

**MENOMINEE COUNTY PARKS COMMITTEE
MINUTES MARCH 4, 2019**

*Approved
4/11/2019*

1. The meeting was called to order at 6:00 PM by Vice-Chair, Dick Peterson at Lake Township Town Hall in Stephenson.
2. Pledge of Allegiance was recited.
3. **Reporting for roll call were:** Dick Peterson, Kathy Branz, Mike Kass, Vola Bliele, County Commissioner Larry Phelps and County Administrator Jason Carviou. Excused was Bob Desjarlais. Others in attendance were Karen Kayser, Jim Quist, Charlene Peterson and Colleen VanElls.
4. **Approval of agenda:** Motion by Mike Kass to approve the agenda supported by Vola Bliele with all in favor.
5. **Minutes:** Dick Peterson made a motion to accept the January 7, 2019 minutes supported by Larry Phelps. All were in agreement. Motion carried.
6. **Public Comments:** None.
7. **Business:**
 - a. **Review Financials** – Administrator Jason Carviou stated the Shakey Lakes lease sites are at \$55,000. Karen Kayser said 3-4 are late and one has to be filled. Kleinke lease sites are at \$11,000 the balance will be for the one/two month leases done during the summer. \$3,151 for the stump removal has been paid and was added to the budget by the County Board.
 - b. **Picnic Tables** – All the current picnic tables have been placed. Jim Quist stated we could use 60 more to complete this project. A motion by Kathy Branz to apply for a grant for 30 more tables supported by Mike Kass. All were in favor.
 - c. **Electrical at Shakey Lakes – review ad/specs for bid:** Administrator Jason Carviou presented the board with a bid proposal for update and new for Shakey Lakes – after much discussion Bass Lake will be done at a later date and the sites to be updated V1, 6 & 7 and 70 to 75. New will be P1,2, 9, & 10 along with adding the three pavilions. Jason will redo the bid and present to the County Board.
 - d. **New restrooms at Shakey Lakes (replace pit toilets)** – Administrator Jason Carviou stated he contacted the DNR/DEQ regarding removal of the pit toilets. We do have enough stalls to cover our campsites. Jim will remove the two pit toilets across from the old bath house. They must be pumped, filled with dirt (no wood) and then covered with sod. As the new toilets are installed we will remove the other pit toilets.
 - e. **Ask Board for Engineering Study on New Restrooms** – DGR Engineering presented a quote of \$3,500 to do the “Engineered Drawings”. An addition \$750 for construction specification and \$150 for bidding documents. These services total \$4,400 a motion by Vola Bleile to ask the County Board to approve this supported by Mike Kass. All were in favor.

- f. **List of Accomplishments over the last 5 years.** A list of accomplishments was attached to the meeting packet. Items to be added are Kleinke –increased size of 4 campsites, Shakey Lakes – Reroofed 2 pavilions with steel, added 4-handicap accessible sites with 50amp service, pavilion by playground, 200+ stumps removed on grounds. Increased walking trails at all parks.
- g. **Morning Dove Productions – Colleen Van Ells** – Colleen said she got this idea from a lady that does fund raisers – to get sponsors to cover some of the cost – example Anderson Diehm will sponsor the band for the fair. She also follows up with a thank you ad for the sponsor. She asked about any other activities and Branz stated there is the Ice Cream Social and plant sale at Bailey Park. Jason also informed her about the Kayak Tournament which will be held on free fishing weekend June 8 & 9th. She suggested checking for vendors – Zack does bring in some kayak vendors but there could be others. A motion by Kathy Branz to approve the continuation of advertising on POLKA POLKA POLKA supported by Vola Bleile with all in favor.
- h. **Porches/decks on lease sites:** Jim Quist and Karen both said no to porches/decks on sites. It is on the lease agreement allowed with board approval. A suggestion to give specifications if allowed such as 6 X 8 on cement blocks and must be removed when leave site. To be reviewed for next year's lease.
- i. **Solid Waste Container Bids** – A bid for 3 – 8 cubic yard containers (to be emptied once a week) and 1-10 cubic yard container for ash and 1 – 8 cubic yard container for Kleinke. Jim also said he could use 15 steel barrels for parks. Bid approved by Parks Committee.
- j. **Amended budget for stump removal** – This was already approved by the County Board. After discussion it was decided to add for more stump removal at Kleinke and Shakey on next year's budget.

8. **Correspondence:** None.

9. **Any other item Members Wish to Present:** Parking by the boat launch was a subject that arose. We had talked about it at an earlier time and it was suggested to get a cost on taking out part of the hill and circling the road back to the road coming in to have parking on both sides. This would more than double the parking space at the boat ramp. Both Larry Phelps and Dick Peterson felt this would be a large improvement at a minimal cost, Jim Quist felt it could be accomplished by removing the top soil and just the cost of gravel..

Jim Quist he would like to remove 8 lights from the old bath house and new bath house and replace with LED lighting. This would be a cost effective move.

10. **Public Comment:** None.

11. **Adjournment** – Motion by Mike Kass to adjourn supported by Vola Bleile with all in favor at 8:20 PM

12. **Next meeting** will be at Lake Township Hall in Stephenson on April 1st at 6 P.M.