

December 27, 2016

APPROVED on 1/3/17

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:02 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Com. Cech (6:34), Hafeman, Lang, Meintz, Nelson, Piche, and Schei.

**Absent:** Com. Furlong, (excused).

Moved by Com. Hafeman, seconded by Com. Nelson to approve the agenda. Discussion ensued. Com. Meintz stated that the Agenda will need to be amended to add two items under New Business Personnel Items. B. Equalization Director, Peggy Schroud's unused vacation time. And C. Sheriff Department part-time employee hours.

Moved by Com. Hafeman, seconded by Com. Nelson to amend the agenda and add New Business Personnel Items. B. Equalization Director, Peggy Schroud's unused vacation time. And C. Sheriff Department part-time employee hours. Motion was approved 6-0.

Moved by Com. Hafeman, seconded by Com. Piche to approve the agenda as amended. Motion was approved 6-0.

Moved by Com. Hafeman, seconded by Com. Piche to approve the minutes from the December 13, 2016 Regular County Board Meeting. Motion was approved 6-0.

**Public Comment:**

- Bob Desjarlais – Commented on the appointment of an Interim County Administrator. Doesn't know why the board would do this because they have never appointed an Interim Administrator in the past.

**Presentations:**

- Paul Putnam, MSU Extension District Coordinator along with Lindsay Kozikowski, Kris Havelka and Stephanie Bruno gave updates on what they have been working on.

**Department Head/Elected Officials Reports:** None.

**Action Items:**

Moved by Com. Hafeman, seconded by Com. Nelson to appoint Brian Barrett, E-911 Director to the UP 911 Authority Board Appointment for a three year term to begin 1/1/2017. Motion was approved 6-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the MERS Service Credit Purchase-Opt out Form. Menominee County elects to eliminate the option for participating employees to purchase additional service credit. Motion was approved 5-1, Com. Lang voted nay.

Moved by Com. Piche, seconded by Com. Hafeman to appoint Com. John Nelson as the County Fiscal Officer until a regular full time Administrator can be hired. Discussion ensued regarding who would sign the bills if Com. Nelson wasn't available. The County Bylaws state that it would be the Finance Chair (Com. Nelson), then Board Chair (Com. Meintz) and lastly the Treasurer (Diane Lesperance). It was further discussed that if the county was just going to follow the Bylaws then why should they even make this motion.

Moved by Com. Piche, seconded by Com. Hafeman to rescind their previous motion "to appoint Com. John Nelson as the County Fiscal Officer until a regular full time Administrator can be hired." Motion to rescind was approved 6-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve miscellaneous bills as paid on November 18, 29 & December 1, 2016 in the amount of \$177,063.76. Motion was approved 6-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve commissioner per diems and expenses as recently submitted. Motion was approved 6-0.

Moved by Com. Hafeman, seconded by Com. Piche to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk. Motion was approved 6-0.

## **New Business (discussion only)**

### **Personnel Items:**

- a. County Administrator Position. – The board was informed that the Administrative Office has received three applications for the position of County Administrator as of today. The deadline for applications is Friday, January 13<sup>th</sup> at 3:00 p.m. Com. Lang asked who would be doing the interviewing. The board has had MiWorks conduct the interviews before. Com. Cech arrived at the meeting at 6:34 p.m. Discussion ensued as to if a committee would review the applications and conduct the interviews or if the entire board would. Com. Lang stated that he felt the entire board should review the applications at a Special Meeting. This item will be discussed again at the next meeting and possibly set a date for a Special Meeting after the deadline for applications.
- b. Equalization Director, Peggy Schroud's unused vacation. – Com. Meintz wanted to bring to the boards attention that Peggy will not be able to use all of her vacation time before the end of the year. He stated that in the past the board has paid out employees for unused time and would like to see the board do this for Peggy. The consensus of the board is to move this forward to the next meeting for approval with the exact figures on a payout amount for Peggy's unused time.
- c. Sheriff Department part-time employee hours. – Com. Meintz stated that it was recently brought to his attention that there will be some part-time employees at the Sheriff's Department that may exceed the number of hours that they are allowed to work by law, which will allow them to be eligible for health insurance. This same thing happened with an employee at 911 recently. Com. Meintz stated that he asked

the Sheriff or the Undersheriff to come to the meeting to discuss this. Both the Sheriff and Undersheriff were not available for this meeting. Com. Nelson commented that he would like to know what the board is just finding out about this now. He said this was discussed before with a hard cap of 25 hours/week and there have been no request from Department Heads to exceed this. He feels that any cost the county incurs should come from that department's budget. The consensus of the board is to keep this as a discussion item with the Department Heads to see what can be done to prevent this from happening in the future.

