

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:01 AM on Tuesday, May 21, 2013.

Roll call was taken and present were J. Bejgrowicz, J. Freis, K. McNeely, and C. Peterson. K. Bates was excused.

C. Peterson moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: There was no public participation at this time.

J. Freis moved to approve the minutes from the April 16, 2013 meeting. Seconded by C. Peterson, motion carried.

C. Peterson moved to approve the April financial reports. Seconded by J. Bejgrowicz, motion carried.

J. Freis moved to pay the May bills. Seconded by J. Bejgrowicz, motion carried. After discussion, C. Peterson moved to authorize C. Laurin to pay the two June 4, 2013 bills for telephone and utilities. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for April were in the board packets.
- B. The monthly statistics for Overdrive participation in April showed 15 new patrons, and 54 E-Books and 21 Audiobooks were downloaded. P. Cheski will provide the board with statistics on a quarterly basis beginning in June 2013.
- C. The Friends of the Library will be meeting on Thursday, May 23 to finish preparations for their annual plant sale to be held on Saturday, May 25 from 9 AM to 3 PM.

The Pajama Story-Time on Thursday, April 18 was very successful and the children and National Honor Society students all had a lot of fun reading.

- D. On April 24, P. Cheski and C. Laurin participated in a ReadyTalk workshop on UPRLC and ALS long range planning. Member libraries are now evaluating the new products and proposed contracts with various vendors.

Old Business:

- A. Merit Network Fiber Installation – Update – The hut in Powers has not yet been installed, so we probably won't have fiber access until sometime in July. CCI did repair the damage to the lawn near the alley.

New Business:

- A. FY 2013-2014 Preliminary Budget – Line Item Review – The library board members made no changes to the library budget at this time. C. Peterson and P. Cheski reported on the May 13 County Board Finance Committee meeting.
- B. Bookmobile – Fuel Tank Replacement – The diesel tank is leaking and is rusted through. Business on Wheels will have a tank built for approximately \$730, plus \$100 shipping, and \$300 for labor. Additional charges may be incurred if fuel lines or

other parts are replaced. Sufficient funds are in the Bookmobile Maintenance line item, but we may need to request a budget amendment if the total exceeds the budgeted amount.

- C. RIDES Delivery Service – Beginning July 1, we will have three day per week delivery service for the same price as two day per week delivery. This change is being subsidized by the Library of Michigan.

Other Board Concerns: The board discussed how the library director and/or library employees would handle problematic patrons and situations.

Public Participation: There was no public participation at this time.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 11:39 AM.