

K. McNeely called the regular meeting of the Menominee County Library Board to order at 10:08 AM on Monday, August 20, 2007.

Roll call was taken and present were M. Erdman, K. McNeely and S. Parsons. K. Bates and J. Bejgrowicz were excused.

S. Parsons moved to approve the agenda. Seconded by M. Erdman, motion carried.

Public Participation:

There was no public participation at this time.

M. Erdman moved to approve the minutes from the July 16, 2007 meeting. Seconded by S. Parsons, motion carried.

S. Parsons moved to approve the financial report. Seconded by M. Erdman, motion carried.

M. Erdman moved to approve the August bills. Seconded by S. Parsons, motion carried.

Director's Report

- A. The circulation statistics for July were distributed in the board packets.
- B. The Friends of the Library met last Thursday, August 16 at 6:30 PM. The Friends Tent Book Sale was a great success—the best one ever. The Friends will be purchasing new chairs for the public computer areas, and they will also be buying 40 book bags for the bookmobile to use.

Due to scheduling conflicts, the Friends will not be meeting in September. Their next regularly scheduled meeting will be on Thursday, October 18 at 6:30 PM.
- C. We received our \$750 from the ISD's Great Parents! Great Start! Program and have purchased and processed over 130 books.
- D. The library employees now have their official County identification badges.
- E. The August 9 Computer Troubleshooting Workshop was very informative. Two ladies from Spies Public Library, one lady from Dickinson County Library, and five Menominee County Library employees participated in this worthwhile program.
- F. We just received the balance of this year's state aid this morning.

Old Business:

- A. Superiorland Library Advisory Council meeting with Nancy Robertson – July 26, 2007. Copies of the SLC minutes were included in the board packets.

New Business:

- A. Fiscal Year 2007-2008 Preliminary Budget – Library Hours and Staffing – After discussion of library staffing, M. Erdman moved to reduce the main library hours to 46 hours per week effective Monday, September 10, 2007. Seconded by S. Parsons, motion carried.

- B. Erwin Township – Contract Termination – On July 17, Kathy Webb called from the Library of Michigan asking if Erwin Township had terminated their contract with us. I told her we had not received a notice from them. The next day we received a letter from Erwin Township asking to terminate their contract as of April 1, 2007. The Library of Michigan denied their retroactive request, and we received the Gogebic County penal fines for the fiscal year ending June 30, 2007. After discussion of the contract terms (three months notice prior to the end of our fiscal year), S. Parsons moved to terminate the Erwin Township contract for library services as of September 30, 2007. Seconded by M. Erdman, motion carried. P. Cheski will send the required letters to Erwin Township and the Library of Michigan.
- C. Books-By-Mail Program – Due to the Erwin Township termination, we no longer have contracts with residents outside of Menominee County. After discussion, M. Erdman moved to limit the Books-By-Mail Program to residents of Menominee County. Seconded by S. Parsons, motion carried. Notices will be mailed to the affected Books-By-Mail customers.
- D. Sick Pay Policy – The library's current policy allows library employees to earn one sick day per month, but does not have a pay-out when an employees leaves. The board discussed the County's sick pay policy that was enclosed in the board packets, but did not make a decision to change the library's policy at this time.

Other Board Concerns: M. Erdman has scheduling conflicts with Monday meetings. After discussion, S. Parsons moved to hold the September 2007 through January 2008 meetings on the third Tuesday at 4:00 PM and authorize P. Cheski to process the payables vouchers prior to the meeting. Seconded by M. Erdman, motion carried.

Public Participation: There was no public participation at this time.

As there was no further business, S. Parsons moved to adjourn the meeting. Seconded by M. Erdman, the motion carried. The meeting was adjourned at 10:34 AM.