

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, November 17, 2009.

Roll call was taken and present were K. Bates, J. Bejgrowicz, K. McNeely and S. Parsons. M. Erdman was excused.

K. Bates moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation:

Gary Eichhorn, Jayne Eichhorn, and Dick Peterson were in attendance. Gary Eichhorn and Dick Peterson asked what the library director's role was in representing the library board. They then asked about the library board's decision to eliminate a part-time position and reduce the main library's hours of operation. The library board members discussed these issues with G. Eichhorn and D. Peterson and also addressed the lack of communication between the county board and the library board.

S. Parsons moved to approve the minutes from the October 20, 2009 meeting. Seconded by J. Bejgrowicz, motion carried.

S. Parsons moved to approve the financial reports from September 30 and October 31. Seconded by J. Bejgrowicz, motion carried.

K. Bates moved to approve the November bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report

- A. The monthly circulation stats comparisons for October were distributed in the board packets.
- B. The Friends of the Library will hold their next meeting on Thursday, November 19 at 3:00 PM to finalize their plans for their December 13 Christmas party. The Friends held a very successful raffle during the Holiday Festival weekend. The Friends purchased vertical blinds for the Hayward Room and the Staff Work Room. The blinds were installed on November 10.
- C. We will be participating in the Give-A-Kid-A-Book program in conjunction with the Spies Public Library. Books may be donated until Thursday, December 10.
- D. We received a quote from TC Cleaning in Marinette to strip and wax all the vinyl tile in the library. Once there is someone in charge of Buildings and Grounds to authorize this expense from their budget, we will ask that this work be done as soon as possible.
- E. The Scholastic Book Fair will be held from Wednesday, December 2 through Monday, December 14. The Friends will be scheduling their members to work the fair.
- F. P. Cheski will make arrangements to have the outside library sign redone to reflect the new library hours.

Old Business:

- A. SIRS/Symphony Migration – Jean Montgomery will be here on December 14 to train the library staff in using the Cybrarian software. We are still working on customizing reports that will give us more useful statistical information.

New Business:

- A. USF Forms 472 and 486 – We filed the 472 form and are waiting for AT&T to reimburse us for funding year 2008-2009. We were fortunate to be awarded funding for the 2009-2010 year and file the appropriate 486 form verifying the funding commitment.
- B. Long Range Plan – After discussion of the draft plan, J. Bejgrowicz moved to accept the long range plan as written. Seconded by K. Bates, motion carried.
- C. Internet Use Policy – The board members discussed the policy and asked P. Cheski to develop a concise policy for the December meeting.
- D. Wireless Internet Use Policy – After discussion, the board decided to table approval of the policy until the December meeting.

Other Board Concerns:

K. McNeely discussed the possibility of using teleconferencing to meet quorum requirements at future library board meetings. Copies of documents from the Library of Michigan and the “38th Annual Report of the Michigan Law Revision Commission” were distributed.

After discussion, J. Bejgrowicz moved to change the December meeting to Tuesday, December 8 at 11:00 AM. Seconded by S. Parsons, motion carried.

Public Participation: Dick Peterson asked for a copy of the Long Range Plan at the next meeting.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by S. Parsons, motion carried. The meeting adjourned at 12:05 PM.