

April 28, 2020

APPROVED on 5/13/2020

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan. In addition, public participation was allowed through Cisco Webex Meetings.

Chairman Piche called the meeting to order at 5:02 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, David Prestin and Larry Schei.

**Absent:** Commissioners: None.

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda. Motion was approved 9-0.

Moved by Com. Johnson Jr., seconded by Com. Hafeman to approve the minutes from the April 14, 2020 Regular County Board Meeting and Equalization Meeting. Motion was approved 9-0.

**Public Comment:** None.

**Presentations:** None.

**Department Head/Elected Officials Reports:**

- Marc Kleiman, County Clerk/Register of Deeds – Gave an update on the filings for County Commissioners and other County races.
- Andy Primeaux, County 911 Director – Gave an updated from 911.
- Jason Carviou, County Administrator – Gave Administrator’s Report with updates and announcements.

**Action Items:**

Moved by Com. Hafeman, seconded by Com. Cech to appoint Kathleen Branz to the Menominee County Planning Commission for a three-year term (5/1/2020 – 4/30/2023). Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve Commissioner Per Diems and Expenses as paid. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Phelps to approve miscellaneous bills as paid on March 20 & 31, and April 6 & 7, 2020 in the combined amount of \$114,712.48. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

### **New Business (discussion only)**

#### **Personnel Items:**

- a. 911 Organizational Structure. – Administrator Carviou explained that 911 Director, Andrew Primeaux, would like to make the “Deputy Director” position a “Specialist” position. The consensus of the board is to move this item forward to the next meeting for a vote.

#### **Building and Grounds/Parks Items:**

- a. None.

#### **Miscellaneous Items:**

- a. COVID-19
  - i. Menominee County Continuity Plan. – Administrator Carviou updated the Board and discussed multiple options. We did receive Federal Funding in the amount of \$30,000 for the Menominee Regional Airport. Menominee County currently has 5 confirmed COVID-19 cases and zero deaths. The campgrounds can open up as soon as the Stay-At-Home Order is lifted. The consensus of the board is to continue with the current plan with the exceptions that Administrator Carviou has presented in his Briefing Memo dated April 24, 2020.
  - ii. Letter of Agreement – Teamsters Welfare Fund. – Administrator Carviou explained that Teamsters has asked for a letter of agreement to allow Menominee County to continue to make contributions to the employee insurance, even if the employee is on lay off due to COVID-19. The consensus of the board is to have Administrator Carviou sign the Letter of Agreement.
  - iii. Resolution 2020-16 ~ Response to Executive Order 2020-59. – Administrator Carviou explained the proposed resolution. The resolution is calling for the Governor to end her unilateral “one size fits all” approach and to work with County and Local Governments in the fight against COVID-19. The consensus of the board is to move this item forward to the next meeting for a vote.
  - iv. Resolution 2020-17 ~ Extend the Local State of Emergency. – Administrator Carviou explained that due to the Governor extending the

stay at home order through May 15<sup>th</sup>, The County is also extending the Local State of Emergency Declaration until May 31, 2020.

Moved by Com. Prestin, seconded by Com. Johnson Jr. to make Resolution 2020-17 ~ Resolution to Extend the Local State of Emergency Declaration in Response to the COVID-19 Outbreak an Action Item at this meeting. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve Resolution 2020-17 ~ Resolution to Extend the Local State of Emergency Declaration in Response to the COVID-19 Outbreak. Motion was approved by roll call vote 9-0.

- b. Bagley Tower Project – Next step. – Administrator Carviou discussed what the next steps are in the Bagley Tower Project. Jason would like to invite the vendor to join us at the next meeting through the Cisco Webex. Com. Hafeman suggested that we have him come in prior to the next meeting or schedule the next meeting to start earlier. The consensus of the board is to ask the vendor to attend the next meeting through the Cisco Webex and schedule it earlier if need be.
- c. Change the Location of all County Board Meetings to the Menominee County Courthouse. Administrator Carviou explained that due to the COVID-19 pandemic, we are using technology for our meetings. The Annex doesn't have the technology that we have in the courtrooms to allow for public participation. Jason would like to change all future 2020 meetings to be held at the Courthouse in Courtroom B. The consensus of the board is to move this item forward to the next meeting for a vote. Looking to move the June and August meetings for sure.

**Finance Items:**

- a. Miscellaneous bills paid on March 31, April 1, 2, 13, 15 & 21, 2020 in the combined amount of \$146,826.32. The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

- The consensus of the board is to move this item forward to the next meeting for approval.

Chairman Piche called for public comment

**Public Comment:** None.

**Commissioner Comment**

- Com. Piche – Commented that he thanked everyone for working to keep their composure.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to enter into closed session under Section 8(a) of the Open Meetings Act, as requested by County Administrator Jason Carviou to discuss his two-year employee evaluation. Those present will be all nine commissioners, Administrator Carviou, Administrative Assistant DuPont and County Clerk Kleiman. Motion was approved by a roll call vote 9-0 at 7:30 p.m.

Board returned to Open Session at 7:57 p.m.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve a 3% pay increase for County Administrator Jason Carviou effective next pay period. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Prestin to adjourn at 7:58 p.m. Motion was approved 9-0.

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Gerald Piche, Chairman

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Marc Kleiman, County Clerk