based on discussion, Administration will place a recommendation on the next County Board agenda to approve miscellaneous bills presented. A new report will be given at the County Board meeting.

**IT Systems:** Administrator Neumeier recommended the maintenance contract with UES Computers and recommended revamping the current computer policy. Based on discussion, Board consensus is to allow the Administrator to sign the contract to move forward with any other necessary projects to complete the IT project.

**Landlord consent:** Commissioner Lang had a concern regarding the property that Menominee County owns, is it being used as collateral? Administrator Neumeier will check into the question and report at the County Board meeting.

Based on discussion, Administration will place a recommendation on the next County Board

agenda to approve the Landlord Consent Agreement between Enstrom Helicopter, Nicolet Bank, and Menominee County.

**Hire Vets First Proclamation:** Based on discussion, Administration will place a recommendation on the next County Board agenda to approve the proclamation.

**Resolutions Honoring Years of Service:** during discussion about Bea Fehrenbach and Antionette Leitzke's resolutions, the Board recommended adding a third resolution for Karen Hubbard. Administration will work with Mr. Erdman on a resolution for Karen. Based on discussion, Administration will place a recommendation on the next County Board agenda to approve the resolutions for the three individuals.

**Other Items Members may wish to present:** None

**Correspondence:** None

**Public Comment:** None

Moved by Comm. Berger, seconded by Comm. Lang to adjourn meeting at 7:05pm. Motion carried, 5-0.