

J. Bejgrowicz called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, October 19, 2010.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, S. Parsons and Commissioner Bernie Lang. K. McNeely and C. Pfefferkorn were excused.

S. Parsons moved to approve the agenda. Seconded by M. Erdman, motion carried.

#### Public Participation:

There was no public participation at this time.

M. Erdman moved to approve the minutes from the September 21, 2010 meeting. Seconded by S. Parsons, motion carried.

M. Erdman moved to approve the September financial report. Seconded by S. Parsons, motion carried.

S. Parsons moved to approve the October bills. Seconded by M. Erdman, motion carried.

#### Director's Report

- A. The monthly/year-end circulation statistics comparisons were distributed in the board packets.
- B. The Friends of the Library are celebrating Friends of the Library Week with activities each day from October 16 through October 23. Their annual raffle drawing will take place at Noon on Saturday, November 6. Their next regular meeting will be on Wednesday, November 10 at 11:00 AM.
- C. The postage meter and scale were returned to Pitney Bowes, and we received a credit of \$62.68.
- D. There was a break-in at the Meyer Township Hall and Senior Citizen offices on Thursday, October 7. Nothing was taken from the library.
- E. Shirlene Parson's term expires on December 31, so we will place that on the agenda for the November meeting.
- F. Library Director evaluation forms will be included in the November board packet.

#### Old Business:

- A. Broadband Technology Opportunities Program (BTOP) –  
Round One – We still have not received the assistive technology computer.
- B. Revised 2010-2011 Fiscal Year Budget—Approved by the County Board at its September 28 meeting.

New Business:

- A. Personal use of Electronic Communications Policy – Dan Haas approved this policy on October 12. J. Bejgrowicz suggested we add the date to Page One, and indicate page one of two, and two of two.

M. Erdman moved to approve the Personal Use of Electronic Communications Policy with these changes. Seconded by S. Parsons, motion carried.

- B. Christmas and New Year Holiday Schedule – After discussion, S. Parsons moved to amend the holiday schedule so the library will be closed on December 24-27, and December 31 through January 3. Seconded by M. Erdman, motion carried.

Other Board Concerns: There were no other board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, S. Parsons moved to adjourn the meeting, which adjourned at 11:16 AM.