

December 11, 2018

APPROVED on 12/26/18

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Piche called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Commissioners: William Cech, Steven Gromala, Jan Hafeman, Bernie Lang, Charlie Meintz, John Nelson, Larry Phelps, Gerald Piche, and Larry Schei.

**Absent:** None.

Moved by Com. Hafeman, seconded by Com. Schei to amend the agenda by adding New Business, Miscellaneous Item 3d (Discussion on canceling the next regular scheduled Board Meeting on 12/26/18). Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Lang to approve the minutes from the November 27, 2018 Regular County Board Meeting. Motion was approved 9-0.

**Public Comment:** None.

**Presentations:**

- County Emergency Services Coordinator, Rich Sexton – Discussed the MICIMS training dates and times. (December 12, 2018 from 12:00 – 4:00 p.m. and December 19, 2018 from 8:00 – 12:00 and 12:00 – 4:00.) He also discussed the radio towers and meeting with the local schools to work on the school crisis plans.

**Department Head/Elected Officials Reports:**

- Jason Carviou, County Administrator – Gave Administrator’s Report with updates and announcements. (Veterans Affairs Grant, MIDC Grant, and Small Business Revolution Grant).

**Action Items:**

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous bills as paid on November 15 & 16, 2018 in the combined amount of \$91,487.16. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Meintz to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

## **New Business (discussion only)**

### **Personnel Items:**

- a. Emergency Services Coordinator Job Description. – The Personnel Committee met and discussed the Emergency Services Coordinator job description. Richard Sexton will be leaving in late January. He has updated the job description and it is included in the board packet. The position will also now be a full time position (as budgeted) rather than a part time position. Administrator Carviou would like to move this item forward for approval so that the position can be advertised for.

Moved by Com. Nelson, seconded by Com. Hafeman to make the approval of the Emergency Services Coordinator Job Description an action item at this meeting. Motion was approved by a roll call vote 9-0.

Moved by Com. Nelson, seconded by Com. Meintz to approve the Emergency Services Coordinator Job Description. Motion was approved by a roll call vote 9-0.

- b. Security Personnel at County Board Meetings. – The Personnel Committee met and discussed the security at county board meetings. The majority of the discussion is that our county seat (courthouse) has security that we spent a lot of money on. The Sheriff Department is next door if any additional security would be needed. At this meeting the discussion continued regarding the need for additional security and any possible additional cost. At this time there will be no additional action taken on this item.

**Building and Grounds/Parks Items:** None.

### **Miscellaneous Items:**

- a. CUPPAD Regional Commission Membership (dues for 2019). – The consensus of the board is to not pay membership dues to CUPPAD this year.
- b. Resolution 2018-24 ~ Compliance with Public Act 152 of 2011. – Annually the board has to approve a resolution to comply with PA 152 of 2011. Administrator Carviou would like this item moved forward at this meeting for approval.

Moved by Com. Nelson, seconded by Com. Hafeman to make the approval of Resolution 2018-24 ~ Compliance with Public Act 152 of 2011 an action item at this meeting. Motion was approved by a roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve Resolution 2018-24 ~ Compliance with Public Act 152 of 2011. Motion was approved by a roll call vote 9-0. (Attachment A).

- c. Northpointe Collaborative Mental Health Treatment and Assistance Program Agreement. – Northpointe Collaborative board has sent a new Collaborative Mental Health Treatment and Assistance Program agreement to us. Administrator Carviou has gotten no negative feedback from the judges or the sheriff about this agreement. Administrator Carviou would like this item moved forward at this meeting for approval.

Moved by Com. Nelson, seconded by Com. Hafeman to make the approval of the Northpointe Collaborative Mental Health Treatment and Assistance Program Agreement an action item at this meeting. Motion was approved by a roll call vote 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the Northpointe Collaborative Mental Health Treatment and Assistance Program Agreement. Motion was approved by a roll call vote 9-0.

- d. Regular County Board Meeting on December 26, 2018. – Discussion ensued regarding whether or not the next meeting on December 26, 2018 should be cancelled or not because of the holidays and possible conflicts. The consensus of the board was to leave the next meeting as scheduled as is on December 26, 2018 at 6:00 p.m. at the Annex in Stephenson.

**Finance Items:**

- a. MSU Extension Agreement for 10/1/18-9/30/19 – Administrator Carviou explained that the initial agreement that was sent had an increase which was over what the county budgeted for this year. Jason sent the agreement back and MSU has adjusted the amount back to the \$71,140 that was budgeted for. The consensus of the board is to move this item forward to the next meeting for approval.
- b. Review of Commissioner Per Diems and Expenses. - The consensus of the board is to move this item forward for approval at the next meeting.
- c. Miscellaneous bills as paid on November 28, 29 & 30, 2018 in the combined amount of \$77,683.16. - The consensus of the board is to move this item forward for approval at the next meeting.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Piche called for public comment

**Public Comment:** None.

**Commissioner Comment:**

- Com. Nelson – Thanked Rich Sexton for his service to the county.
- Com. Cech – Thanked Rich Sexton for his service to the county and wished everyone a Merry Christmas and Happy Holidays.

Moved by Com. Nelson, seconded by Com. Hafeman to adjourn at 7:13 p.m. Motion was approved 9-0.

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Gerald Piche, Chairman

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Marc Kleiman, County Clerk