

MENOMINEE COUNTY LIBRARY BOARD

Corrected Minutes April 19, 2016

Approved: May 17, 2016

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:05 AM
TUESDAY- April 19, 2016

Present: M. Fagan, J. Freis, K McNeely, C. Peterson N. Tuinstra and Commissioner L. Schei.

No public present.

K McNeely moved to approve the agenda, support by M. Fagan. Motion carried.

New Board member Nancy Tuinstra was introduced and welcomed to the board, updated contact sheets were distributed.

M. Fagan moved to approve the minutes from the March 15, 2016 meeting, support by J. Freis. Motion carried.

J. Freis moved to approve of March Financial Report, support by K McNeely. Motion carried.

M. Fagan moved to approve the April bills, support by J. Freis. Motion carried.

Director's Report

A. **Library:** The Reference collection was weeded and the Michigan collection has been shifted/interfiled. Next up will be shifting the non-fiction to make more room for the Young Adult collection.

Wil-Kil will be coming to spray for ants. We are working with the county on "spring" cleaning; carpets were done and the chairs are being worked on. J. Mekash is aware of the leaks and will be fixing them soon. Both Photocopiers have been cleaned and serviced. The Board approves of looking into using jail trustees for heavy cleaning in the Library, A. Winnicki will find out if this is feasible and report back to the Board.

B. **Patrons:** Lorelee Tessmer (long time bookmobile librarian-retired) passed away 4/9/16. She asked that memorials be sent to the library. We have Library Week in our display case. A local homeschooling group will be putting an art exhibit in the display case next. If anyone knows of a collection to be shared contact the library. Tax season went as well as could be expected and library staff did an excellent job with resources provided.

C. **Bookmobile:** We had an open house in Powers 4/13/16. Dennis Rye has graciously offered his garage for washing the bookmobile on a regular basis. The generator oil was changed and replacement back up alarm has been ordered.

D. **Technology:** We have extended the Wi-Fi timer. It is now on from 6 am to 9 pm. The 15 Minute Computer has been well received. If requested by an adult with children, we will switch the computers in the children's room to unfiltered internet.

E. **Programing:** Next week is financial Awareness Week and we are participating with Story times at both branches and bookmobile – all children attending will receive a copy of "Bunny Money" book. Summer Reading schedule is set and we are working with the Friends for promotion. There is public interest in a community seed exchange housed at the library. A program for "seed saving" will be offered in the Fall.

F. **Friends**: Their Annual Plant sale is scheduled for May 28th: They received their license for the fall raffle and are collecting items. They are hosting a staff appreciation open house at both Hermansville and Stephenson on April 27th.

G. **Volunteers**: Discussion on Michigan Privacy Law and standard library practices in regards to Volunteers. Brian Bousley has been consulted. There are no restrictions or issues that would prevent us from increasing our use of volunteers. Ann Murray continues to come weekly and I would like to reach out to additional volunteers, especially students. The Board asked that a short summary list of volunteer duties be prepared for review at the next board meeting.

H. **Financial** I had a meeting last week with Brian Bousley re getting started with the FY2016/17 budget. He states there are not funds for a substitute position but we can utilize Linda Cooley up to 29 hours per week. I have talked to Linda and she will help with the short days next month. Note that the fire wall contract is due in July and I do not yet have a final rate. Jen Hirn is attending the Beginning Library Workshop next month. I am attending Rural Libraries Conference as a presenter in May.

New Business

K McNeely moved to approve the updated photo release permission slip, supported by J. Freis. Motion carried.

Discussion on art in the Library. The Ihander sculptures will be boxed up and returned to Sally Ihander. A. Winnicki will ensure that contact information for Jerry Piche is attached to the paintings in the Hayward Room.

K McNeely moved to approve current bylaws, supported by M. Fagan. Motion carried.

K. McNeely will work with A. Winnicki to prepare a draft Long Range Plan for review at the next board meeting.

Public Participation – no public present.

As there was no further business M. Fagan moved to adjourn the meeting, support by J. Freis. Motion carried. Meeting adjourned at 12:04.

Submitted by:

Amanda Winnicki, Library Director