MENOMINEE COUNTY 9-1-1 GOVERNING BOARD

MINUTES

Date: October 30, 2007

Location: Stephenson City Hall

Present: Dan Hammerberg, James Gardiner, John Kuklinski, Sharline Corrigan, Mark Petersen, Arnie Organ, and Karen Provost.

***** No Quorum *****

Others: Debra Wormwood, 9-1-1 Director.

Previous Meeting Minutes: A motion to approve the minutes from the July 17, 2007 meeting was made by Arnie Organ, and second by Jim Gardiner. Motion carried.

Approval of Agenda: A motion was made to accept the Agenda with the addition of E. Sunday Pager Tests, and F. Telecommunicator Training Standards was made by Mark Petersen, second by John Kuklinski. Motion carried.

Public Comment: None

800 MhZ Update: The second 800 radio desk top was installed in Central. 55COM will be monitored by Central Dispatch.
Ken Marks will be available to hold a class when the Fire Departments and Rescue Squads have their 800's installed. The training is requiring for anyone who uses the 800 system. There is concern over volunteers remembering how the radio's controls operate. It was suggested to bring an 800 radio in & demonstrate set up. Karen Provost will bring her portable to next Governing Board meeting.

On Star: Emergency 9-1-1 calls now coming through 9-1-1 circuits from On Star. Calls will display as a VoIP call, and gives the call back number to On Star dispatch. This allows the 9-1-1 operator to speak directly to the caller instead of relying on third party information being relayed. Seems to work great.

Digital Logger: The current recorder at Central Dispatch was bought when 9-1-1 started in 1995. Eventide no longer supports this model and parts are not available. One of the DAT drives is inoperable and there are no replacements to be found. The digital logger records all 9-1-1 calls, including administrative calls, and radio activity. Tapes are saved for 90 days.
Director Wormwood is recommending that we purchase a new one, and believes it would cost about $25,000.
A motion to recommend going out on bids expected to run about $25,000 and purchase a new recorder was made by Arnie Organ and second by John. Motion carried.

410/411: 410 and 411 are still in Senate. Two more bills were introduced to extend one more year. The Michigan Communications Directors are hoping that this addressed now instead of extensions.
Our surcharge would be about $2.00 for everybody.
If the bills are not passed we will have to look at increasing our surcharge rate soon. There has not been an increase in Menominee County since November of 1998. It is time to look at equipment upgrades. We are waiting for the 410/411 decision. The County Board would have to increase the rate through Resolution.
One of the problems with determining the surcharge rate if 410/411 are passed is because cell phone companies don't like to give out information as to the number of cell phones they have out there.
Arnie Organ asked about the operating budget and revenue. For the current budget year, the operational budget is $520,000, and revenues are projected at $492,000. We are using fund balance that was designated for equipment replacement and upgrades to remain operational.

Sunday Pager Tests: Dispatch would like to change the time frame for Sunday pager tests that are done weekly for Fire, EMS, and Water Rescue. What we are proposing is to extend the time frame from noon to between noon and 3:00 P.M. There have been several instances lately where pager tests were not done due to calls. This is especially important for agencies that don't have a lot of calls and need the pager test to verify that their pager is working.
After discussion, it was decided that we would extend the times for all pager tests. It was felt that it is better to conduct the pager tests on a regular basis.
Director Wormwood will send a letter to each of the services to inform them of this change beginning November 11, 2007.

Telecommunicator Training Standards: A Recommendation for Minimum Telecommunicator Training Standards in Michigan was passed out. The Training Standards will provide uniformity of Dispatch/9-1-1 Center skills.

Correspondence: None

Other Matters:

Cell Com has three towers going up in Menominee County. Director Wormwood sent them a request for Phase II wireless as soo as she heard this. Cell Com should be contacting Dispatch soon.
Marinette County is going to Phase II in November. Director Wormwood is hoping to share mapping with Marinette County which is especially important with the new towers in Menominee County and the increased possibility of receiving emergency cellular calls from someone in Marinette County.

2% Grant Request was submitted to expand the consoles. We haven't heard anything yet.

Capability Assessment: Agencies met with Marge Bramschreiber, Emergency Management regarding the county capability assessment. Dan Hammerberg feels we

information is a security issue and cannot be shared which doesn't make sense to Dan because it's our information and it would be nice to compare how our county is situated with others in the Region.

Next meeting date will be January 1, 2008, with the Election of Officers.

Public Comment: None

The meeting was adjourned at 8:08 P.M.

Respectfully submitted,

Dan Hammerberg, Chairperson