

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, May 17, 2011.

Roll call was taken and present were J. Bejgrowicz, J. Freis, K. McNeely, C. Peterson and Commissioner James Furlong. M. Erdman was excused.

J. Bejgrowicz moved to approve the agenda. Seconded by J. Freis, motion carried.

Public Participation: There was no public participation at this time.

J. Bejgrowicz moved to approve the minutes from the April 19, 2011 meeting. Seconded by J. Freis, motion carried.

C. Peterson moved to approve the financial report. Seconded by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to pay the May bills. Seconded by J. Freis, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. The Friends Spring newsletter is now available in hard copy at the circulation desk, or on our website. The Friends received a grant from the Michigan Friends of Libraries. They used the funds to print an insert in the Menominee County Journal Extra. So far, they have had a great response.

The Friends will be holding their annual membership meeting on Thursday, May 26 at 7:00 PM. They will be electing officers and directors.

- C. We received a thank-you letter and picture from the Menominee County I.S.D. for participating in the Family Fun Festival in April.
- D. The library employees are all busy preparing for our summer reading program. This year's theme is *One World, Many Stories*.
- E. Our new server has arrived, and we are waiting for Jean's schedule to free up to set a day to install it. UPRLC hired a part-time person to help Jean, as she has just started installing over 100 computers in the second round of BTOP.
- F. P Cheski attended an ALS (SIRSI/Symphony Users) meeting this morning via ReadyTalk. They will be upgrading Symphony this fall. Some of the new features will be extremely useful, and hopefully will increase the efficiency of the everyday functions we use.
- G. P. Cheski will be attending a meeting at 4:30 on May 17 at the courthouse. A representative from Teamster Insurance will be discussing their benefit plan.

Old Business:

- A. Librarian Custodian – Update – The County Administrator has interviewed the top candidates, and he should be hiring someone this week.

- B. Merit Fiber-Optic Network – Update – P. Cheski distributed pictures of what the fiber-optic hookup will look like in our library. Installations connecting to other customers will be located outside the building.

New Business:

- A. Fiscal Year 2011-2012 Preliminary Budget – Update – P. Cheski answered several questions that were raised at the April board meeting. These included the MERS retirement, sharing fuel supply, and joining the RIDES Delivery Service to save on postage.
- B. QSAC – Quality Service Audit Checklist –After discussion, it was decided to continue working on QSAC recommendations, in conjunction with updating the library’s Long Range Plan.

Other Board Concerns: C. Peterson asked if the library board members were interested in having information on the library and its services included in the Menominee County Comprehensive Plan. She offered to bring a draft to the next meeting. J. Bejgrowicz asked Commissioner Furlong how the decrease in population will affect the county.

Public Participation: There was no public participation at this time.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:37 AM.