

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, October 21, 2014.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, K. McNeely and C. Peterson. Commissioner James Furlong was also present.

J. Bejgrowicz moved to approve the agenda. Seconded by C. Peterson, motion carried.

Public Participation: No public participation at this time.

C. Peterson moved to approve the minutes from the September 16, 2014 meeting. Seconded by J. Freis, motion carried.

C. Peterson moved to approve September preliminary year-end financial reports. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to pay the October bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for September were in the board packets.
- B. The Friends of the Library met on Thursday, September 25. They held their Fall Gathering on October 5 at the Belgiumtown Restaurant. The food was delicious and Deb Kapplinger did an excellent presentation on her trip to Africa.

The Friends will hold a Halloween Story-time on Monday, October 27 at 6:30 PM, and the Stephenson High School National Honor Society students will be reading to the children.

- C. The bookmobile has added another stop on the second Friday of each month at Erica's Big House Daycare on Meintz Road in Stephenson.

Old Business:

- A. FY 2014-2015 Preliminary Budget – Update – The budget was approved by the County Board on September 23, 2014, and there were no changes to the library budget.
- B. Hermansville Branch Library – Personnel – We held the open house on Tuesday September 30. Many patrons stopped by to thank Laurie Riedy for her service and to welcome Linda Cooley.

New Business:

- A. U.P.R.L.C. Annual Meeting and Conflict of Interest Form – P. Cheski attended the annual meeting and was re-elected to the board of trustees. She completed and returned the required Conflict of Interest form. State Librarian Randy Riley opened the meeting. He and all the other speakers gave very interesting and informative presentations.
- B. Superiorland Library Cooperative Board – Joan Brown will continue to represent our library this fiscal year, but she will no longer be a voting member.

- C. Xerox Work Center #4118 Copier Lease – After discussion, C. Peterson moved to cancel the lease with Xerox and replace it with a lease from Cooper Office Equipment. Seconded by J. Bejgrowicz, motion carried. This will save approximately \$25.00 per month at the current number of copies printed each month.
- D. MelCat Participation – Annual Review – We just completed our first year participating in MelCat. We borrowed 170 items and loaned 241 items to Michigan libraries.
- E. Library Director Evaluation – Discuss Format – After discussion, the board decided to use the same evaluation form and evaluate the director in closed session at the November meeting.

Other Board Concerns: No board concerns at this time.

Public Participation: No public participation at this time.

As there was no further business, J. Freis moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:15 AM.