

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, March 17, 2015.

Roll call was taken and present were J. Bejgrowicz, J. Freis, K. McNeely, and C. Peterson. Commissioner Larry Schei was also present. M. Fagan joined the meeting at 11:05 AM.

J. Bejgrowicz moved to approve the agenda. Seconded by C. Peterson, motion carried.

Public Participation: No public participation at this time.

C. Peterson moved to approve the minutes from the February 17, 2015 meeting. Seconded by J. Bejgrowicz, motion carried.

J. Freis moved to approve the February financial report. Seconded by C. Peterson, motion carried.

J. Bejgrowicz moved to pay the February bills. Seconded by J. Freis, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for February were in the board packets.
- B. The Friends of the Library held their Pajama Storytime on Tuesday, March 10 at 6:30 PM. The National Honor Society students from Stephenson High School read to the children, and everyone had a lot of fun.

The Friends will be holding their next regular meeting on Thursday, March 26 at 3:00 PM, when they will be planning their summer fundraisers.

- C. P. Cheski participated in the quarterly Automated Library System and U.P.R.L.C. meetings on Thursday, February 19 via ReadyTalk. There will be an upgrade to our SIRSI automated library software in May. Many new and improved features will be installed.
- D. We received official notification from the County Administrator that our request for the \$500 budget amendment was approved by the County Board. This amendment covers the anonymous donation we received in December 2014.

Old Business:

- A. City of Stephenson DDA Request – On March 10, 2015, the Menominee County Board of Commissioners voted to deny the request from the DDA to consider donating the vacant lots north of the Menominee County Library.

New Business:

- A. USF 471 Form – Application Filed -- The form was electronically filed and certified by U.S.A.C.
- B. Menominee County Hiring Freeze – Update – The Menominee County Board of Commissioners lifted the hiring freeze as of March 1, 2015. The freeze had been in effect since March 12, 2013.

- C. Hartzell-Mika Consulting Proposal – Discussion – After a lengthy discussion, J. Bejgrowicz moved to establish an ad hoc committee to oversee the preliminary interview process. Seconded by M. Fagan, motion carried. C. Peterson and J. Freis volunteered to be on this committee. P. Cheski will contact HMC and obtain answers to the Library Board’s questions.

- D. Director Position Description – Revise – After discussion, K. McNeely, C. Peterson, and J. Freis offered to work with P. Cheski to review the position description and work on other selection tasks. J. Freis moved to hold a Committee of the Whole work session on Tuesday, March 31, 2015 at 4:00 PM. Seconded by J. Bejgrowicz, motion carried.

Other Board Concerns: There were no other concerns at this time.

Public Participation: No public participation at this time.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 12:10 PM.