

August 11, 2020

APPROVED on 8/25/20

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan. In addition, public participation was allowed through Cisco Webex Meetings.

Chairman Piche called the meeting to order at 5:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr. (phone), Bernie Lang, Larry Phelps, Gerald Piche, and Larry Schei.

Absent: Commissioners: David Prestin (excused).

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda. Motion was approved by roll call vote 8-0.

Moved by Com. Cech, seconded by Com. Lang to approve the minutes from the July 28, 2020 Regular County Board Meeting. Motion was approved by roll call 7-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- Marc Kleiman, County Clerk/Register – Gave a report on the August 4, 2020 Primary Election.
- Jason Carviou, County Administrator – Gave Administrator’s Report with updates and announcements.

Action Items:

Moved by Com. Phelps, seconded by Com. Lang to approve the purchase of a stump grinder from Beaver Machine, Inc. for the Kubota tractor in the amount of \$5,700. Motion was approved by roll call vote 8-0.

Moved by Com. Schei, seconded by Com. Cech to approve a quote from Draz Sealcoating in the amount of \$4,850 for the Courthouse & Jail parking lots as recommended by the building & grounds work group. Motion was approved by roll call vote 8-0.

Moved by Com. Lang, seconded by Com. Hafeman to approve changing the location of the regularly scheduled County Board Meetings in October & December of this year to the Menominee Courthouse – Courtroom B in order to maintain the ability to host virtual meetings. Motion was approved by roll call vote 8-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve the 2021 Annual Dues for the Michigan Association of Counties in the amount of \$5,543.46. Motion was approved by roll call vote 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve Commissioner Per Diems and Expenses as paid. Motion was approved by roll call vote 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous bills as paid on July 15 & 17, 2020 in the combined amount of \$100,475.84. Motion was approved by roll call vote 8-0.

Moved by Com. Cech, seconded by Com. Schei to approve miscellaneous Board/Committee/Commission Reports be placed on file in the Office of the County Clerk. Motion was approved by roll call vote 8-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. Firewood – private use. – Administrator Carviou explained in his memo. The County received a request from an individual who would like to cut some of the wood left behind from logging at Bailey Park – West for personal use. We have reached out to Chris Katona with the Michigan Municipal Risk Management Association (MMRMA), the County’s liability insurance carrier. MMRMA advised the County should be OK from a liability standpoint as long as we require a waiver of liability letter or hold harmless letter. The consensus of the board is to move this item forward to the next meeting for a vote.

Miscellaneous Items:

- a. Prosecuting Attorney – Computer Equipment. – Administrator Carviou explained in his memo. Upon the request of the Board, I reviewed the Prosecuting Attorney’s budget for funds that could be re-appropriated to purchase laptops and associated equipment/software requested by the Prosecuting Attorney. I recommend the following funds be re-appropriated:
 - \$1,817 from account 101-267-970.00. This money is left-over from the flooring project.
 - \$1,500 from account 101-267-970.01. There is currently \$2,462.59 left in this account which is designated to buy new office furniture. Most of the furniture has

been purchased, but leaves \$962.59 for the Prosecuting Attorney to finish furnishing his office.

- This is a combined amount of \$3,317, which should come close to purchasing the three laptops and equipment/software. The remaining amount necessary, if any, can be covered by money already designated to cover computer equipment purchases in 101-228-970.01.
- The Prosecuting Attorney is applying for a grant through the Michigan State Police that may reimburse the County for the costs of these laptops as they are primarily needed in response to the COVID-19 Pandemic.

The consensus of the board is to move this item forward to the next meeting for a vote.

Finance Items:

- a. Commissioner Per Diems and expenses – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills paid on July 23 & 28 and August 3, 4 & 6, 2020 in the combined amount of \$173,775.25. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

- The consensus of the board is to move this item forward to the next meeting for approval.

Chairman Piche called for public comment

Public Comment: None.

Commissioner Comment

- Com. Hafeman – Commented on it being a nice short meeting.
- Com. Schei – Commented on the requested RFP for the Stoney Point project.
- Com. Gromala – Commented on it being a nice short meeting.
- Com. Piche – Commented to Administrator Carviou to take care of his wife and his newborn daughter.

Moved by Com. Hafeman, seconded by Com. Cech to adjourn at 5:30 p.m. Motion was approved by roll call vote 8-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk