

Approved

27 Feb 2020

January 10th, 2020

5:02 pm - Menominee 9-1-1 Governing Board meeting called to order by Chairman Dessart.

Members in attendance: Josh Jones, Brett Botbyl, Mark Petersen, John Starzynski, Rick Bastien, Josh Dessart, Ken Marks, Carl Johnson, Gerry Christiaens, 9-1-1 Deputy Directory Andy Primeaux, County Administrator Jason Carviou.

1. **Approval of Agenda:** Motion by Jerry Christiaens, 2nd by John Starzynski. All in favor.
2. **Approval of previous meeting minutes:** Motion by John Starzynski, 2nd by Carl Johnson. All in favor.
3. **Public Comment:** None. Motion to close by John Starzynski, 2nd by Brett Botbyl. All in favor.
4. **VHF Radio Tower Replacement:**
 - (a) County Administrator Jason Carviou reported that he had a Request For Proposal document ready to be published, but at the January County Board meeting commissioners brought up the feasibility of renting space on the new tower to others such as cell phone companies. The County Board tabled publishing the RFP so they could gather more information. After discussion the following motion was made:
 - i. Motion by Brett Botbyl to recommend to the County Board that the County Board hire a qualified firm to perform a VHF radio coverage study so as to determine the best locations for radio towers to provide the maximum coverage. 2nd by John Starzynski. All in favor.
 - (b) County Administrator Jason Carviou reported that the County has completed the purchase of the Bagley tower from the Road Commission, and the tower now belongs to the County.
 - (c) County Administrator Jason Carviou reported that a grant application was submitted to USDA Rural Development in the amount of \$70,000 to help with replacing the Bagley tower. We should hear soon if the County was awarded the grant.
5. **9-1-1 Director Position:** County Administrator Jason Carviou reported that Brian Barrette has resigned from the E-9-1-1 Director Position. His last day as Director was January 10th. Deputy Director Andy Primeaux has been appointed as interim Director. Applications are being solicited from the public with application period closing on January 31. County Administrator Jason Carviou is establishing an interview panel consisting of County Administrator, County Clerk, Sheriff, a current dispatcher, a member of the Governing Board. - Brett Botbyl volunteered to be the Governing Board representative.
6. **Director's Report:**
 - (a) Interim Director Andy Primeaux gave a report of staffing and number of calls handled in 2019. Penny Bourque has retired after 20 years of service.
 - (b) County Administrator Jason Carviou reported that an operating millage request will be on the March ballot.
 - (c) County Administrator Jason Carviou disseminated and reviewed the financial statements for the period ending December 31, 2019.

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(d) Andy is notifying other agencies of Brian Barrette's departure so important information gets sent/communicated to the right people.

7. **9-1-1 Final Plan:** After a brief discussion, this item was tabled.

8. Election of Officers:

(a) **Chairman:** John Starzynski made a motion, 2nd by Jerry Christiaens to nominated Josh Dessart as Chairman. - No other nominations were made. Jerry Christiaens, 2nd by John Starzynski to cast a unanimous ballot for Josh Dessart as Chairman. All in favor.

(b) **Vice Chairman:** John Starzynski made a motion, 2nd by Jerry Christiaens to nominated Carl Johnson as Vice Chairman. - No other nominations were made. Jerry Christiaens, 2nd by John Starzynski to cast a unanimous ballot for Carl Johnson as Vice Chairman. All in favor.

(c) **Secretary:** John Starzynski made a motion, 2nd by Jerry Christiaens to nominated Mark Petersen as Secretary. - No other nominations were made. Jerry Christiaens, 2nd by John Starzynski to cast a unanimous ballot for Mark Petersen as Secretary. All in favor.

9. **Next Meeting Date:** February 27th, 2020 at 5 PM in Stephenson

10. Governing Board Member Comments:

(a) Josh Dessart: EMS representative to the E-9-1-1 Governing Board should be made by the newly forming County EMS Provider Group. Also, Bill Cech has been appointed as the County Board representative to the Governing Board replacing David Prestin.

(b) Ken Marks: Records Management system including Vehicle Location for Sheriff and Menominee Police Department is getting close. The Sheriff's Department now has a hostage negotiation team. Ken stated that he is willing to help with promoting the 911 operating millage.

(c) Brett Botbyl: Stated that we need to do a better job of letting the public know what the Governing Board is doing including; posting of minutes and developing a mission statement.

11. Public Comment: None

12. Adjournment: Motion by Carl Johnson, 2nd by Josh Jones to Adjourn. Motion Carried.