

April 26, 2011

APPROVED 5/10/2011

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Menominee, Michigan.

Chairman Furlong called the meeting to order at 5:30 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Coms. Furlong, Jasper, Lang, Meintz, Pearson

**Absent:** None

Moved by Com. Meintz, seconded by Com. Pearson to approve the agenda. Motion was approved 5-0.

Chairman Furlong called for public comment.

**Public Comment:**

- Steven Eagle – Purchase of a new digital copier from Cooper Office Equipment.
- Darlene Nerat – Household Hazardous waste pickup.

Moved by Com. Meintz, seconded by Com. Jasper to approve the minutes from the April 12, 2011 Regular County Board Meeting and the minutes from the April 12, 2011 Equalization Meeting. Motion was approved 5-0.

**Presentations:**

- Lisa Banker – DMiNTERACTIVE ~ Video capabilities/options of the County Website.

**Department Head/Elected Officials Reports:**

- County Treasurer Diane Lesperance – Archer Company Pay Grade recommendations.

Moved by Com. Jasper, seconded by Com. Pearson to approve the Lease agreement as written for the Concession Stand and Laundry Facility at Shakey Lakes Park and to offer the current lessee the agreement for a three year term. Motion was approved 5-0.

Moved by Com. Meintz, seconded by Com. Lang to approve payment in the amount of \$50,445 to Valley Mechanical for the HVAC project completed thus far. Funds to be disbursed from account #101-103-998.00 (Designated Building Projects). Motion was approved 5-0.

Moved by Com. Meintz, seconded by Com. Pearson to approve a contract change order increase in the amount of \$2,537 for the Jail HVAC project. Funds to be disbursed from account #101-103-998.00 (Designated Building Projects). Motion was approved 5-0.

Moved by Com. Pearson, seconded by Com. Jasper to approve Resolution 2011-13 ~ Parks and Recreation Committee Mileage Reimbursements. Motion was approved 5-0.

Moved by Com. Pearson, seconded by Com. Meintz to approve an Ad Hoc Committee be created for the purpose of creating a Menominee County Building Code Policies and Procedures Manual to include 7 members from the following areas of interest: Dan Menacher, Building Code; 1 Commissioner; 2 Township Supervisors (one zoned, one not zoned); 2 licensed contractors and 1 registered design professional. Motion was approved 5-0.

Moved by Com. Jasper, seconded by Com. Pearson to approve the Household Hazardous waste pickup for 2011 to be conducted by Veolia Environmental Services in an amount not to exceed the amount budgeted for FY 2010-2011. Funds to be disbursed from account #101-526-882.00 – Waste Management, HHW. Motion was approved 4-1, Com. Meintz voted nay.

Moved by Com. Pearson, seconded by Com. Meintz to approve the formation of an Ad Hoc Committee for the purpose of exploring options to create a three-way road funding program (Three-way includes County, Township/City, and Road Commission) to include 7 members from the following areas of interest. The committee will consist of 2 township officers, one member from the City of Stephenson or City of Menominee, 2 County Commissioners, and 2 County Road Commissioners. Motion was approved 4-1, Com. Lang voted nay.

Moved by Com. Lang, seconded by Com. Pearson to approve the Archer Company Pay Grade recommendations (DMG Study) for the following positions:

County Treasurer's Office, Accounting – Current Pay Grade 7	Recommended Pay Grade 8
911 Telecommunication Specialist – Current Pay Grade 8	Recommended Pay Grade 9
911 Telecommunicator – Current Pay Grade 6	Recommended Pay Grade 7
Chief Deputy County Clerk – Current Pay Grade 10	Recommended Pay Grade 11

Pay Grade increases to be effective as of October 1, 2010. Motion was approved 4-1, Com. Meintz voted nay.

Moved by Com. Pearson, seconded by Com. Meintz to approve the Friend of Court Office current Temporary Part-Time Position to increase to a Temporary Fulltime Position with a pay rate of \$14.14 per hour with an effective date of April 27, 2011. Motion was approved 5-0.

Moved by Com Meintz, seconded by Com. Pearson to approve a bid in the amount of \$17,940 for the first year (4/27/11 to 4/26/12) and \$17,940 for the second year (4/27/12 to 4/26/13) from Hi Tech Building Services for a two year cleaning service contract at the Courthouse/Health Department complex. Services will be funded through acct. 101-265-801.00 (Contractual Services). Motion was approved 5-0.

Moved by Com. Pearson, seconded by Com. Jasper to approve the purchase of a new digital copier from Cooper Office Equipment in the amount of \$7,185.94. Funds to be disbursed from account #101-103-970.02 (Family Court – Video Teleconferencing). Motion was approved 5-0.

Moved by Com. Jasper, seconded by Com. Meintz to approve Miscellaneous Bills as paid on March 18, 31 & April 1, 2011 in the amount of \$151,188.29. Motion was approved 5-0.

Moved by Com. Pearson, seconded by Com. Meintz to approve Commissioner Per Diems and expenses as submitted. Motion was approved 5-0.

Moved by Com. Meintz, seconded by Com. Pearson to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 5-0.

Moved by Com. Lang, seconded by Com Meintz to go into closed session, per request of Brian Bousley (pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(a)) to discuss County Administrator, Brian Bousley's performance evaluation, and contract negotiations. Individuals attending closed session: All County Commissioners, Brian Bousley and Marc Kleiman. Enter into closed session at 6:16 p.m. Motion was approved by roll call vote 5-0.

Moved by Com. Meintz, seconded by Com. Pearson to return to open session at 6:52 p.m. Motion was approved by roll call vote 5-0.

**New Business (discussion only)**

**Personnel Items:**

- a. None

**Building and Grounds/Parks Items:**

- a. None

**Miscellaneous Items:**

- a. BAMC Menominee River Century Bicycle Ride – Committee would like to use the Menominee River park and The Chappee Rapids Historical Marker on June 26, 2011 for their annual bike ride. The consensus of the board it to move this item forward to the next meeting.

**Finance Items:**

- a. Miscellaneous Bills as paid on April 14 & 19, 2011 in the amount of \$202,425.12. - The consensus of the board it to move this item forward to the next meeting.
- b. Commissioner Per Diems and Expenses ~ None.

**Misc. Boards/Committees/Commissions Reports:**

Com. Pearson updated the County Board on the Airport Task Force. They will be asking Menominee County, Marinette County, Menominee Township and the City of Menominee to join them at a meeting in May to provide them with more information. Com. Lang provided a flier from CUPPAD in reference to Munetrix Municipal Metrics Services. CUPPAD has asked for consensus of the board as to whether they should subscribe to this service or not. The consensus of the board it to move this item forward to the next meeting.

**Public Comment:**

- John Malchow – Complimented the board on having a well run meeting and discussed the Pledge of Allegiance and the proper way to recite it.
- Dale Axtell – Commented on the deer at the Airport.
- Paul Anderson – Supervisor of Ingallston Township – He and Joe Linder were appointed by MTA to the Three-way Road Committee.

**Commissioner Comment:**

- Com. Meintz waiting for the rain to stop so he can do field work.

Moved by Com. Pearson, seconded by Com. Meintz to adjourn at 7:15 p.m. Motion was approved 5-0.

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James Furlong, Chairman

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Marc Kleiman, County Clerk