

# Menominee County Parks and Recreation Committee

## Meeting Minutes

February 6, 2017 – approved 3.6.17

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at the Annex in Stephenson.

**Reporting for roll call were:** County Commissioner Larry Phelps, Dick Peterson, Kathy Branz, Bob Desjarlais, and Mike Kass. Excused were Commissioner Bill Cech and Vola Bleile.

**Approval of agenda:** Motion by Kathy; support by Mike to approve the agenda. Motion carried.

**Minutes:** Motion by Dick to approve the December 5, 2016 minutes; second by Mike. Motion carried.

**Public Comments:** Noreen Johnson, from the museum at Bailey Park said they are working on a grant for 2 unisex restrooms through the DNR Trust Fund, which is 6 pages. The grant application is due on April 1<sup>st</sup> and a Hannahville Grant is due in October. They have blueprints and some donations from members. The restrooms are a needed facility for 3 events that are held each year with 300 to 600 in attendance. Noreen asked for assistance in filling out the grant. It was suggested she talk to Sherry DuPont or Rich Sexton, both of who have filled out many grant requests.

### Business:

- a. The election of officers was run by Jerry Piche, County Commissioner. Kathy Branz nominated Bob Desjarlais as Chair, this was seconded by Mike Kass – all were in favor. Kathy Branz nominated Dick Peterson as Vice-Chair with a second by Mike Kass – all were in favor. Bob Desjarlais nominated Kathy Branz as Secretary, second by Dick Peterson - with all in favor.

The meeting was then moved to item e: Forest Project update (minutes kept in sequence)

- b. The Parks meeting schedule was discussed. No meeting in July due to July 4<sup>th</sup>. A motion by Dick to accept the meeting schedule; support by Kathy – all in favor. To be posted on website by Sherry in Administration.
- c. Parks Committee Bylaws/Charter/Rules & Polices: Following a discussion that these were all updated in 2016 – a motion by Dick to accept with a second by Mike – motion carried.

- d. Section 26 of the Park Rules was addressed by Larry due to the increased usage of drones. It was decided to ask the County Board for signage "Drones Not Allowed In Park".
- e. Park Ranger/Manager update: Dean Francis, Forester for the forestry project gave an update: Dean gave a handout to the board showing the work that has been completed and what is remaining to be marked. Bailey, Longrie, Mason, River and Shakey Lakes Parks – Lenca survey completed on 8/9/16. A map was attached showing harvest units for Bailey (A, B & C), for Longrie (D), Mason (E), River (F) and Shakey Lakes (G). At this time they still have to GPS the lines to get the harvest acreage, mark the individual trees and timber cruising to determine volumes by species and products. After this is completed Dean will send out information to Timber Buyers for bids as well as place ads in the Journal and Eagle Herald (can accept or reject any and all bids). The timber sale bidding is a 3-4 week process and is to be completed by May 25, 2017. The bids will be available for review at the June 5<sup>th</sup> meeting. Recommendations will be sent to the county board for their June 13<sup>th</sup> meeting. It was decided to combine all parks as one bid with a 20% down within 20 days of the signing of the contract. 40% will be due in 6 months and the other 40% at the end of 12 months – unless cutting is ready to start, then full payment prior to cutting. We will also ask for a \$10,000 performance bond. Longrie can be done at any time, Mason can be done anytime but would need a closed notice when cutting by the boat landing, Bailey can start after 9/15 on the East Side, West Side could be done at any time; River after Labor Day and Shakey Lakes can begin any time after October 1<sup>st</sup>, 2017. Shakey will need to have signage of closure during timber harvest.

Jim reported on the 4H building update – two trees are too close to the building and should be cut down. Jim had two bids of \$600 & \$330 to remove the two trees. A motion by Dick to accept the \$330 with a second by Kathy – motion carried.

The materials for the 20 picnic tables has arrived and are partially paid for by the Hannahville Grant. Five of the tables have been completed.

All lease renewals have been mailed and some have already been returned.

- f. Parks Advertisement – Morning Dove Productions: Motion by Kathy with support by Dick to recommend approval of the invoice from Morning Dove Productions – motion carried.
- g. Park Maps – discussion to add the park office phone number to the maps and state that it is available May 1 to September 30. Motion by Mike to make the above change; and order 2500 maps; second by Larry – motion carried.

- h. Discussion of additional projects: Dick stated the 4 sites by Bass Lake (materials are on hand); and 4 on the asphalt parking lot should have 50 amp power added (two pedestals with two 50 amp on each) and would like to make a recommendation to the County Board to have this added to the Twin City bid, this was seconded by Kathy. Motion carried.

H. **Correspondence:** None

I. **Any other items Members wish to present:** None

J. **Public Comment:** None

K. **Adjournment:** Motion by Kathy to adjourn; second by Dick. Meeting adjourned at 6:50 PM.