

November 10, 2015

APPROVED on 11/24/15

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Hafeman, Lang, Meintz, Nelson, Piche, Schei and Williams.

Absent: Com. Furlong (excused).

Moved by Com. Nelson, seconded by Com. Hafeman to approve the agenda. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Williams to approve the minutes from the October 27, 2015 Regular County Board Meeting. Motion was approved 8-0.

Public Comment:

- Mark Aubert – Commented on the possibility of rustic campsites being put in at River Park. He stated that none of the neighbors were notified of this and he is not in favor of it if there is not going to be someone there to monitor the campers.

Presentations: None.

Department Head/Elected Officials Reports:

- Brian Bousley – County Administrator – Brian informed the board that there are several vacancies coming due on some of the boards and we will be advertising for them. We received a check today from AT&T. Jim Mekash will be meeting with the Architects and Engineers on the Vestibule Project tomorrow. We also received two 2% grants from Hannahville. One is for the security screening area in the new courthouse vestibule and the other is for the Shakey Lakes pavilion roof replacement.

Action Items:

Moved by Com. Nelson, seconded by Com. Hafeman to approve the changes made within the County Bylaws.

- a. Article VI; Section 1 – Add NorthCare Network; SUD Committee
- b. P91-4 - #3.2 Professional Services; Add (see attachment G) Menominee County Contractor Checklist
- c. P91-4; #5.1 – Petty Cash Fund – Added Administration office - \$50 and Building Code - \$100
- d. P98-4 – Fax Policy – Rescinded
- e. P2003-01 – Public Record Fees – replace Resolution 2011-07 with Resolution 2015-10

Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve commissioner per diems as recently submitted. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve miscellaneous bills as paid on October 12, 20 & 21, 2015 in the combined amount of \$99,662.16. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. 2016 County Parks Price List – Add River Park rustic sites \$10.00/night. – Brian explained that the parks committee met to discuss the price list for the 2016 parks camping season. All remain the same as in 2015 but River Park sites have been added. All sites there are rustic sites and cost will be \$10.00/night. Brian further stated the plan is for 4 sites. He will contact the residents that live near River Park and discuss this with them. Com. Meintz stated that he does have some concerns about putting sites at River Park. Com. Williams asked what the financial impact would be of only adding 4 sites compared to the negative aspects of putting in the sites. Com. Hafeman commented that we now have water at the park and electricity at the pavilion. Brian will contact the residents and bring this item back to the board.
- b. Fox Park – land sale and development. – Brian explained that Cedarville Township would like to develop Fox Park. The upgrades include installing electrical sites, improving the restrooms and the construction of a bathhouse. In order to fund the development project Cedarville Township would like to sell three parcels located on the southernmost portion of the park. The project

started a few years ago and Dan Hass recommended to the township that each of the parcels have a perk test, be surveyed and a plan drawn up to have the land split. Cedarville Township has completed this portion of the project. The township would now like to move forward with placing the three parcels for sale and is looking for consent from the County Board. Com. Hafeman asked if there are any deed restrictions on the property from when it was deeded to Menominee County. Brian explained that Dan Hass already looked into that. The consensus of the board is to move this item forward to the next meeting for approval.

Miscellaneous Items:

- a. County Annex/MSU extension – office hours of operation. – Brian explained that the county hired a part time (25 hr/wk) secretary (MSU/Building Code/Emergency Services) to work at the annex in Stephenson on 4/20/15. We set the hours for the secretary as M-W-F 8 a.m. to 1 p.m. & Tu-Th 11 a.m. to 4 p.m. It was our understanding with MSU that they would cover any hours around the secretary’s scheduled hours to enable the office to be open from 8:00 a.m. to 4:30 p.m. daily to coincide with the Courthouse hours. We have had complaints that the annex is locked after the secretary has left for her scheduled time, more than once per week, most weeks. We need the board to make a final decision on the office hours of operation at the annex and publicize the outcome. Com. Nelson commented that MSU promised us that the office would be covered. If they are not going to follow through with their promise then we should reconsider how much money we are paying them. Brian explained that he will be sitting down with Paul Putnam and reviewing this.
- b. Menominee County Apportionment report “as revised”. – Brian explained that the Equalization Director previously submitted the 2015 Apportionment Report and it was approved on October 27, 2015. On November 3, 2015 millages were passed for Holmes and Meyer Townships. The Equalization Director has submitted the revised report for board approval. The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

- a. Commissioner Per Diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on November 4 & 5, 2015 in the combined amount of \$264,167.30. Com. Hafeman asked about the refund from AT&T. Brian stated it was \$6,700. Com. Hafeman also stated that the Road Patrol is over budget for weapons. Brian stated that he will be discussing this with Sheriff Marks. He does not know if there was grant money that was going to be covering any of that. Com. Hafeman asked about Core Technologies. Brian explained that was for the LEIN server. Com. Schei asked about the sealcoating that was done in the jail parking lot. Brian stated that he asked some local businesses that do sealcoating for bids and Holmes Sealcoat was the cheapest. It was asked if that was a conflict of interest. Brian stated that it wasn't. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Public Comment:

- Mark Aubert – Commented on the need for a bulletin board at River Park posting what the park rules are.
- Sherry DuPont – Commented that the County Website is down and we are working to get the problem fixed.

Commissioner Comment:

- Com. Hafeman – Commented that when we advertise for Committee Appointments we should include a brief description of what the position responsibilities are.
- Com. Piche – Commented on the Road Commission meeting and 14 townships are participating in the 3 Way Road project and there are only 3 townships left with projects to complete.
- Com. Cech – Commented on Mr. Aubert's concerns and the Parks Committee will be meeting soon.
- Com. Meintz – Wished everyone Happy Hunting this week.

Moved by Com. Nelson, seconded by Com. Williams to adjourn at 6:27 p.m.
Motion was approved 8-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk