

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, May 15, 2012.

Roll call was taken and present were K. Bates, J. Bejgrowicz, J. Freis, K. McNeely, C. Peterson and Commissioner James Furlong.

J. Bejgrowicz moved to approve the agenda. Seconded by C. Peterson, motion carried.

Public Participation: There was no public participation at this time.

C. Peterson moved to approve the minutes from the April 17, 2012 meeting. Seconded by J. Bejgrowicz, motion carried.

J. Freis moved to approve the April financial reports. Seconded by K. Bates, motion carried.

C. Peterson moved to pay the May bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. The Friends annual membership meeting will be held on Thursday, May 24 at 3:00 PM. They will hold their election of officers and directors.

The Friends second annual plant sale will be this Saturday from 9:00 to 3:00.

The Friends have allocated funds for the library to purchase four computers with Windows 7 and Microsoft Office 2010 for the library staff. We will also be upgrading the eight public computers on the children's side of the library to Windows 7, MS Office 2010 and additional RAM.

- C. On Saturday, May 5, P. Cheski attended the Information Meeting for Friends and Trustees at the Escanaba Public Library. Speakers from the Friends of Michigan Libraries spoke on various topics including:
 - 1. The Purpose of Friends Groups
 - 2. Successful Board / Director / Friends Relationships
 - 3. Ways Friends Can Help Libraries
 - 4. Role of Directors in Coordinating Friends Activities
- D. We are preparing for the 2012 Summer Reading Program – Dream Big, READ! That begins on Tuesday, June 12. The final program will be on Thursday, July 12 with magician Gordon Russ.
- E. The library staff wishes to thank the Library Board for approving the revised Sick Pay Policy.

Old Business:

- A. Long Range Plan – Collection Development – The board discussed changes to the collection development section, based on revised Q.S.A.C. requirements.
- B. Long Range Plan – Governance/Administration – The board discussed changes. P. Cheski will work on draft community survey for next meeting.

New Business:

- A. Wireless Access – After discussion, the board decided to provide wireless Internet access from 6:00 AM to 10:00 PM each day.
- B. 2012-2013 Budget – The board discussed the library budget submitted to the Administrator on April 30, 2012.
- C. FY 2011-2012 Budget and Fund Balance Non-Compliance – P. Cheski suggested that the Library Board officially request, in writing, any future budget changes. Commissioner Furlong stated that the County Board Finance Committee would be meeting quarterly to approve future budgetary issues.
- D. Fund Balance – September 30, 2011 – After discussion, J. Bejgrowicz moved to ask the County Board to transfer \$20,000 from the Library's Assigned Fund Balance to its Committed Fund Balance for bookmobile replacement. Seconded by J. Freis, the motion carried unanimously.

Other Board Concerns: There were no board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 11:32 AM.