

MENOMINEE COUNTY LIBRARY BOARD

Minutes February 14, 2017

Approved: March 14, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:02 PM on Tuesday February 14, 2017.

Present: C. Peterson, J. Freis, M. Fagan, K. McNeely, N. Tuinstra and Commissioner L. Schei.

C. Peterson moved to amend the agenda to include the reorganizational meeting, support by J. Freis. Motion carried.

Public Participation: No public present.

C. Peterson turned the meeting over to A. Winnicki to begin reorganizational meeting.

A. Winnicki opened the floor for nominations for Library Board President.

N. Tuinstra nominated C. Peterson for President, support by J. Freis. As there were no other nominations nominations were closed.

N. Tuinstra moved to elect C. Peterson President, support by J. Freis. Motion carried.

A. Winnicki turned the meeting over to C. Peterson.

C. Peterson moved to elect J. Freis Vice President, support by N. Tuinstra. Motion carried.

K. McNeely moved to adopt the new Library Board meeting time and day; to be on the second Tuesday at 4pm, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the minutes from the January 23, 2017 meeting, support by M. Fagan. Motion carried.

K. McNeely moved to approve the January Financial Reports, support by J. Freis. Motion carried.

N. Tuinstra moved to approve the February bills, support by M. Fagan. Motion carried.

Director's Report

Library: We had a "make and take" Valentine station that was well received by the patrons.

Bookmobile: We have received price information on new bookmobiles. Ann and I will review the floor plans and make a recommendation to the board at the next meeting. We finished inputting student records so that now the Bookmobile checkouts show on the circulation computer. This is a big help to staff.

Technology: Our catalog system has a new inventory/circulation feature that uses a tablet with a remote scanner. Superiorland Library Cooperative is planning on offering training with "mobilcirc" soon. We have activated the on-line registration function. Eligible persons who log into the Library web site will receive a temporary number that lets them check out e-materials. These new patrons then have a week to contact the library to verify their address and receive a permanent library card.

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Programing: The “Books on the Bus” book drive sponsored by Project Give, was very successful. Over 800 volumes were collected. A meeting with the CarneyNadeau Bus Drivers to set up their “station” will be scheduled. The Seed Library Open house went well, people enjoyed making origami seed starting pots. The igloo in the children’s room continues to be a huge hit. It was featured in the Menominee County Journal. March is reading month. We are giving away a heart basket with goodies including a NOOK e-reader donated by the Friends.

New Business

- A. J. Freis moved to rescind the Internet Signature Sheet form and the Internet Signature Sheet Minors form, support by N. Tuinstra. Motion carried.
- B. M. Fagan moved to approve the updated Internet Use Policy, the updated Wireless Internet Use policy, and the updated wording for public computer sign in screen, support by J. Freis. Motion carried.
- C. K. McNeely moved to approve use of the UPRLC restricted funds to pay for library staff training in this spring, support by M. Fagan. Motion carried.

Public Participation: No public present.

K. McNeely moved to go into closed session per MCL 15.268, section 8(a) to evaluate the library director, support by J. Freis. Motion carried. Board entered closed session 4:45pm. Individuals in the closed session were all board members.

C. Peterson moved to end the closed session and resume the regular meeting, support by J. Freis. Motion carried. Regular meeting resumed at 5:05pm. Following the closed session: Amanda was presented her review scores and constructive comments on areas of potential improvements were made as well as many positive comments on her first year’s performance.

As there was no further business, K. McNeely moved to adjourn the meeting with support by M. Fagan. Motion carried. Meeting adjourned at 5:14 PM.

Submitted by:
Amanda Winnicki, Library Director