

April 11, 2017

APPROVED on 4/25/17

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:02 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Lang, Meintz, Nelson, Phelps, Piche, and Schei.

Absent: None.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the agenda. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Gromala to approve the minutes from the March 28, 2017 Regular County Board Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations:

- 108th District State Representative Beau LaFave – Update on legislation.
- County Sheriff Kenny Marks – Road Patrol Millage.

Department Head/Elected Officials Reports:

- County Treasurer Diane Lesperance – Working on tax settlement right now. Also the county will have 6-8 tax foreclosure properties this year.
- MSU 4H Coordinator Kris Havelka – Update on the 4H program.
- MSU SNAP-Ed Coordinator Stephanie Bruno – Update on the SNAP-Ed program.

Action Items:

Moved by Com. Hafeman, seconded by Com. Schei to adopt Resolution 2017-08 ~ Menominee County Airport Use Ordinance and to Repeal the Menominee-Marquette Twin County Airport Use Ordinance. This ordinance is effective immediately upon publication of “Notice of Adoption of Ordinance”. Motion was approved by roll call vote 9-0. (Attachment A)

Moved by Com. Cech, seconded by Com. Lang to approve use of Hangar #4 to be used by “WI & MI Model Railroad Club” on September 9, 2017. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Piche to table until the next regular meeting a motion “to approve a \$2,000 fee for drawings to be developed for emergency lighting in the Courthouse, Jail and Boiler room. Fees will be in addition to the previous contract amount of \$4,000 to Harland Mathews of Midwest Design Solutions for the design of system specifications for the Courthouse/jail/Boiler room generator.” Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Lang to approve miscellaneous bills as paid on March 23, 2017 in the combined amount of \$54,224.95. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. Employee request payout of unused Vacation leave. – The administrative assistant has not been able to use all of her vacation leave within the last year. Due to having the duties of both the Administrator and the Administrative Assistant she was unable to take all of her vacation leave. She is requesting to be paid 48 hours of vacation leave rather than lose it. The consensus of the board is to move this item forward for approval at the next meeting.
- b. Probate Judge request for vacation payout of Deputy Register of Probate. – The Probate Judge submitted a letter to the County Board requesting a payout of vacation for one of his employees. Due to the turnover of new employees within his office, this employee was not able to take all of her vacation. The consensus of the board is to move this item forward for approval at the next meeting.
- c. Personnel Manual update. – The personnel committee has met to discuss the personnel manual (a few times). Consensus of the personnel committee was to forward the revised Personnel Manual to the County Board for approval. The consensus of the board is to move this item forward for approval at the next meeting.

Building and Grounds/Parks Items: None.

Miscellaneous Items:

- a. Commissioner Appointment to WCUP Corrections Advisory Board. – We received a letter from CUPPAD needing the county to appoint a county board member to the West Central U.P. Regional Community Corrections Advisory Board. Due to the fact that there is a meeting set for April 14th, they would like the board to appoint a member tonight. Com. Hafeman would be willing to attend.

Moved by Com. Nelson, seconded by Com. Hafeman to make the appointment of a commissioner to the WCUP Corrections Advisory Board an action item at this meeting. Motion was approved by a roll call vote 9-0.

Moved by Com. Meintz, seconded by Com. Nelson to appoint Commissioner Hafeman to the WCUP Corrections Advisory Board. Motion was approved by a roll call vote 8-1. Com. Piche voted nay.

- b. Resolution 2017-07 ~ CAA Head Start Month. – CAA sent a letter asking the County Board to celebrate the accomplishments and contributions of the local Head Start Program by proclaiming “May 2017” Head Start Month. The consensus of the board is to move this item forward for approval at the next meeting.

Finance Items:

- a. Resolution 2017-04 ~ Sheriff Emergency Response/24-Hour Road Patrol. – The Road patrol millage will expire at the end of 2017. Sheriff Marks requests to “renew” the millage (1.795) for another 6 years. Request to add the proposed millage renewal to the ballot for the November 2017 election. The consensus of the board is to move this item to the Finance Committee meeting on Thursday, then to the next meeting for approval.
- b. Resolution 2017-05 ~ Deficit Elimination Plan. – We received the letter from the state requiring us to provide a deficit elimination plan to them for deficits pertaining to the audit ending FY September 30, 2016. The consensus of the board is to move this item forward for approval at the next meeting.
- c. Resolution 2017-06 ~ Resolution to Adopt Monthly Surcharge within Menominee County. – In order to continue to receive monthly surcharge for the 911 Department, the County Board will need to adopt the resolution enclosed. We will continue to receive \$2.12 per device in Menominee County. The consensus of the board is to move this item forward for approval at the next meeting.
- d. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- e. Miscellaneous bills as paid on March 29, 2017 in the combined amount of \$62,823.17. The agenda had listed bills paid on March 23 & 29, 2017 in the combined amount of \$114,240.60. That was a typo because the March 23rd bills were already approved. The consensus of the board is to move this item forward for approval at the next meeting.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

Public Comment:

- Bob Desjarlais – Commented on not paying out employees for unused vacation time. He also commented about the Sheriff’s Road Patrol Millage.

Commissioner Comment:

- Com. Hafeman – Commented that she brought treats for everyone to enjoy.
- Com. Nelson – Commented that he would like to thank everyone for the sympathy cards.
- Com. Schei – Commented about the Polka Polka Polka show on channel 14 and the ad for the Menominee County Parks.

Moved by Com. Nelson, seconded by Com. Cech to adjourn at 7:23 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk