

September 22, 2015

APPROVED on 10/13/15

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:01 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Furlong, Hafeman, Lang, Meintz, Nelson, Piche, Schei and Williams.

Absent: None.

Moved by Com. Schei, seconded by Com. Hafeman to approve the agenda. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Williams to amend the minutes from the August 25, 2015 County Board Public Input Meeting. The minutes state that Chairman Meintz called the meeting to order. They should reflect that Vice-Chairman Schei called the meeting to order. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Williams to approve the minutes from the August 25, 2015 County Board Public Input Meeting as amended. Motion was approved 9-0.

Moved by Com. Furlong, seconded by Com. Nelson to approve the minutes from the September 8, 2015 County Board Public Input Meeting. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to amend the minutes from the September 8, 2015 Regular County Board Meeting. The motion appointing Jayne Eichhorn to the Menominee County Board of Canvassers states she represents the Republican Party. It should state Democratic. Also, under Miscellaneous Items B, the last sentence has a typo and should state "will schedule" not "with schedule". Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the minutes from the September 8, 2015 Regular County Board Meeting as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the minutes from the September 8, 2015 County Board Closed Session. Motion was approved 9-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- Diane Lesperance, County Treasurer – Would like to address the board when they get to Miscellaneous Items. Also, she attended a BS&A class and found it very educational and gave the board some updates.
- Brian Bousley, County Administrator – Informed the board that Mary Palmer applied and received an EMS Grant for \$300,000. We were only one of two counties in the U.P. to receive the grant. She will provide us with quarterly reports over the next 3 years on what they are doing with the grant money.

Moved by Com. Furlong, seconded by Com. Williams to approve a bid by Mechanical Technologies Inc. in the amount of \$78,450 for the air cooled chiller package for the Courthouse. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve invoice #3WFP – 006 in the amount of \$30,838.61 be paid to the M.C. Road Commission for work done within the 3-way road project for Stephenson Township. Motion was approved 9-0.

Moved by Hafeman, seconded by Com. Nelson to approve invoice #3WFP – 007 in the amount of \$22,315.94 be paid to the M.C. Road Commission for work done within the 3-way road project for Mellen Township. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the General Appropriations Act ~ 2015/16 Budget Resolution regarding appropriating money, to accompany the Menominee County Budget for FY 2015/16. Discussion ensued. Com. Hafeman asked about the second page where it state the County Treasurer shall provide monthly a report of actual vs. budgeted revenues and expenditures. She stated that the board does not receive these. Brian Bousley explained that he receives those reports every month and can forward them to the Commissioners. Motion was approved by roll call vote 9-0. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Cech to approve the proposed FY 2015-2016 Menominee County Budget. Motion was approved 9-0.

Moved by Com. Williams, seconded by Com. Hafeman to approve commissioner per diems as recently submitted. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Lang to approve miscellaneous bills as paid on August 27 & 28, 2015 in the combined amount of \$182,891.21. Motion was approved 9-0.

Moved by Com. Williams, seconded by Com. Schei to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. None.

Miscellaneous Items:

- a. E 9-1-1 ~ General Schedule #34 (retention and disposal schedule) – For Local 9-1-1 Call Centers. – Brian Bousley explained that the E 9-1-1 Governing Board met to discuss the General Schedule. They approved the schedule and forwarded it to the County Board for approval. The consensus of the board is to move this item forward to the next meeting for approval.
- b. Twin County Airport ~ Bylaws, Rules & Charter changes. – Brian Bousley explained that the Airport Committee met on 9/15/15 and discussed changing the wording in the Bylaws, Rules & Charter for the Airport Committee. Changes discussed are shown on the attached document. The most important issue to address is that of the term commissioners are appointed for. Com. Schei commented that originally it was his feeling that the Chairman of the Twin County Airport Committee should be appointed for 2 years. This would be different than the other committees the commissioners sit on. Com. Nelson feels we need to stay consistent and the Twin County Airport Committee terms should be the same as the other committees. The consensus of the board is to have it be 1 year terms. The board is also in consensus with the other proposed changes. The consensus of the board is to move this item forward to the next meeting for approval.
- c. Twin County Airport ~ Minimum Standards changes. – Brian explained the Twin County Airport Committee met on 9/15/15 to discuss the Minimum Standards to reflect the “committee” structure rather than the “commission” structure. Changes discussed are reflected in the attached document. Com. Lang asked who enforces the Minimum Standards. Brian explained that the County Board has the final say but the Administrator’s office will monitor the day to day activities. Com. Schei also stated that the FAA will always have the final say in anything the county wants to do at the airport. The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

- a. 2014/15 Budget Amendments (#27-32)
 - #27 – Increase in State DELL Grant received ~ \$3,000
 - #28 – Funds from Non Lapsing Carryover acct. 2013/14 Casino Grant ~ \$6,138.42
 - #29 – Hannahville Grant Received 2014/15 ~ \$36,708.00
 - #30 – Paint Project-Health/Jail building exteriors ~ \$3,498.36
 - #31 – Balance Travel Account ~ \$336.85 (This budget Amendment is no longer needed)
 - #32 – County Airport transition ~ expenses \$111,261 & revenues \$94,413

Moved by Com. Hafeman, seconded by Com. Nelson to move the approval of 2014/15 Budget Amendments #27-30 and #32 as an action item tonight. Motion was approved by a roll call vote 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve 2014/15 Budget Amendments #27-30 and #32. Motion was approved by a roll call vote 9-0.

- b. Commissioner Per Diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- c. Miscellaneous bills as paid on September 9 & 10, 2015 in the combined amount of \$111,576.67. – Com. Hafeman asked about a few items. First she would like to know what the Pontem software bill is and why it is being paid out of Other Legislative. Brian explained that this is the software used for the County Budget. She also asked about the hazardous waste collection. The county budgeted \$19,000, the bid was for \$13,000 and we ended up almost paying double. Brian explained that the bid was based on price per pound, and we ended up taking in more hazardous waste than anticipated. He stated that by the time he was able to stop the collection we had already passed the amount of money we had budgeted. Brian also explained that we have not done is program in a couple of years and that is why we had a greater turnout. Com. Furlong commented that he appreciates that we kept the collection going. If we had not done so, we would probably have more people dumping these items along the sides of the roads. Com. Schei commented about the need to have a collection of old television sets. Brian explained that Sherry DuPont looked into this, but it would be very expensive. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Public Comment:

- Diane Lesperance – Commented that the Trial Balance Sheets do not come from her office, but they come from the County Clerk's office and she feels the 2015/16 Budget Resolution should be changed to reflect that.

Commissioner Comment:

- Com. Cech – Commented on 2014-15 Budget Amendment #31 and that instead of the account being at a negative balance of \$336.85 it is actually at a positive balance of over \$900 because of an error in which account some bills were charged to.
- Com. Meintz – Commented that we did not have as short of a meeting as he hoped, but it is a nice day outside and we should have nice weather all week. He also stated that Fall is just around the corner.

Moved by Com. Piche, seconded by Com. Nelson to go into closed session to consult with Brian Bousley for the Sheriff's Department Supervisory Unit contract negotiation strategies pursuant to Section 8 (c) of the Open Meetings Act. (For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing). Member present will be all nine commissioners, County Administrator Brian Bousley and County Clerk Marc Kleiman. Motion was approved by a roll call vote 9-0 at 6:58 p.m.

Moved by Com. Williams, seconded by Com. Nelson to return to open session at 7:11 p.m. Motion was approved by roll call vote 9-0.

Moved by Com. Williams, seconded by Com. Nelson to adjourn at 7:11 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk