

COMMITTEE OF THE WHOLE

Monday, May 14, 2007

Menominee County Courthouse - Courtroom B

Menominee, MI 49858

MINUTES

The meeting was called to order at 5:30 p.m. (CST) by Chairman Jim Lynch.

The Pledge of Allegiance was recited.

Roll call was taken with the following in attendance:

Present: Commissioners Lang, Berger, Kakuk, Lynch, Furmanski

Absent: none

Public Comment: None

Department Head Reports/Comments: Sheriff Botbyl discussed the issue with a few of the jail cell doors in maximum security. The motors are not working on the doors, therefore being without 2 cells. Secondly, Sheriff mentioned the need for a fire emergency exit in the back of the jail in the correctional office.

Sheriff Botbyl also requested setting up a Law Enforcement meeting to discuss the drug problems in Menominee County.

Sheriff Botbyl reported to the Board that on May 4th, Officer DiMaso graduated 1st in the law enforcement class.

Lastly, Sheriff Botbyl reported on the awarded Hannahville Grant for the portion of purchasing two 4WD vehicle. The awarded USDA Grant is the other portion.

Library Director Pat Cheski reported to the Board on the State's cuts to the Library. She reported that this year the Library will not receive the last ½ of state funds, and that next year they will only receive ½ of the funds received this year.

Approval of the Agenda: Moved by Comm. Berger, seconded by Comm. Furmanski to approve the agenda. Motion carried, 5-0.

Approval of the Previous Meeting Minutes: Moved by Comm. Kakuk, seconded by Comm. Lang to approve the previous meeting minutes. Motion carried, 5-0

Presentations: None

Agenda Items:

County Clerk's Requests: Mrs. Morrison reported to the Board that she has attempted to contact schools for summer interns to assist with the extra work with passports (where she mentioned that passports are taking up to 12 weeks to receive), summer marriages, etc. There was no interest at this time from any person.

Administrator Neumeier recommends not hiring any temporary part-time employee in either the Clerk's or Register of Deeds office.

Administrator Neumeier then recommended that due to the current Register of Deeds Deputy (full-time employee) resignation, hiring another full-time employee. Register of Deeds requires at least 2 full-time employees.

Committee discussed the Register of Deeds temporary part-time employee request. Kathy Betters stated the need for the redacting of the social security numbers from the deeds, as state mandated. This has been time consuming and another employee would be of great assistance. The Automation Fund would be able to fund the wages.

Kathy also mentioned that the current scanner is starting to have problems and they may need to purchase another scanner in a short time. There are funds in the Automation Fund.

Based on discussion, the Board recommended hiring a replacement for the current full-time resignation, but there was no consensus to recommend hiring any temporary part-time employees in either the Clerk or Register of Deeds office.

Telephone Service Proposal: Administrator Neumeier reported on a recent proposal from AT&T for phone service. Neumeier reported on the recent billing issues with LDMI and that Menominee County's contract with LDMI is due to expire in July. Menominee County has submitted a letter stating to not continue the contract after to term date.

Administrator Neumeier recommended approving the proposal from AT&T for the phone services. This will be placed on the next Board agenda.

IT/Phone Bids: Administrator Neumeier reported that Menominee County received 4 bids from 14 possible vendors for the IT/Phone project. None of the bids were for the complete project and were extremely priced. Administrator Neumeier would like to meet with each individual vendor and requested from the board the approval of waiving the sealed bid process and to solicit proposals from vendors. This recommendation will be placed on the next Board meeting.

New Jail Flooring: Sheriff Botbyl reported on the condition of the current tile flooring in the Jail. The loose tiles are to the point of hazardous. It was reported that Building and Grounds Superintendent recommends going thru the bid process to replace the current tile flooring, or removal of the tiles and painting the floor.

Committee also discussed that the funding for this project should come from the Designated

Prisoner Board funds.

Register of Deeds service fee: Chief Deputy Register of Deeds Kathy Better reported on the recent amount of documents received by the office that are unrecordable due to errors. These documents are reviewed and noted before returning to the sender. This takes time, postage, etc. Register of Deeds is recommending setting a fee to cover the costs of returning these documents.

Committee recommends Register of Deeds researches with other counties and the Register of Deeds Association on possibilities and legality of charging fees for such a service.

Budget Deficit Amendments: As reported on the 2005/2006 Budget Audit, there are a few accounts that were deficit. Administrator Neumeier recommends repairing these deficits (some from years past) with General Funds.

Based on discussion, a recommendation will be on the next Board agenda for approval.

Comm. Per Diems: There was some discussion on Board members attending conferences and that the Board rules should be enforced. Based on discussion, Administration will place a recommendation on the next County Board agenda to approve the per diems as paid.

Misc. Bills: Based on discussion, Administration will place a recommendation on the next County Board agenda to approve the miscellaneous bills.

Surplus Equipment: Sheriff Botbyl reported that there are agencies that purchase items, such as these listed (light bar/car cages), and use them for other purposes.

Other Items Members may wish to present: Administrator Neumeier reported on Cindy Boyle/Boyle Design approached him regarding advertising in the Regional Guide. He reported at this time passing on advertising and using the website for promotion of the County.

Commissioner Lang and Berger brought forward resolutions from the UPACC Conference. They recommended placing these resolutions on the next Board agenda.

It was requested that Administrator Neumeier draft a resolution for Dave Gillis, whom is retiring from CUPPAD. This resolution will be on the next Board agenda.

Correspondence: None

Public Comment: None

Moved by Comm. Berger, seconded by Comm. Kakuk to adjourn meeting at 7:20pm. Motion carried, 5-0.