

# Menominee County Parks and Recreation Committee

## Meeting Minutes

October 6, 2014

The meeting was called to order at 7:00 pm by Bob Desjarles at Stephenson Annex in Stephenson, MI on October 6, 2014.

Reporting for roll call were: Bob Desjarles, James Furlong, Ruby Ivens, Charlie Meintz, and County Administrator Brian Bousley. Vola Bleile, Glenn Cody and Gail Jerzyk were excused. Tom Harrell of Alger-Delta Co-op.

**Approval of agenda:** A motion was made by Charlie to accept the agenda that was seconded by Ruby. The motion carried.

**Minutes:** No minutes were taken due to lack of a quorum at the September meeting.

**Public Comment:** None

**Business:**

- a. **Parks Projects:** Brian announced that Alger-Delta Electric Cooperative will be installing larger transformers at Shakey Lakes Park after the park closes for the season. Tom Harrell of Alger-Delta Co-Op explained the process of retiring one transformer and installing the larger transformer. The larger transformer will be installed and cover the VA and CA sites to address the issues we are having with those sites as well as addressing the site towards point in the 60's where there have been issues as well. The cost of the project will be a total of \$9,027.28 from Alger-Delta. Additional costs will be incurred from the electrical contractor who has been prepping for this upgrade a majority of the summer. Brian did submit a Hannahville 2% grant to help fund the project. The funding will come from the Park Fund Balance and if the grant is received the grant money will reimburse the money used from the Fund Balance. Brian did ask for a motion to move this project to the County Board. A motion was made by James and seconded by Charlie to move the details of the electrical upgrade project to the County Board for discussion and possible approval. Another project that was discussed was the select cutting at Longery Park. The trees that will be select cut will also be sawed into lumber for projects within the parks, one being a rental cabin venture within Shakey Lakes. The rental cabin has been discussed for the past several years and the committee would like to pursue planning for the rental cabin.
- b. **Park Manager/Park Ranger Updates:** Brian stated the seasonal workers are all done for the season. Brian also gave an update on Jim Quist; he is doing well after the accident.
- c. **Monthly Budget Review:** Brian distributed copies of the latest budget for the committee's perusal and review. Brian reported that expenditures are under budget currently by \$10,533 but there are some bills still outstanding so project expenditures

should still remain under budget by at least \$2,000. The projected revenues are at a positive \$9,306.34. There was a big deposit for \$8,532.07 due to the replacement cost of the lawn mower that caught on fire last year from the insurance company. The current fund balance in the parks was reported at \$44,570.38 but again that number may be adjusted up or down depending on outstanding bills. The Park Improvement Fund's projected revenue was surpassed by \$232.50.

- d. **Grants-** Brian is working with the DNR to expedite the approval for the RFP for the well drilling and the electrical upgrade at River Park. The grant has to be completed by March of 2015 and the work needs to be done as soon as possible. Jim Mekash, Jim Quist and Mike Sieg all worked on the construction of the utility building for River Park. The utility building is also a portion of the grant for River Park, the cost of the materials and the employee's time will be used towards the 25% match portion the county is obligated to pay. The Stoney Point DNR grant will be prepared over the winter and commence in the spring, unless Brian can get approval to remove and replace the concrete boat ramps prior to the launch being iced over.
- e. **Lease Program:** Brian would like to change the deadline for payment of lease fees from February 15<sup>th</sup> to March 1<sup>st</sup> and to place in the lease agreement all vehicle stickers are to be affixed the windshield. The changes to the leases will be made and presented to the committee at the next meeting.
- f. **Concessionaire Contract:** Brian talked with the concessionaire after and they had a few requests: 1) to remove operation of a permanent coin operated laundry facility (the pervious concessionaire opted out of operating a laundry facility a few years ago and thus should be removed from current contract) 2) Include two Park Annual Vehicle Stickers for the owners of the concession stand 3) Include the use of pier for the pontoon boat rental. The Committee discussed and did agree to changes #1 and #2. The use or installation of rolling pier will be brought back for discussion at the next meeting due to issues of liability.

**Correspondence:** None

**Any Other Items Members Wish to Present:** Brian did state Alger-Delta did issue rebate checks. Shakey Lakes do to having several meters did receive several rebate checks.

**Public Comment:** Dick Peterson – felt it would be advantageous to the park to consider preparing 1 or 2 sites to accommodate larger travel trailers, possible pull through sites.

Charlie offered a motion to **adjourn** that was seconded by Ruby. The meeting was adjourned at 8:05 pm.