

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:01 AM on Tuesday, March 18, 2014.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, K. McNeely, and C. Peterson.

C. Peterson moved to approve the amended agenda, adding Replacement of Bookmobile Steps under New Business. Seconded by J. Bejgrowicz, motion carried.

Public Participation: No public present.

J. Freis moved to approve the minutes from the February 25, 2014 meeting. Seconded by C. Peterson, motion carried.

C. Peterson moved to approve the February financial report. Seconded by M. Fagan, motion carried.

J. Freis moved to pay the March bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

A. The monthly circulation stat comparisons for February were in the board packets.

B. The Friends of the Library will be meeting on March 27 to discuss their plans for 2014. Their latest newsletter is available at the circulation desk.

The Friends are holding a reading contest for adults through the end of July.

The Friends will be holding a Pajama Storytime this Friday, March 21 at 6:30 PM. The National Honor Society students from Stephenson High School will be reading to the children.

C. We have not received any invoices from Xerox since January 1, 2014 on the leased copier. They are investigating why the billing has stopped.

D. The library staff is preparing for the summer reading program. This year's theme is Fizz! Boom! Read! with an emphasis on science.

E. At its March 11, 2014 meeting, the County Board discussed implementing a MERS Defined Contribution Plan.

F. Although federal tax forms were ordered in August 2013, we still have not received a single form. We have made several telephone calls, sent emails, and contacted Rep. Dan Benishek's office.

Old Business:

A. USF 471 Form – This form was electronically filed on March 5. Now we will wait to see whether we are awarded funding for the year beginning July 1, 2014.

New Business:

- A. Fiscal Year 2013-2014 Budget Amendments – P. Cheski explained the recent budget amendments made by the County Board.
- B. Menominee County Employee Evaluation Form – Once the County Board approves this form, the library board will decide if it will also be used for library employees.
- C. Replacement of Bookmobile Steps – After discussion, C. Peterson moved to replace both sets of steps at an estimated cost of \$1,050.00 to be paid from Line Item #932.00 – Bookmobile Maintenance. Seconded by J. Bejgrowicz, motion carried.

Other Board Concerns: J. Bejgrowicz stated his displeasure with the Windows 8 operating system on his personal computer, and that no one was offering classes on Windows 8.

Public Participation: No public present.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by M. Fagan, motion carried. The meeting adjourned at 11:22 AM.