

MENOMINEE COUNTY LIBRARY BOARD Minutes January 19, 2016 approved February 16, 2016
K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:06 AM
TUESDAY- January 19, 2016

Present: J. Bejgrowicz, J. Freis, K McNeely, and Commissioner L. Schei. Excused M. Fagen and C. Peterson

J. Freis moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

No public participation at this time.

J. Freis moved to approve the minutes from the December 15, 2015 Meeting, seconded by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to approval of December Financial Report, seconded by J. Freis, motion carried.

J. Freis moved to approve the January Bills, seconded by J. Bejgrowicz, motion carried.

Director's Report

- A. The circulation statistical comparisons for December are in your packets. December was another Holiday month but things went well.
- B. Tax forms and instructions were ordered, not yet arrived though we have started to get questions. We will print off "masters" and instructions if the forms from the IRS do not arrive before the end of the week. Links are on the public computers and we will put up signage and provide help as needed to get forms and instructions.
- C. The Coop switched servers from local sever in Marquette to a "cloud" based company. The switch went well and we are learning the new features.
- D. Sally has retired, there is a reception for her on Thursday 1/21 from 3-5. Ann Best has moved up to the Outreach Coordinator position and Jennifer (Jen) Hirn has started as the Bookmobile Assistant.
- E. I put in a disposal with the county to remove old outdated computers and the old microfiche reader.
- F. Phone bill issues continue and I am working with an account rep. at AT&T to figure out why we did not get the December bill; copy was received and amount is included with the January payment.
- G. Summer Reading Club theme – "Get Ready, Set, Go" we are working with the Friends to get our program in place for the main branch and Hermansville.
- H. Discussion on shelving changes and looking at comfortable reading chairs; one for the Hayward Room and 1 for the Children's room. Possibly moving the adult computers out of the children's area. Shelving options were also discussed.

Old Business

- A. Sally Harris retirement arrangements were discussed.

New Business

- A. Library Facebook Page with help from UPROC this will be initiated.

- B. Substitute Position; Director will research for further discussion.

Other Board Concerns: L. Schei was reappointed as the County Commissioner liaison.

Public Participation

As there was no further business J. Freis moved to adjourn the meeting, seconded by J. Bejgrowicz, motion carried. Meeting adjourned at 11:40