

MENOMINEE COUNTY LIBRARY BOARD

Minutes March 15, 2016

Approved as corrected: June 22, 2016

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:03 AM
TUESDAY- March 15, 2016

Present: J. Bejgrowicz, J. Freis, K McNeely, C. Peterson and Commissioner L. Schei. Excused: M. Fagan

No public present.

J. Freis moved to approve the agenda, support by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to approve the corrected minutes from the February 16, 2016 Meeting, support by J. Freis, motion carried.

J. Bejgrowicz moved to approve of February Financial Report, support by J. Freis, motion carried.

J. Freis moved to approve the March bills, support by J. Bejgrowicz, motion carried.

Director's Report

- A. Update on the rearranging/weeding of the library collections. We relocated round tables to provide for more seating and moved the puzzles to the Hayward Room. Next up is to shift the Reference and consolidate/shift the Michigan collection. We are working on getting the new chairs recovered and extra pillows for seating in the children's room. Two lateral cabinets were moved to the workroom for Friends storage. The photocopier was relocated which allowed us to put a 15-minute "standup" computer workstation by the inside door.
- B. The Bookmobile went in twice for minor repairs this month. We replaced the batteries and one of the injector lines.
- C. Staff at Superiorland Coop Office helped submit bids on e-rate for FY 2016/17. We expect to save about \$900.00 – 40% funding this year.
- D. The PJ party with the 4-H Youth Council went well and pictures are posted on Facebook. Photo releases were signed by parents for all youth. The 4-H Youth Council did a good job and we are looking forward to them coming again next spring. The Friends did an excellent job with providing snacks and running the registration.
- E. Library information was printed on new County Maps – this was done free of charge, and we received a case of maps to share with our patrons.
- F. For the next budget year discussion: Creating a part-time "substitute" position at either grade 3 or 4 for 180 hours would be about \$2,000.00. Both the firewall and computer licensing will need to be updated next year and preliminary costs were reviewed. These items should be noted in the file on budget upgrades for reminders when the budget is next under review.

New Business

Motion to amend the bylaws to include: **The director has the authority to pay normal bills that would incur late fees or interest charges prior to the regular Library Board Meeting.** Moved by K. McNeely support by J. Bejgrowicz. Approved

P. Cheski submitted a report from the Superiorland Library Cooperative directors meeting.

Page 2 - Minutes Menominee County Library Board Meeting March 15, 2016

Board asked A. Winnicki to include copies of the current bylaws in the April Board Packets for review at the next meeting.

Discussion on when the current Long Range Plan and Technology Plan for the Library should be reviewed/updated. A. Winnicki will research and report at the next meeting.

J. Bejgrowicz submitted his resignation from the Library Board of Directors effective 3/16/16 K. McNeely moved to accept, support by J. Freis. Accepted. C. Peterson will contact Brian Bousley about posting the vacancy on the Library Board.

Public Participation – no public present.

As there was no further business K. McNeely moved to adjourn the meeting, support by J. Bejgrowicz, motion carried. Meeting adjourned at 11:55.

Approved: 4/19/16