

May 28, 2019

APPROVED on 6/11/19

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance and a moment of silence.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, and Larry Schei.

**Absent:** Commissioner David Prestin (excused).

Moved by Com. Hafeman, seconded by Com. Cech to amend the agenda by removing Action Item 5 & 6. #5 was a motion to approve Resolution 2019-12 ~ Land Division & Combination Procedures. #6 was a motion to approve Resolution 2019-13 ~ FOIA Fee Schedule for Public Record Requests. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve the agenda as amended. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve the minutes from the May 14, 2019 Regular County Board Meeting. Motion was approved 8-0.

**Public Comment:** None.

**Presentations:** None.

**Department Head/Elected Officials Reports:**

- Jason Carviou, County Administrator – Gave Administrator’s Report with updates and announcements.

**Action Items:**

Moved by Com. Hafeman, seconded by Com. Gromala to approve the Personnel Manual Amendment, (section 20) - Family and Medical Leave Act. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Schei to approve the Personnel Manual Amendment, (section 23; (R)) - Employee Parking. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Lang to approve hiring one additional employee “seasonal parks worker” for the 2019 parks season. The County Parks budget will be responsible for costs related to this employee. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Phelps to approve the MERS 457 Supplemental Retirement Program to offer to employees at no cost to the County. Motion was approved by roll call vote 8-0. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Schei to approve the 2019 Tax Rate Request - L-4029 as submitted by the Equalization Director. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to appoint three (3) Commissioners to the newly created Economic Development Committee. Those Commissioners are Com. Gromala (Chair) Com. Phelps and Com. Hafeman. Motion was approved 8-0.

Moved by Com. Lang, seconded by Com. Gromala to approve Commissioner per diems and expenses as recently submitted and paid. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous bills paid on April 23, May 2 & 3, 2019 in the combined amount of \$133,564.10. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

#### **New Business (discussion only)**

**Personnel Items:** None.

#### **Building and Grounds/Parks Items:**

- a. Shakey Lakes Electrical Project. – The Parks Committee met on May 6<sup>th</sup> to discuss the bids received for Shakey Lakes Electrical Project. Three bids were received. The Parks Committee viewed and recommended to award Robert Arndt, Master Electric for a total cost of \$29,177. The Parks have \$20,000 budgeted for this project. There will be some additional cost from Alger-Delta Cooperative Electric that are unknown at this time. The Parks Committee does have additional funds in the Parks Fund Balance to pay for the additional cost over the \$20,000 that is budgeted. The consensus of the board is to have Administrator Carviou find out what the additional cost will be and bring this item back to the board.

#### **Miscellaneous Items:**

- a. Hannahville Grants. – The County has received six 2% grants for various departments/agencies in the county; Parks Communication System – Emergency Management grant - \$3,975; Parks Picnic Tables – Admin Grant - \$4,000; County Roundup Rodeo – Roping Chute - \$2,000; Menominee Animal Shelter – Hannahville Community Spay, Neuter/Vaccination Event - \$7,500; Sheriff’s Office Victim Services Unit – VSU Emergency Response fund - \$300; Sheriff’s Office – Narcan Kits - \$2,401. This is an informational item only.
- b. Board Procedures – Move forward discussion items unless objected. – Currently many of the board members don’t vote (via consensus) to move the discussion items forward to the next meeting for approval (or not). Administrator Carviou would like the discussion items to “automatically” be moved forward to the next County Board Meeting for a vote unless objected by the majority of the board. This will help in moving the meeting along a little quicker, without waiting for approval to move

forward. There is no need to vote on this item. This is just a procedural change that Administrator Carviou will implement.

**Finance Items:**

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills paid on May 16, 2019 in the amount of \$112,133.11. The consensus is to move this item forward for approval at the next meeting.

**Misc. Boards/Committees/Commissions Reports:**

- The consensus is to move this item forward for approval at the next meeting.

**Public Comment:**

- Bob Desjarlais - Commented on the Hannahville Grants that were awarded to Shakey Lakes Park. He also commented on the two action items that were removed from the agenda.

**Commissioner Comment:**

- Com. Cech – Commented that he would like to thank the Hannahville Indian Community for the grants.
- Com. Phelps – Commented about having Jason draft a letter of thanks from the board thanking the Hannahville Indian Community for the grants.
- Com. Piche – Commented on Memorial Day. He also commented on how well the board is getting along and how productive the board is.

Moved by Com. Hafeman, seconded by Com. Phelps to adjourn at 7:01 p.m. Motion was approved 8-0.

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Gerald Piche, Chairman

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Marc Kleiman, County Clerk