

April 25, 2017

APPROVED on 5/9/17

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Lang, Meintz, Phelps, Piche, and Schei.

Absent: Com. Nelson (excused).

Moved by Com. Schei, seconded by Com. Hafeman to approve the agenda. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Schei to approve the minutes from the April 11, 2017 Regular County Board Meeting and Equalization Session. Motion was approved 8-0.

Public Comment: None.

Presentations:

- Kathleen Ciantar, CPA – Anderson, Tackman & Company PLC – 2015/2016 FY Audit.
- Mike Borta – QOE Consulting PLC – Airport Capital Improvement Consulting Agency.

Department Head/Elected Officials Reports: None.

Action Items:

Moved by Com. Piche, seconded by Com. Hafeman to approve payout of un-used vacation leave (48 hrs.) for Sherry DuPont due to not being able to use during the absence of an administrator. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve payout of un-used vacation leave (40 hrs.) for Linda Gullicksen due to not being able to use during the absence of another employee within the office. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Phelps to approve the Menominee County Personnel Manual as changed from 4/2007. Motion was approved 8-0

Moved by Com. Lang, seconded by Com. Gromala to approve Resolution 2017-07 ~ Proclaim Head Start Month, May 2017. Motion was approved by roll call vote 8-0. (Attachment A)

Moved by Com. Cech, seconded by Com. Gromala to approve Resolution 2017-04 ~ Sheriff Emergency Response/24-Hour Road Patrol Services Millage Renewal Proposal. Motion was approved by roll call vote 8-0. (Attachment B)

Moved by Com. Schei, seconded by Com. Hafeman to approve Resolution 2017-05 ~ Deficit Elimination Plan for FY ending September 30, 2016. Motion was approved by roll call vote 8-0. (Attachment C)

Moved by Com. Cech, seconded by Com. Hafeman to approve Resolution 2017-06 ~ Resolution to Adopt Monthly 911 Surcharge within Menominee County. Motion was approved by roll call vote 8-0. (Attachment D)

Moved by Com. Schei, seconded by Com. Cech to approve FY 2016/17 Budget Amendments #6 (25-43) (minus #35 because it was already used) recommended by the Finance Committee. Motion was approved 8-0. (Attachment E)

Moved by Com. Hafeman, seconded by Com. Schei to approve adding a Special Revenue account in the FY 2016/17 budget for MI Medical Marijuana Operation & Oversight Grant. (acct.# 286-000 & 286-301). Motion was approved 8-0

Moved by Com. Hafeman, seconded by Com. Lang to approve the changes to the way the State Child Care Accounts are set up due to revenue we don't receive via the state "pass through" account. This will also affect the Operating Transfer accounts. Per Auditor's recommendation. Motion was approved 8-0.

Moved by Com. Piche, seconded by Com. Hafeman to approve a pay increase for Mary Palmer (Custodial/Grounds Keeper) to \$12.00/hr. plus allow her mileage pay if she uses her personal vehicle for work purposes. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve a bid by Hi-Tec Building Services Inc. in the amount of \$22,560 per year (two year contract) for the cleaning contract at the Courthouse, Health Dept. and the new building on 9th Street. Motion was approved 8-0.

Moved by Com. Schei, seconded by Com. Cech to approve a recommendation from the Buildings & Grounds Committee to make the changes to the Sheriff Department Detectives and the Probation & Parole office areas in the 9th St. Bldg. as requested within. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve the move of the Veteran's Service Officer to the center office area in the 9th St. Bldg. & to utilize the interior handicap accessibility (with noted adjustments). Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Lang to approve to use current Administration office area and current Veterans' office area for Administration and future IT employee. Motion was approved by roll call vote 7-1, Com. Meintz voted nay.

Moved by Com. Hafeman, seconded by Com. Piche to approve commissioner per diems and expenses as recently submitted. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous bills as paid on March 23 & 29, 2017 in the combined amount of \$62,823.17. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Meintz to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

New Business (discussion only)

Personnel Items:

- a. County Administrator position – application deadline was 4.19.17. – Between the applications that were kept from the previous advertisement and the current applications the county has nine applicants to review. The consensus of the board is to have Sherry send all of the applications to every commissioner. It will be placed on the agenda at the next meeting as a discussion item. All commissioners are to have reviewed the applicants and narrow those down to the applicants they would like to interview. At the May 9, 2017 County Board meeting the board will decide how many applicants they would like to interview and when they will conduct the interviews.

Building and Grounds/Parks Items:

- a. West Shore Fishing Museum – New roof needed ASAP. – We received an email from Noreen Johnson at the West Shore Fishing Museum. She said that one of the buildings out there is in need of a new roof. It is very badly damaged and would like the county to purchase a new roof for the building (since the County owns the buildings). Possible internal damage could happen if not taken care of soon. The building in question is the Carriage House exhibit building. The consensus of the board is to have Jim Mekash go out there on May 1, 2017 when the Parks Committee will be meeting and have him and the committee examine the Carriage House and obtain an estimate for the repairs or replacement of the roof.

Miscellaneous Items:

- a. UPACC Spring 2017 Conference – Island Resort & Casino. – Com. Gromala, Lang, Hafeman and Schei plan to attend.
- b. Appointment of Commissioner to CUPPAD Regional Commission. – Com. Meintz appointed Com. Gromala to the CUPPAD Regional Commission.
- c. Appointment of Commissioner to Northpointe Behavior Health Board of Directors. – Com. Meintz appointed Com. Hafeman to the Northpointe Behavior Health Board of Directors.

Finance Items:

- a. Miscellaneous bills as paid on April 6 & 12, 2017 in the combined amount of \$94,020.79. – Com. Hafeman asked about a bill on page 108 for MGT. Sherry explained that was for our cost allocation plan and our DMG studies. Com. Hafeman also made a comment about changing to LED lights in the courthouse to save on electric cost. The consensus of the board is to move this item forward for approval at the next meeting

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

Public Comment:

- Bob Desjarlais – Commented on the Parks Committee and the money they have for projects. Hopefully there will not be more groups coming forward looking for the committee to pay for projects
- Diane Lesperance – Commented that the county still has not been able to settle the taxes with the City of Menominee because of the assessment issue.
- Charlene Peterson – Commented on the electrical upgrades have been completed at Shakey Lakes Park and those campsites were among the first to be leased out for this year.

Commissioner Comment:

- Com. Hafeman – Commented about the 4H achievement day that she and Com. Gromala attended. She also complimented the Carney Nadeau robotics club on their success in advancing to St. Louis.
- Com. Phelps – Commented that Building and Grounds should approach someone about reducing the number of utility meters at the new building on 9th street because the building now can be serviced by one utility meter.
- Com. Piche – Commented on the County FFA chapter and their success in Lansing. They had a 1st place and a 3rd place finish.

Moved by Com. Hafeman, seconded by Com. Meintz to adjourn at 7:49 p.m. Motion was approved 8-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk