

January 7, 2020

APPROVED on 1/28/2020

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, David Prestin and Larry Schei.

Absent: None.

Moved by Com. Hafeman, seconded by Com. Cech to amend the agenda by adding Action Item #5 (a motion to approve the 2020 Parks Price List) and Action Item #6 (a motion to approve a revised E-911 Director's Position Description). Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the minutes from the December 23, 2019 Regular County Board Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- Barbara Parrett, County Treasurer – Informed the Board that she has financial reports to hand out to the Board.
- Jason Carviou, County Administrator – Gave Administrator's Report with updates and announcements.

Action Items:

Moved by Com. Cech, seconded by Com. Hafeman to approve Resolution 2020-05 Honoring Penny Bourque for her 24 years of service with Menominee County. Motion was approved by roll call vote 9-0. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Lang to approve Commissioner per diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Prestin to approve miscellaneous bills as paid on December 12, 2019 in the combined amount of \$140,925.27. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Johnson Jr. to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Prestin to approve the 2020 Parks Price List as recommended by the Parks Committee (\$3/day for daily boat launch fee). Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Lang to approve the updated E-911 Director's Position Description as recommended by the County Administrator. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. Custodian/Cleaning Contracts. – This was an Action Item at the last board meeting and it needed further discussion. Administrator Carviou explained the various options. Jason is proposing option F. (Janitor's Closet would be doing the courthouse and Mary would be doing the Health Dept. and the 9th Street Building at 10 hrs/week at \$12/hr). The consensus of the board is to move this item forward for a vote at the next meeting.
- b. Temporary Part-Time Telecommunicator. – Menominee County Central Dispatch is going to be facing a temporary employee shortage in spring 2020 due to several employees expected to be on FMLA leave. The contract allows temporary employees for up to 180 days. Proposed salary - \$20/Hour (Step 3). Personnel would be used on an on-call basis, with no set weekly schedule. Would help reduce OT costs and avoid employee burnout if current employees are otherwise required to pick-up those hours. The consensus of the board is to move this item forward for a vote at the next meeting.

Building and Grounds/Parks Items:

- a. None.

Miscellaneous Items:

- a. Resolution 2020-04 Great Lakes Shoreline Disaster Area. – Resolution 2020-04 encourages the Governor & State Legislature to declare the Great Lakes shoreline a disaster area due to the high water, flooding and erosion. The resolution also supports the State to work with the President and Congress to appropriate disaster/emergency funds. The consensus of the board is to move this item forward for a vote at the next meeting.
- b. Resolution 2020-06 Acquisition of the Bagley Radio Tower. – Resolution 2020-06 provides formal approval and authorization to acquire the Bagley Tower and property from the Menominee County Road Commission. The consensus of the board is to move this item forward for a vote at the next meeting.

Moved by Com. Hafeman, seconded by Com. Prestin to make the approval of Resolution 2020-06 an Action Item at this meeting. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Prestin to approve Resolution 2020-06 ~ Acquisition of Bagley Radio Tower. Motion was approved by roll call vote 9-0. (Attachment B)

- c. RFP 19/20-05 – Bagley Tower. – The County Administrator has finalized a draft RFP for the Bagley Tower Project. The County Board should review and provide feedback, if any, as we would like to publish the RFP on January 8, 2020 if the Board is in agreement. Discussion ensued about hiring a consultant to do a study on the viability of constructing a tower that could host multiple needs. The consensus of the board is to have Administrator Carviou look into hiring a consultant. This would require an additional RFP to hire a consultant.

Finance Items:

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on December 20, 2019 & January 3, 2020 in the combined amount of \$42,284.61. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

- None.

Chairman Piche called for public comment

Public Comment: None.

Commissioner Comment:

- Com. Hafeman – Congratulated Penny Bourque on her retirement.
- Com. Piche – Commented that this was an interesting and productive meeting. Thanked the board for supporting him as Chairman.

Moved by Com. Hafeman, seconded by Com. Schei to adjourn at 7:18 p.m. Motion was approved 9-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk