

February 14, 2017

APPROVED on 2/28/17

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:02 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Lang, Meintz, Nelson, Phelps, Piche, and Schei.

Absent: None.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the agenda. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the minutes from the January 24, 2017 Regular County Board Meeting. Motion was approved 9-0.

Public Comment:

- Kandace Curran – Commented on moving the Equalization Department to the second floor of the vestibule and if the proposed drawing with conference room is accepted then the Equalization would have fewer square feet than they currently have.
- Bob Desjarlais – Commented that he agrees with Kandace. He also commented on a bill on page 121 for the UPA for \$30 submitted by Diane Lesperance. He does not think the county should pay for this because it is not required for her to be an assessor to complete her duties as County Treasurer.

Presentations: None.

Department Head/Elected Officials Reports:

- County Clerk, Marc Kleiman – Updated the board on the progress of the jury trial being held in the 41st Circuit Court.

Action Items:

Moved by Com. Piche, seconded by Com. Schei to appoint Sherry DuPont as Remonumentation Grant Administrator as of 9.27.2016 (Date when the appointment of Brian Bousley ended). Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Phelps to approve payment to Morning Dove Productions in the amount of \$2,600 for 52 TV spots of County Parks advertising during the Polka, Polka TV show. Motion was approved 9-0.

Moved by Com. Gromala, seconded by Com. Meintz to pay the remainder of the BayCom invoice, in the amount of \$14,082.00 for the marina camera Port Security Grant that was

not completed in a timely manner. Funds to be disbursed from account 101-331-985.00 as approved in budget amendment #3. Motion was approved 9-0.

Moved by Com. Gromala, seconded by Com. Phelps to approve conducting County Administrator interviews on March 1, 2017 to be held at the MSU-E Annex Building Conference room, Stephenson, MI. Discussion ensued regarding the last Personnel Committee meeting and the revised job description. It is the consensus of the Personnel Committee to open up the advertisements for County Administrator again using the newly revised job description. Com. Gromala and Com. Phelps withdrew the previously stated motion.

Moved by Com. Nelson, seconded by Com. Phelps to terminate the existing County Administrator hiring process, review the revised County Administrator's job description, and begin the hiring process over. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to allow the Probation/Parole Officers to move into the new building on 9th St. when "move in ready". Motion was approved 9-0.

Moved by Com. Piche, seconded by Com. Hafeman to allow the Sheriff's Investigators to move into the new building on 9th St. when "move in ready". Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Phelps to allow the Veteran's Service Officer to move into the new building on 9th St. when "move in ready". Discussion ensued. Com. Nelson argued against moving the Veteran's Service Officer to the new building. He also stated that he wants to move the Administration Office to the new building instead. Motion failed 4-5 on a roll call vote. Com. Gromala, Hafeman, Meintz, Nelson and Piche voted no.

Moved by Com. Schei, seconded by Com. Hafeman to approve the move of the County Juvenile Probation Officer (2nd floor) within the courthouse, to the current Equalization Department office (1st floor). Discussion ensued. Com. Schei asked how the board can approve moving the Juvenile Probation Officer to the Equalization Office before they actually approve moving the Equalization Office to the new location. Motion was approved 5-4. Com. Cech, Lang, Phelps and Schei voted no.

Moved by Com. Cech, seconded by Com. Hafeman to approve a move by the Equalization Department to the 2nd floor vestibule – to include a conference room within that space. Motion failed by a roll call vote 3-6. Com. Gromala, Hafeman, Meintz, Nelson, Piche and Schei voted no.

Moved by Com. Nelson, seconded by Com. Hafeman to approve a move by the Equalization Department to the 2nd floor vestibule – NOT to include a conference room. Motion was approved by roll call vote 6-3. Com. Cech, Lang and Phelps voted nay.

Moved by Com. Nelson, seconded by Com. Gromala to approve Budget Amendment #3 as recommended by the Finance Committee in the amount of \$135,000 to account 101-103-998.11 (Building Purchase/project) from the designated building fund. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve commissioner per diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous bills as paid on January 3, 5, 11, 12, 13, 2017 in the combined amount of \$143,408.54. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items: None.