**Building and Grounds/Parks Items:**

- a. Courthouse Security Policy. – The Security committee met on 12/15/16 to discuss security in the courthouse. The committee discussed the policy and has agreed to approve the document as written, with the understanding that this is a working document and can be amended as necessary, with the approval of the County Board, to meet security needs. Because we are planning on the security being in place on January 3, 2017, the committee would like this pushed forward for approval tonight. Discussion ensued regarding items that were listed in the policy. Com. Lang was concerned with the language regarding “confiscation” he would like to know if he forgets to take his pocket knife out of his pocket and the confiscate it, will he be given it back when he leaves or not?

Moved by Com. Hafeman, seconded by Com. Nelson to make the approval of the Menominee County Courthouse Security Policy an action item at this meeting. Motion was approved by a roll call vote 7-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the Menominee County Courthouse Security Policy. Motion was approved by a roll call vote 7-0.

**Miscellaneous Items:**

- a. 2017 Nomination for UPCAP Board (two year term). – Administration received a letter from UPCAP to nominate a person to the UPCAP Board of Directors Board. Com. Hafeman was the Menominee County member in 2015/16. Com. Hafeman stated that she would like to be nominated again. The consensus of the board is to move this item forward to the next meeting for approval, nominating Com. Hafeman.
- b. Airport discussion-sponsorship status with FAA. – Com. Schei updated the board on the status. He stated that the FAA is requiring a title search of all parcels of land located with the airport. There are approximately 47 parcels. An estimate is being put together as to the cost of conducting the title search. Com. Nelson commented that Com. Schei should be recognized for all the work he has done on this and with the Airport Committee. Com. Cech asked if this will complete all of the requirements of the FAA. Com. Schei stated that they will also need to send the FAA the lease agreements that are in place at the airport. The consensus of the board is to move this item forward to the next meeting for approval.

**Finance Items:**

- a. MSU Extension 2016/17 ~ Agreement of Services. – MSU Extension District Coordinator, Paul Putnam has submitted an agreement for the 2016/17 Service agreement with Menominee County and MSU-Extension. Total of the agreement is \$71,689 for the 2016/17 Fiscal year. Paul explained that this is a 1 year agreement instead of a 5 year agreements. Com. Cech commented that he would like it moved

forward. Com. Nelson and Com. Schei have some concerns and believe the full board should review this after the first of the year. Com. Nelson asked if we are fully staffed per the agreement. The county would be looking at a full-time Educator and half-time 4H coordinator. Com. Nelson commented that he doesn't like the way the agreement is worded. Paul Putnam commented that if there are changes the board would like to see, they need to let him know so he can address those concerns. Com. Schei asked when this agreement came out since the board is just receiving it now. Paul stated the he gave it to former Administrator Brian Bousley in August/September. The consensus of the board is to continue this as a discussion item at the next meeting.

- b. Miscellaneous bills as paid on December 15 & 19, 2016 in the combined amount of \$251,605.84. The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

**Public Comment:**

- Bob Desjarlais – Commented on the application deadline for County Administrator and if it fell on Martin Luther King Day then the county should extend it. He also commented on the security policy and his pocket knife he carries.
- Larry Phelps – Commented on the security policy and confiscation.
- Tom Cheski – Commented on the security policy and confiscation.

**Commissioner Comment:**

- Com. Nelson – Commented that he is going to miss Com. Furlong. He did not always see eye to eye with him, but he respected his knowledge and experience. He also commented on the security policy and knives.
- Com. Lang – Commented about the security policy, and he just wants to make sure he would get his pocket knife back.
- Com. Hafeman – Commented on the recent UPCAP meeting on December 16<sup>th</sup>. Electric rates are going up across the U.P. Houghton is the highest and Menominee is the lowest. UPCAP is looking to get all 15 counties involved in working on this.
- Com. Schei – Commented on the scanner in the vestibule and that the belt buckle he wears will not pass through it. He further commented that if you have items that you don't want to have confiscated you should just make sure you leave them in your car. He also commented that he will miss Com. Furlong.
- Com. Cech – Commented that he will miss both Com. Williams and Com. Furlong. He commented about Debra Wormwood retiring as the 911 Director and all of the work she did to get the 911 program where it is now. He stated that he thinks new 911 Director Brian Barrette will do an excellent job.
- Com. Piche – Commented that he hopes everyone has good health and good friendships in the New Year.
- Com. Meintz – Commented that he would like to thank the board for allowing him to serve as Chairman this past year and he would like to serve as Chairman again next year. He commented on Com. Williams and Com. Furlong's service to the board. He wishes everyone a Happy New Year and hopes everyone had a good Christmas.

Moved by Com. Hafeman, seconded by Com. Nelson to adjourn at 7:28 p.m. Motion was approved 7-0.

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Charlie Meintz, Chairman

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Marc Kleiman, County Clerk