

February 18, 2011

APPROVED on 4/12/11

Proceedings of a Regular Meeting of the Apportionment Committee in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Menominee, Michigan.

Chairman Pro Tem Kleiman called the meeting to order at 10:05 A.M.

A call of the roll indicated that the following Committee members were present/absent:

**Present:** Republican Party Chairperson John Anderson, Prosecuting Attorney Dan Hass, Democratic Party Chairperson Ruby Ivens, County Clerk Marc Kleiman, and County Treasurer Diane Lesperance.

**Absent:** None.

Chairman Pro Tem Kleiman called for public comment.

**Public Comment:** None.

Chairman Pro Tem Kleiman nominated Prosecuting Attorney Dan Hass to be Chairman of the Menominee County Apportionment Commission.

Moved by Diane Lesperance, seconded by Ruby Ivens to elect Dan Hass Chairman. Motion was approved 5-0.

The committee discussed the Rules of Procedure that were handed out prior to the meeting. The committee made several additions to the Rules. 1.) The Rules of Procedure may be amended at any regular meeting of the Menominee County Apportionment Commission by a majority vote of the Board, provided that the amendment is submitted in writing and properly noticed before that meeting. 2.) Roberts Rules of Order Latest Edition shall be the Parliamentary Authority.

Moved by Ruby Ivens, seconded by Diane Lesperance to approve the Rules of Procedure as amended. Motion was approved 5-0.

The committee discussed several other topics and came to an agreement on the following items:

- 1.) Committee members will not receive compensation for board meetings, but will be reimbursed for their mileage to attend meetings.
- 2.) The Committee will attempt to handle the apportionment process with out the use of a computer program, but will consider one if necessary.
- 3.) The Committee will next meet after the Secretary of State has provided the County Clerk with all the necessary census information for the committee to proceed. The Committee with then meet once per week on either Tuesdays or Thursdays at 8:15 a.m. until the apportionment process is complete.

- 4.) The Committee will attempt to hold at least two meetings outside of the City of Menominee. One meeting to be held at the Harris Township Hall, and one meeting at the Menominee County Annex in Stephenson.
- 5.) The Committee will ask the Menominee County Board of Commissioners for a budget of \$5,000 to complete the apportionment process. Any unused funds would be immediately returned to the fund from which it was dispursed.
- 6.) The Committee will hold two public hearings after they have chosen an apportionment plan.
- 7.) A deputy from the County Clerk's office will be present at each meeting to take minutes for that meeting.
- 8.) Prosecuting Attorney Dan Hass will be drafting a press release for the local news paper to inform the general public on what the Apportionment Committee will be doing.
- 9.) The Committee discussed possible commissioner seats and the consensus was there should be either 7 or 9 County Commissioner districts. This was based upon the feedback many of the committee members have been receiving from the citizens of Menominee County.

**Presentations:** None.

**Public Comment:** None.

Moved by Ruby Ivens, seconded by Diane Lesperance to adjourn at 11:15 a.m. Motion was approved 5-0.

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Dan Hass, Chairman

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Marc Kleiman, County Clerk