

Menominee County Parks and Recreation Committee

Meeting Minutes – September 4, 2018

1. The meeting was called to order at 6:00 PM by Chair, Bob Desjarlais at Shakey Lakes.
2. Pledge of Allegiance
3. **Reporting for roll call were:** Bob Desjarlais, Dick Peterson, Kathy Branz, Mike Kass, Vola Bleile, Administrator Jason Carviou and County Commissioners Bill Cech and Larry Phelps. Others present were Karen Kayser, Jim Quist, Noreen Johnson and campers (Bob Thull, site 56; Janet site 10 and two others).
4. **Approval of agenda:** Request by Jason Carviou to add to the agenda under Park Rules ii) Price list and add to f) bidding for sewage removal and garbage. Motion by Bill Cech to add above to the agenda supported by Mike Kass with all in favor. Motion by Bill Cech to approve the agenda as amended support by Vola Bleile. Motion carried.
5. **Minutes:** Vola Bleile made a motion to accept the August 6th, 2018 minutes supported by Dick Peterson with the following corrections: Business, e should be 70-75 not VA70-75; k add reservation fee is not refundable and Jim moved a picnic table and put a dent in a pop up shelter (which was fixed to the campers satisfaction) NOT a camper. All in agreement - motion carried.
6. **Public Comments:** Noreen Johnson reported on the project at Bailey Park. Today the septic system was started and they are looking at pouring the slab in April.

Bob Thull, seasonal camper site #56 presented the board with a sheet that was circulated to add an option of May 15th to October 15th as the lease dates. There are 43 sites represented as: 8 not interested, 28 interested (signatures on the sheet), 1 leaving and 6 not available.

Another question Mr. Thull had was: are rules handed out when people pay for their site? At this time they are not. Reason for question, people are not picking up after their pets.

Another question was which sites are considered water sites? Will have to look into this. Also, can a person move from one site to another?

7. **Business:**
 - a. **Picnic Tables** – Jim Quist reported that the frames are all done.
 - b. **Road Commission repair of culverts by dam at Shakey Lakes:** Dick Peterson reported that all the grouting is done. By Friday the mortar sand should be put in and blacktopping complete by end of month. Larry Phelps stated that Bacco went on strike on Tuesday so that may affect the completion. The railing has to be replaced, the coffer dam has to be removed and the crane should then be able to be removed from the sight. Hannahville Grants – the electrical for the re-wiring of the fair building and the addition of power for handicap access on the black top have been completed. Kathy also completed the grant request with Hannahville.
 - c. **Review financials** – At this time the financials are very favorable with the income at 93.5% and the expenditures at 73% with no big expenses for-seeable. The only question was the large amount for gas/oil for the month of July at \$2,386.32.

Jason will look into this. Jim said it may have been due to an extra fill up this year or the price.

1. The part time salaries had a substantial balance due to one part timer being fired and not replaced.
2. Water testing was high – Kathy Branz stated the water sample were being delivered to Amasa when they could be mailed. This would be cheaper than the cost of labor and mileage. It is about \$8.00 to mail in a water sample. Jason said he would make sure the water samples are mailed. Kathy said they have to be received within two days so they should be taken on Monday or Tuesday.

d. Look at 2018-2019 Budget – Capital Improvements, equipment.

1. Discussion of last month's suggestion on additional/adding power to some of the sites at Shakey Lakes (new B1 & 2, B 8-12; P1 & 2, P9 & 10; upgrade to 20/30/50 amp 71-75 VA 6&7), resulted in an estimate of \$20,000 to be added to the budget. Another item was to install dog litter bags at Shakey Lakes. Mike Kass will get the same signs as Kleinke (\$20 each) and eight stations to be placed around the park.
2. Noreen Johnson asked if there could be some help for the electrical at Bailey Park. As this is a new addition and looking at a panel as well as wiring \$20,000 was added to help Bailey with their cost as all has been volunteer donations for this project.
 - a. Picnic Table Grant – Bob suggested that Doreen should apply for a picnic table grant again this year for 30 more tables plus the wood. The money left from last year's grant should get 10 more frames so that would give us a total of 40 more picnic tables. The cost being covered by the grant – if we are denied the grant we do have the money to cover this.
3. Jason asked if we wanted to include a cabin in this year's budget and Bob said he wanted to get more information and pricing before we move on this.

e. Park Rules:

1. Number of people per site: A copy of the DNR Rules was handed out last month. In following these rules we decided to add 8 people per site, one camper per site, and one tent per site. Also, two cars would be allowed per site.
2. Price List: After much discussion it was decided to incorporate the electrical surcharge as part of the camping fees. Nothing will be increased it will just all be included in the camping fee.

- f. Bidding for sewage removal and garbage pickup:** Bob stated that the sewage pumping and garbage pickup will now be two separate items on the budget and removed from Professional Services.

Jason stated he will get the ads in for bids for sewage and garbage and put the bids to the County Board so they can be used next year.

g. Electrical at Shakey Lakes and Kleinke: Per the discussion on Budget this is done.

h. Inside storage fees – Per Jason the inside storage fees will still be split between the Fair Board and the Parks.

8. Correspondence: None.

9. Any other item Members Wish to Present: Dick Peterson said there was a camper mowing the lawn at 6AM. This should be covered under Park Rules and should not happen prior to 7AM.

10. Public Comment: Noreen Johnson asked for advice on renting the pavilion for a wedding. She used a contract obtained from Menominee Township. If anyone has any comments please email them to Noreen.

She also thanked the Park Crew for all their help on the Ice Cream Social. They had over 800 people in attendance.

Noreen also handed out a print of the proposed add on to the existing Gift Shop at Bailey Park showing the proposed layout and schedule to completion.

11. Adjournment – Motion by Larry Phelps to adjourn supported by Mike Kass with all in favor at 8:30PM

12. Next meeting will be at The Annex in Stephenson on October 1, 2018 at 6PM.