Building and Grounds/Parks Items:

- a. Twin City Electric – POC to provide Tech support for all wiring/equip/fiber/phones for the new building. – Com. Nelson asked if this is something that needs to be bid out. Com. Schei stated that this falls under professional services and they are the only one that can help the county set up a RFP. The consensus of the board is to move this item forward to the next meeting for approval.

Miscellaneous Items:

- a. MAC Legislative Conference March 27-29, 2017 – Com. Hafeman commented that it is being held during one of our March meetings. Com. Schei commented that the county probably shouldn't send anyone since we have spent a lot of money recently on purchasing the new building. Com. Piche commented that the board already receives a lot of literature from MAC. Com. Phelps would like to attend, but does not know if he would be available for this conference. He would prefer to go when they hold one in Marquette. Com. Lang commented that these conferences are very educational and it is money well spent. Com. Meintz is in favor if Com. Phelps would like to go. The consensus of the board is to move this item forward to approve Com. Phelps attending if he is available to go.
- b. Airport Discussion –
 1. Agendas and minutes – Com. Schei brought this information to the board. Sherry has been doing the agendas and minutes and this is not her job. The Secretary of the Committee is supposed to be doing this. Sherry asked who is going to fill that job if she does not do it. It is not in the job description for the Administrator for this job or for buildings and grounds. Com. Schei commented that the meetings are at 4:00 p.m. which is at the end of the day for Sherry so she has to work longer if she does the minutes. He also stated that this does not have to be decided tonight, but he wanted to bring it to the board's attention. Com. Phelps commented that it was discussed at the Personnel Committee meeting to have the Administrator as an advisor to these committees. The consensus of the board is to leave the agendas and minutes to be prepared by the Administrator's Office like it currently is being done.
 2. Meeting invoice – Coggins & Wolfe. – The airport user group requested a meeting with Brian Bousely and Com. Meintz which was held at the Stephenson Library. Com. Schei stated that the group approached Brian about the meeting. He stated that we received a bill from Coggins & Wolfe for the meeting. Since it was not the county requesting the meeting the county has refused to pay the bill. Coggins stated that the bill was inadvertently sent to the county. The Pilots Association said they would pay the bill, but Coggins & Wolfe just dropped the bill. This is just an informational item.

3. Lease Agreement – Wayne Beyer. – Com. Schei discussed the email and lease agreement that he received from Wayne Beyer for the Airport. He is concerned that they have not come to the Airport Committee with this. He stated that they weren't sure if the county would be receptive of their offer. Wayne Beyer stated in the email that if the Pilots Association took over the airport Marinette County would put money into it. Com. Schei thinks the group should be coming directly to the board with this proposal. The county can't do any agreements with any groups until the sponsorship of the airport has been approved. Com. Phelps commented that he has read the agreement and he has reservations on multiple issues. Com. Schei commented that the county should also look into partnering up with Dickinson and Delta Counties for the airport. This is just an informational item at this time.

Finance Items:

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on January 25, 26 & 27, 2017 in the combined amount of \$96,346.61. – Com. Hafeman commented about the bill County Treasurer Diane Lesperance has submitted for the Upper Peninsula Assessors Association meeting. She does not feel the county should be paying for this because it is not necessary for Diane to do her job. Com. Nelson commented that the county should not be paying this or any other cost associated with it. Com. Meintz asked if she put in for mileage also. The consensus of the board is to move this item forward to the next meeting for approval, but remove the bill for UPAA that was submitted by Diane Lesperance.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

Public Comment:

- Bob Desjarlais – Commented on the moving of the offices in the courthouse.

Commissioner Comment:

- Com. Meintz – Wished everyone a Happy Valentine's Day.
- Com. Cech – Commented on the research that was done regarding moving the offices in the courthouse and it is unfortunate on how this all worked out.
- Com. Gromala – Commented that he is slowly meeting with every Department Head in the county and he recommends others do as well. He recommends to Com. Phelps that he attend the MAC conference.

Moved by Com. Nelson, seconded by Com. Hafeman to adjourn at 7:32 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk