

March 22, 2016

APPROVED on 4/12/16

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Vice-Chairman Schei called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Com. Cech, Furlong, Hafeman, Lang, Nelson, Piche, Schei and Williams.

**Absent:** Com. Meintz (excused).

Vice-Chairman Schei stated that the agenda would need to be amended to add several items. Under Presentations add a presentation by CUPPAD. Under New Business Miscellaneous Items add e: 2% Grant – Lawyer Letter. Under New Business Finance Items add b: M&M Regional Guide.

Moved by Com. Hafeman, seconded by Com. Williams to amend the agenda and add CUPPAD Presentation, Miscellaneous Item e: 2% Grant – Lawyer Letter and Finance Items b: M&M Regional Guide. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda as amended. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the minutes from the March 8, 2016 Regular County Board Meeting. Motion was approved 8-0.

**Public Comment:**

- Mari Negro – Commented on Item 7 appointment to the Northpointe Board. She is currently the Board Secretary and hopes that she can be reappointed.

**Presentations:**

- Joel Schultz from CUPPAD discussed the services that CUPPAD is providing to municipalities in the U.P.

**Department Head/Elected Officials Reports:**

- Brian Bousley, County Administrator – Updated the board on the progress with the airport. The deed has been recorded transferring ownership to Menominee County. Fuel testing has been taking place on Tuesdays and Fridays. Still working with Explorer Solutions. Also Stoney Point boat launch bids going back out to public for launch pad and ADA parking.

Moved by Com. Furlong, seconded by Com. Hafeman to approve the Menominee County Timber Harvest Plan 2016. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve payment in the amount of \$12,953 to be paid to the City of Menominee for work done within the 3-way road project for the City of Menominee. Motion was approved 8-0.

Moved by Com. Williams, seconded by Com. Hafeman to approve the RFP for the GIS parcel data project and to allow administration to publish and receive bids. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the 2015/16 Budget amendments #2 (20-28) as approved by the Finance Committee. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Nelson to appoint Steven Ecker to the Building Code Construction Board of Appeals, term to expire 1/31/2017. Motion was approved 8-0

Moved by com. Piche, seconded by Com. Hafeman to appoint Kristin Havelka to the Menominee County Fair Board, term to expire 1/31/2017. Motion was approved 8-0.

Moved by Com. Nelson, seconded by Com. Hafeman to appoint Mari Negro and Janet Dehn to the Northpointe Board of Directors for three (3) year terms. (4/1/2016-3/31/2019). Motion was approved 8-0.

Moved by Com. Nelson, seconded by Com. Williams to approve Commissioner per diems and expenses as recently submitted. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve miscellaneous bills as paid on February 25, 2016 in the combined amount of \$164,966.13. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

## **New Business (discussion only)**

### **Personnel Items:**

- a. None.

### **Building and Grounds/Parks Items:**

- a. Phase 2 – Vestibule RFP on website – Brian Bousley explained that a notice for sealed bids has been sent out for advertisement and is also on the website. There will be a mandatory walk-thru on March 29, 2016 at 10:00 A.M. Bids must be submitted by Wednesday, April 6, 2016 at noon. Com. Hafeman commented about holding back payments until completion of the project, and to see if we are satisfied. She suggested keeping back 10% and requiring a 1 year guarantee on work completed. Com. Furlong asked if we have an engineer on this project. Brian stated that Mountain Engineering handled the mechanical and Seaborg and Bunting are handling the architectural end. James Mekash has been reviewing everything and working with both companies. The bids should be ready for approval at the next meeting on April 12<sup>th</sup>.
- b. 2016 Kleinke Park Camping fees – Brian explained that the Parks and Rec. Committee has made a recommendation to the County Board to lower the daily electrical camping fee at Kleinke Park from \$24 to \$20 per night as suggested by the Park Ranger. Com. Hafeman asked how many amps these sites are. Brian stated they are all 50 amps. Com. Hafeman asked how much it cost the county per day in electricity for these sites. Brian said it would take some research to find that information. The purpose behind lowering the rates is to attract more campers to Kleinke Park. The consensus of the board is to move this item forward to the next meeting for approval.

### **Miscellaneous Items:**

- a. Risk Avoidance Program (RAP) Grants approved – Brian explained that the Sheriff Department Road Patrol applied for grants via MMRMA and was approved for four grants. Three grants are a 50% match and one is a 33% match. Com. Hafeman asked if this fits in the budget. Brian stated that these have been budgeted for.
- b. Animal Control discussion – Brian stated that Com. Piche asked to have this item for discussion. We have been working on the new Animal Control Ordinance. Judge Barstow wasn't happy with the length of the ordinance and the enforcement of it. Brian is working with Prosecuting Attorney Merkel on it right now. Com. Piche wanted to know if there were any more discussions with the City of Menominee. Brian stated that he was working with the Menominee City Manager regarding the city budgeting \$15,000 a year for this. There were discussions regarding the City Ordinance and the lack of enforcement. Com. Schei also asked about if there would be any conflicts if the City Ordinance is written differently than the County Ordinance. Com. Nelson commented that we should let Brian continue to work on this and comeback to the board when he has more information.

- c. Library Board Vacancy – Brian explained that we received an email from the Library Board Chairperson asking to advertise for a vacancy on the Library Board. One member has resigned. The notice is in the newspaper and it is a term to expire 1/31/2018.
- d. County surplus items – Brian explained that the county has surplus property to dispose of. The Sheriff's Department has seven vehicles that have been declared surplus. The Building and Grounds Department has a Water Softener and a Parts Washer that have been declared surplus. Brian would like to place these items on a public auction site for disposal. The consensus of the board is to have Brian place these items on the public auction site.
- e. 2% Grant, Lawyer letter – Brian explained that we have received a letter from Attorney Gussy Lord, who is formerly from Stephenson, regarding reviewing the permit for the mine in Lake Township. It is being requested that Menominee County apply for a Hannahville 2% Grant in the amount of \$25,000 to be used to hire a consultant to review the permit. The deadline to apply for the 2% Grant is March 31<sup>st</sup>. The consensus of the board is it is kind of late and on too short of a notice for the county to get involved with this now.

**Finance Items:**

- a. Miscellaneous bills as paid on March 10, 2016 in the amount of \$91,863.68 – The consensus of the board is to move this item forward for approval at the next meeting.
- b. M&M Regional Guide – Cindy Boyle addressed the board regarding the Regional Guide. The book will be coming out in late May and the county would be invoiced after that. The price will be the same as it has been in the past, \$1,750. The consensus of the board is to move this item forward for approval at the next meeting.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

Vice-Chairman Schei called for public comment

**Public Comment:**

- Mari Negro – Thanked the board for reappointing her to the Northpointe Board of Directors.

**Commissioner Comment:**

- Com. Nelson – Commented that Mari Negro and Janet Dehn have been doing an excellent job on the Northpointe Board. They worked to keep from having a waiting list implemented for services at Northpointe.
- Com. Piche – Comment on the Menominee County Fair Board and the horse arena being in poor shape. He also commented that Kristin Havelka was a very good selection to the Menominee County Fair Board.
- Com. Hafeman – Commented on the good selection of Kristin Havelka to the Menominee County Fair Board.
- Com. Lang – Commented on the Menominee County Timber Harvest Plan and a typo regarding fishing piers instead of piers.
- Com. Cech – Welcomed Steven Ecker to the Building Code Construction Board of Appeals.

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Moved by Com. Nelson, seconded by Com. Williams to adjourn at 7:05 p.m.  
Motion was approved 8-0.

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Charlie Meintz, Chairman

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Marc Kleiman, County Clerk