

March 24, 2020

APPROVED on 4/14/20

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 5:01 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, David Prestin (phone) and Larry Schei (phone).

Absent: None.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve the agenda. Motion was approved by roll call vote 9-0.

Moved by Com. Cech, seconded by Com. Johnson Jr. to approve the minutes from the March 10, 2020 Regular County Board Meeting and the March 17, 2020 Special County Board Meeting. Motion was approved by roll call vote 9-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- Marc Kleiman, County Clerk/Register of Deeds – Gave an update on the May 5, 2020 Special Election and the filing deadline for County Commissioners.
- Jeffrey Rogg, Prosecuting Attorney – Commended Administrator Carviou for his great work and apologized for his heated discussion with Administrator Carviou at the last meeting.
- Jason Carviou, County Administrator – Gave Administrator’s Report with updates and announcements.

Action Items:

Moved by Com. Cech, seconded by Com. Hafeman to approve the Parks “Early Camper Promotion” for May 1 – May 17, 2020. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Lang to approve Resolution 2020-12 ~ Retirement of Magistrate, Linda Menacher. Motion was approved by roll call vote 9-0. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve Commissioner Per Diems and Expenses as paid. Motion was approved by roll call vote 9-0.

Moved by Com. Johnson Jr., seconded by Com. Cech to approve miscellaneous bills as paid on February 25, March 3 & 4, 2020 in the combined amount of \$220,136.61. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved by roll call vote 9-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. None.

Miscellaneous Items:

- a. COVID-19 Update. – Administrator Carviou updated the board on many aspects of the COVID-19 Pandemic.

- (1) Resolution 2020-13 ~ Resolution to declare a local state of emergency in response to the COVID-19 outbreak. – Administrator Carviou explained the Resolution.

Moved by Com. Gromala, seconded by Com. Hafeman to make the approval of Resolution 2020-13 ~ Resolution to declare a local state of emergency in response to the COVID-19 outbreak an Action Item at this meeting. Motion was approved by roll call vote 9-0.

Moved by Com. Gromala, seconded by Com. Cech to approve Resolution 2020-13 ~ Resolution to declare a local state of emergency in response to the COVID-19 outbreak. Motion was approved by roll call vote 9-0. (Attachment B)

- (2) Menominee County Emergency Operating & Personnel Policy – Administrator Carviou explained the Emergency Policy & Procedures. Some corrections to dates will be made to the first version.

Moved by Com. Hafeman, seconded by Com. Gromala to make the approval of the Menominee County Emergency Operating & Personnel Policy an Action Item at this meeting. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the Menominee County Emergency Operating & Personnel Policy and allow Administrator Carviou to make amendments, adjustments and corrections as needed. Motion was approved by roll call vote 9-0.

- (3) Section 4 (e)(3), Drug Test/Physical of the Menominee County Personnel Manual – Administrator Carviou explained the need to suspend Section 4 (e)(3) of the Menominee County Personnel Manual during this Local State of Emergency.

Moved by Com. Hafeman, seconded by Com. Gromala to make the approval of suspending Section 4 (e)(3), Drug Test/Physical of the Menominee County Personnel Manual during this Local State of Emergency an Action Item at this meeting. Motion was approved by roll call vote 9-0.

Moved by Com. Gromala, seconded by Com. Hafeman to approve suspending Section 4 (e)(3), Drug Test/Physical of the Menominee County Personnel Manual during this Local State of Emergency only until the time that those tests can be administered. Motion was approved by roll call vote 9-0.

- (4) Canceling all nonessential meetings – Administrator Carviou explained the need to cancel all nonessential meetings. The consensus of the board is to allow Administrator Carviou to cancel those meetings.
- (5) April 14, 2020 County Board Meeting – Administrator Carviou explained the need to move the April 14th County Board Meeting from the Annex in Stephenson to the Menominee County Courthouse in case we need to have multiple commissioners appear by phone.

Moved by Com. Cech, seconded by Com. Johnson Jr. to make the approval of moving the April 14, 2020 County Board Meeting from the Annex in Stephenson to the Menominee County Courthouse an Action Item at this meeting. Motion was approved by roll call vote 9-0.

Moved by Com. Cech, seconded by Com. Johnson Jr. to approve moving the April 14, 2020 County Board Meeting from the Annex in Stephenson to the Menominee County Courthouse. Motion was approved by roll call vote 9-0.

Finance Items:

- a. MERS Additional Payments. – Administrator Carviou discussed the \$10,000/month over 50 months that the County approved sending to MERS as additional payments. It was discussed that depending on the market conditions the County may want to put money in faster. He feels the market conditions are at the point where the County should consider putting in some lump sums. He asked to up the payments as follows: One-time lump sum payment of \$50,000 to the road patrol surplus division. Also allocate another

\$120,000 to be made as additional monthly payments of \$20,000/month over the next six months to the road patrol surplus division. One-time lump sum payment of \$25,000 to the general surplus division. Also increase the current additional payments of \$10,000/month to \$30,000/month.

Moved by Com. Phelps, seconded by Com. Hafeman to make the approval of allowing Administrator Carviou to make additional payments to MERS as discussed over the next 6 months. Motion was approved by roll call vote 9-0.

Moved by Com. Johnson Jr., seconded by Com. Hafeman to approve allowing Administrator Carviou to make additional payments to MERS as discussed over the next 6 months. Motion was approved by roll call vote 9-0.

- b. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- c. Miscellaneous bills as paid on March 11, 16, 17, & 18, 2020 in the combined amount of \$133,776.82. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

- The consensus of the board is to move this item forward to the next meeting for approval.

Chairman Piche called for public comment

Public Comment:

- Marc Kleiman – Commented on the work that Administrator Carviou is doing and the fact that previous boards felt we didn't need a full-time Administrator. The County would be lost without Administrator Carviou right now.

Commissioner Comment

- Com. Hafeman – Commented to thank Administrator Carviou for all the work he is doing.
- Com. Gromala – Commented to thank Administrator Carviou for all the work he is doing and commented on the Department Head and Elected Officials meeting yesterday.
- Com. Cech – Commented on the great work that Administrator Carviou is doing.
- Com. Phelps – Commented on the COVID-19 virus and the National Response.
- Com. Lang – Commented on the good and efficient work that Administrator Carviou is doing.
- Com. Piche – Commented on the good work Administrator Carviou and his office are doing.

Moved by Com. Hafeman, seconded by Com. Phelps to adjourn at 6:41 p.m.
Motion was approved by roll call vote 9-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk