

K. McNeely called the regular meeting of the Menominee County Library Board to order at 4:00 PM on Tuesday, May 19, 2009.

Roll call was taken and present were K. Bates, J. Bejgrowicz, K. McNeely and S. Parsons. M. Erdman was excused.

S. Parsons moved to approve the agenda. Seconded by K. Bates, motion carried.

#### Public Participation:

There was no public participation at this time.

K. Bates moved to approve the minutes from the April 21, 2009 meeting. Seconded by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to approve the financial report. Seconded by S. Parsons, motion carried.

S. Parsons moved to approve the May bills. Seconded by K. Bates, motion carried.

#### Director's Report

- A. The statistics for April were distributed in the board packets.
- B. The Friends of the Library will be holding their annual meeting and election of officers on May 28 at 3:00 PM. They have a full slate of officers and they will also be discussing a change in their by-laws. The Friends annual book sale will be held on Friday, July 31 and Saturday, August 1.
- C. Ann gave a short report on her participation in the Rural Libraries Conference from April 28 through May 1 in Traverse City. .
- D. Carolyn attended a MEL Health Resources Training Workshop in West Iron on Monday, May 11. Ann will be participating in the CCBC (Cooperative Children's Book Center-UW Madison) Children's Book Workshop in Green Bay on Thursday, May 21. P. Cheski will be participating in a Collection Development Workshop in West Iron on Thursday, May 28.
- E. AT&T – We are still waiting for our countersigned contracts for telephone service beginning July 1, 2009. We also have not heard from USF regarding funding for the next year.

#### Old Business:

- A. State Aid Update – The Governor announced a 4% cut in this year's state aid. This will reduce our State Aid by approximately \$400, plus \$125 less for reimbursable salary.

#### New Business:

- A. Preliminary 2009-2010 Budget – Revised Budget – The budget was submitted to the administrator. It includes line item explanations for revenues and expenses, and a capital outlay request for the bookmobile.

- B. SIRS/Symphony Migration – We are planning to go live with our new library automation system on Thursday, June 4. Jean will be uploading our patron and material records as of Wednesday night, June 3. Jean trained the staff on May 5 and 6. She also installed new filtering and DeepFreeze software on all the public computers.
- C. Surplus Items – At the last county board meeting, it was suggested that the county combine their surplus items with the City of Menominee at their annual auction on June 25<sup>th</sup>. After discussion, the board authorized P. Cheski to declare the 31 old, wood/vinyl library chairs as surplus. These have been in storage for several years, as no one found a use for them.

Other Board Concerns:

The board discussed possible conflict of interest issues with M. Erdman's position as interim county administrator.

Public Participation: There was no public participation at this time.

As there was no further business, K. Bates moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 4:55 PM.