

K. McNeely called the regular meeting of the Menominee County Library Board to order at 4:01 PM on Tuesday, November 18, 2008.

Roll call was taken and present were K. Bates, J. Bejgrowicz, K. McNeely, and S. Parsons. M. Erdman was excused.

J. Bejgrowicz moved to approve the agenda. Seconded by S. Parsons, motion carried.

#### Public Participation:

There was no public participation at this time.

K. Bates moved to approve the minutes from the October 21, 2008 meeting. Seconded by J. Bejgrowicz, motion carried.

S. Parsons moved to approve the financial report. Seconded by J. Bejgrowicz, motion carried.

S. Parsons moved to approve the November bills. Seconded by K. Bates, motion carried.

#### Director's Report

- A. The statistics for October were distributed in the board packets.
- B. The Friends of the Library will hold their next meeting on Thursday, November 20 at 3:00 PM. They cleared over \$400 in their Holiday Festival raffle. Everyone is invited to the Friends annual Christmas party at Little Nugget on Sunday, December 14.
- C. AT & T – We received another credit on our November invoice and they finally combined the Hermansville billing with ours on one monthly invoice. We still have a credit balance, so there is no bill from AT&T this month.
- D. Once again this year, we are working with Spies Public Library and Aurora Books in collecting books for the Give-A-Kid-A-Book program in Menominee County. New and gently used books may be dropped off until December 6.
- E. Jim Haight supervised the person who was ordered by the court to do community service work with him for twenty hours here at the library.
- F. P. Cheski sent another letter to Steve Wery outlining all the repairs that needed to be done at the library. Jim Quist and Mike Seig did a great job completing a lot of the work. P. Cheski will inform Steve of the remaining items requiring his attention.

#### Old Business:

- A. 2008-2009 Budget Update – The Menominee County Board of Commissioners will be amending the budget on Tuesday, November to reflect the 9-1-1 appropriation and the reduction in health insurance rates. The library budget has been reduced by \$2,474.
- B. Kathy McNeely – Library Board Term Expires December 31, 2008 – The County Board will be appointing someone at their November 25 meeting.

- C. Library Staffing – P. Shuman is now working 16 hours most weeks. The rest of the staff is trying to take their remaining vacation time before the end of the year.
- D. Meeting Room Policy – P. Cheski informed the board of her conversation with Brian Neumeier about the library's policy. After discussion, the board decided to make several revisions to the policy. P. Cheski will prepare a draft policy to present at the December meeting. If approved, the revised policy will be sent to Brian to obtain legal approval.

New Business:

- A. Library Director Contract – Expires November 2, 2008 – After K. McNeely related her conversation with Brian Neumeier and the board discussed the terms of a new contract, J. Bejgrowicz moved to approve a five-year contract for P. Cheski from November 3, 2008 through November 2, 2013. Seconded by S. Parsons, motion carried.
- B. SIRSI/Symphony Migration Timeline – We are working with Jean Montgomery and hope to go online the middle of May 2009. Most of the collection will have been returned by then, and we should have more time before the summer reading program begins in June.

Other Board Concerns: J. Bejgrowicz will be unable to attend the December 16 meeting.

Public Participation: There was no public participation at this time.

As there was no further business, S. Parsons moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 4:19 PM.