

Menominee County Parks and Recreation Committee

Meeting Minutes

December 6, 2011

The meeting was called to order at 6:30 pm by Chair Bob Desjarlais at the Menominee County Library in Stephenson, MI on December 6, 2011.

Reporting for roll call were: Bob Desjarlais, Ruby Ivens, Gail Jerzyk, Glenn Cody, Vola Bleile, County Administrator Brian Bousley, and County Commissioners Charlie Meintz and Mark Jasper. There was a quorum present to conduct the meeting.

Approval of agenda: Motion was made by Mark and seconded by Vola. The motion carried.

Minutes: Minutes from the previous meeting on November 1, 2011 were approved. Charlie made the motion that was seconded by Mark. The motion carried.

Public Comment: There was no public comment

Business:

- a. **Park Office Manager/Park Ranger Report:** Brian reported that not much was going on at the present time and that the park crews were engaged in cleanup activities. Ruby asked whether campers were allowed to use Kleinke Park in late October. Brian stated that campers were permitted to use the park, as long as they were continuing to pay the required fees.
- b. **Budget-monthly review:** Brian submitted the latest budget statement for review by the committee. There were no comments or questions.
- c. **Projects Updates:** A revised drawing entitled "Option 1" of the orientation and surroundings of the Shakey Lakes Bathhouse Project was reviewed by the committee. Charlie made a motion to approve the plan that was seconded by Glenn. The motion carried.
- d. **Annual Campground Inspection:** Brian provided copies of an inspection of Shakey Lakes Park and Kleinke Park undertaken by the Public Health Department of Delta and Menominee Counties. He announced that the issues identified for Shakey Lakes Park had already been addressed, and that those for Kleinke Park would be addressed before the beginning of the next season. None of the issues were considered to be major.
- e. **2012 lease site agreements/ policy and procedures:** It was suggested that the park policies be amended to include a requirement that license plates and/or tags on all vehicles and campers in the park be valid and current. A motion was made by Bob to add this requirement to the site registration that was seconded by Vola. The motion carried. It was also decided to leave the opening date at May 1. Those campers who arrive earlier than that date must pay for the additional days. A motion to this effect was

made by Charlie and seconded by Vola. The motion carried.

- f. **Sheriff Department site at Shakey Lakes - Discussion:** The committee decided to table action on this issue until it was established that Officer Menacher was actually able to secure a campsite. An addendum to his lease would then be added specifying that the officer be present at the park on weekends.
- g. **Camp Hosts – Review :** Brian reported that the camp host program envisioned by the committee had not yet been discussed by the Menominee County Board of Commissioners. This was to take place at their next meeting. Brian also noted that the committee needed to develop clear objectives for the program.
- h. **Advertisement:** Katelin Brown presented a proposal to the committee to create a website for the park system that would provide information about the parks and the local area. She provided and described samples of similar projects that she had designed for other organizations. In addition, she presented a cost estimate of \$1500.00. Ruby made a motion to approve the project pending consideration and approval by the Menominee County Board of Commissioners that was seconded by Vola. The motion carried with one abstention on the part of Bob Dejarlais. Bob noted that Katelin Brown was his daughter.
- i. **Grants:** Brian reported that the grants were not out yet.

Correspondence: None

Public Comment: none

A motion to adjourn the meeting at 8:30 pm. was offered by Vola and seconded by Ruby.

Respectfully submitted by Glenn D. Cody