

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, October 20, 2009.

Roll call was taken and present were K. Bates, J. Bejgrowicz, M. Erdman, K. McNeely and S. Parsons.

J. Bejgrowicz moved to approve the agenda. Seconded by S. Parsons, motion carried.

Public Participation:

There was no public participation at this time.

K. Bates moved to approve the minutes from the September 15, 2009 meeting. Seconded by M. Erdman, motion carried.

There was no financial report available for this meeting. The September and October reports should be ready for the November meeting.

S. Parsons moved to approve the October bills. Seconded by K. Bates, motion carried.

Director's Report

- A. The monthly circulation stats comparisons for September were distributed in the board packets. P. Cheski explained that the bookmobile stats for September were down substantially, due to four schools that were not open before Labor Day.
- B. The Friends of the Library will hold their next meeting on Thursday, October 22 at 3:00 PM to plan for their November Holiday Festival and the December 13 Christmas party.
- C. We are working with Jean Montgomery to finalize the parameters for CybraryN software. In conjunction with changing the procedures for Internet use, we need to update our Internet usage and wireless policy. P. Cheski will prepare draft policies for the November meeting.
- D. The bookmobile generator stopped working. The water pump needed to be replaced. Business on Wheels was able to locate a replacement pump on the West Coast, and they modified other parts to get the pump and generator working again.
- E. The Sheriff's Department made a routine check of the library property on September 26 and found that everything was OK. P. Cheski thanked Brian Helfert for his service.
- F. The Chicago & North Western Historical Society donated several books and publications on the history of the Chicago & North Western Railroad. These items have been added to our non-fiction collection.

Old Business:

- A. Preliminary 2009-2010 Budget – The County Board approved the budget at a special meeting on September 29, 2009.
- B. SIRSI/Symphony Migration – The library employees are continuing to adjust their work procedures and are working on reclassifying the holiday and new books to indicate their correct shelving locations.

New Business:

- A. Superiorland Library Cooperative Board Appointment – Joan Brown – After discussion, J. Bejgrowicz moved to appoint Joan Brown as our Superiorland Library Cooperative Representative for the one-year term from October 1, 2009 through September 30, 2010. Seconded by S. Parsons, motion carried.
- B. 2009 Holiday Schedule – After discussion, J. Bejgrowicz moved to close the library on Saturday, November 28 and December 26, 2009 and January 2, 2010, so the employees would have four-day weekends. Employees scheduled to work will use vacation time to cover these Saturday work hours. Seconded by K. Bates, motion carried.
- C. Long Range Plan – Discussion – Board members will contact P. Cheski with their suggestions. She will draft a preliminary long range plan for the November meeting.

Other Board Concerns:

M. Erdman said he would be unable to attend the November meeting. He asked if our connectivity problems had been solved, and if there was any possibility of combining our Internet service with the annex and other businesses in the Stephenson area. He also asked if our minutes and agendas were on the county website.

Public Participation: There was no public participation at this time.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by S. Parsons, motion carried. The meeting adjourned at 11:22 AM.