

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:01 AM on Tuesday, September 15, 2015.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, K. McNeely, and C. Peterson. Commissioner Larry Schei was also present.

C. Peterson moved to approve the agenda. Seconded by M. Fagan, motion carried.

Public Participation: No public participation at this time.

C. Peterson moved to approve the minutes from the August 18, 2015 meeting. Seconded by J. Bejgrowicz, motion carried.

J. Freis moved to approve the August financial report. Seconded by C. Peterson, motion carried.

C. Peterson moved to pay the September bills and authorize P. Cheski to pay any remaining bills for the fiscal year ending on September 30, 2015. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for August were in the board packets.
- B. The Friends Garden Committee will be working on Thursday, September 24 at 10:30 AM. The Friends Fall Gathering is at the Belgiumtown Restaurant on Sunday, October 4 at 1:00 PM. Their next regular meeting will be on Thursday, October 22.
- C. The Sheriff Deputies continue to do property checks on our library building and grounds.

Old Business:

- A. FY 2015-2016 Draft Budget – Update – The changes approved at our August 18 meeting were included in the latest draft of the County budget.
- B. FY 2014-2015 Budget Amendments – The budget amendments were approved at the September 8, 2015 County Board meeting.

New Business:

- A. Superiorland Library Cooperative Board – Appoint Representative – After discussion, J. Bejgrowicz moved to appoint P. Cheski as our library representative on the Superiorland Library Cooperative Board. This appointment will become effective on December 1, 2015. Until that date, Joan Brown will continue to represent the library. Seconded by C. Peterson, motion carried.
- B. Longevity – After discussion, J. Freis moved to make an exception to the library longevity policy and approve payment of P. Cheski's longevity in December when the other library and county employees are paid longevity. Seconded by J. Bejgrowicz, motion carried.

- C. E-Rate 486 Receipt of Service Form and 472 Bear Form – The 486 form was filed electronically and the 472 bear form will be filed this week.
- D. Hermansville Branch Library – Personnel – L. Cooley has been branch manager for one year. P. Cheski processed the Step Increase paperwork with the Administrator's Office.
- E. Hartzell-Mika Consulting, LLC – After a lengthy discussion of the personal interviews held the week of August 31, the term of agreement, beginning salary step, vacation days and moving allowance, C. Peterson moved to offer the library director position to Candidate #1. If this candidate declines the offer, the position will be offered to Candidate #2 with a slight alteration to the agreement. Seconded by J. Bejgrowicz. Roll call vote was taken, and the motion passed unanimously.

Other Board Concerns: There were no other concerns at this time.

Public Participation: Commissioner Schei praised the board for their diligence in selecting a new library director. K. McNeely thanked C. Peterson and J. Freis for their hard work and extra effort on the Ad Hoc Search Committee.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by M. Fagan, motion carried. The meeting adjourned at 11:55 AM.