

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:03 AM on Tuesday, May 19, 2015.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, K. McNeely, and C. Peterson. Commissioner Larry Schei was also present.

C. Peterson moved to approve the agenda. Seconded by M. Fagan, motion carried.

Public Participation: No public participation at this time.

M. Fagan moved to approve the minutes from the April 21, 2015 meeting. Seconded by J. Freis, motion carried.

J. Freis moved to approve the April financial report. Seconded by J. Bejgrowicz, motion carried.

J. Freis moved to pay the May bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for April were in the board packets.
- B. The Friends of the Library held a staff appreciation day on Thursday, April 23 from 11:00 to 1:00 at the Hermansville Branch and from 1:00 to 3:00 PM in Stephenson. The food was delicious and the Friends presented each staff member with a beautiful summer wreath, bookmark and note of appreciation.

The Friends held their annual meeting on Thursday, May 7 at 11:00 AM. They elected the same slate of officers for the next year and made final plans for the annual plant sale which will be held on Saturday, May 23 from 9:00 AM to 1:00 PM.

Jean Montgomery installed the four new computers purchased by the Friends. Miller's Action Office Supply delivered the two new computer tables.

The Friends Spring Newsletter is now available.

- C. The Large Print Fiction collection has now been weeded and P. Cheski is busy sorting through the numerous books that have recently been donated to the library.
- D. The completed audit for FY 2013-2014 was presented to the County Board, and a copy of the report is available for review at the library.
- E. The FOIA laws will be changing in Michigan effective July 1, 2015. Since we use the County Administrator to process any library FOIA requests, we contacted the Administrator's office to make sure they will be making the necessary changes to be in compliance. These changes will be discussed at a County Board meeting in June.

Old Business:

- A. Menominee County Board Library Liaison – Update – The library board by-laws do not specifically address this issue, but do revert to Robert's Rules of Order. The motion made at the April 21, 2015 meeting will remain in force.

New Business:

- A. FY 2015-2016 Preliminary Budget – Line Item Review – After reviewing the line item amounts and justifications, J. Bejgrowicz moved to approve the FY 2015-2016 preliminary library budget. Seconded by J. Freis, motion carried.
- B. Hartzell-Mika Consulting, LLC – Review of Applicant Resumes – After a lengthy discussion of each candidate, C. Peterson moved to have the ad hoc committee do preliminary telephone interviews with candidates One and Four. Seconded by J. Freis, motion carried.
- C. Extension of Library Director Employment Agreement – C. Peterson moved to approve the three month extension of the Library Director Employment Agreement. Seconded by J. Bejgrowicz. Roll call vote was taken, and the motion carried unanimously.

Other Board Concerns: There were no other concerns at this time.

Public Participation: No public participation at this time.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by M. Fagan, motion carried. The meeting adjourned at 12:17 PM.