

MENOMINEE COUNTY LIBRARY BOARD
Minutes Meeting August 5, 2020

Approved: September 2, 2020

C. Peterson called the Meeting of the Menominee County Library Board to order at 4:00 PM on Wednesday August 5, 2020.

Present: C. Peterson, M. Fagan, A. Rivard, J. Slavick and Commissioner J. Hafeman.
Absent A. Rock

A. Rivard moved to approve the agenda, support by M. Fagan. Motion carried.

Public Participation: No public present.

M. Fagan moved to approve the minutes from the July 1, 2020 Library Board Meeting, support by A. Rivard. Motion carried.

M. Fagan moved to approve the June and July Financial Reports, support by A. Rivard. Motion carried.

C. Peterson moved to approve the July bills, support by M. Fagan. Motion carried.

Director's Report

The State wide masking order had a bit of a rough start, but now patrons are being compliant. The Hermansville Branch continues to remain closed and starting last week we could no longer go through the building to reach the library. We are continuing with extra trips with the Bookmobile and contacting Hermansville Branch patrons directly. State wide interloan will restart in August for libraries that are open and ready to share resources. Our summer reading program, "Stay Engaged", with take and make crafts has been well received. We plan to continue this program as long as it is needed.

We were awarded two CARES grants. \$1,100 for PPE supplies to purchase hand sanitizer and touchless dispensers. \$3,000 for Digital Inclusion which we will use for expenses related to Wi-Fi hotspots with the BIG DREAM project. I will be talking with Cedarville township officials this month and will make appointments with the rest of the townships and share information with the County Commissioners. The Friends are holding their 6 Book Sale in the bookmobile garage to allow for social distancing. This sale will run for another couple of weeks.

One of the big issues for patrons this month has been navigating the Secretary of State website. In person library visits are down compared to last year, though circulation/check out numbers are actually a bit higher. We had 10 new patron registrations this month.

Commissioner's Report

Commissioner Hafeman noted that the county is working on cell towers for 911. Well wishes are extended to Jason Carviou and his wife, on the birth of their daughter Jenna. The budget process for 2020/21 fiscal year is almost complete.

New Business:

- A. A. Rivard moved to approve the Mission Statement, support by M. Fagan. Motion carried.
- B. M. Fagan moved to approve the Public Relations policy, support by A. Rivard. Motion carried.

Director Winnicki shared an outline for drafting the Library Strategic Plan. If there are any additions or comments please let M. Fagan or A. Winnicki know soon. An update will be shared at the September Library Board meeting.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 4:35 PM.

Submitted by: Amanda Winnicki, Library Director