

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:01 AM on Tuesday, March 15, 2011.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, K. McNeely and Commissioner James Furlong. C. Peterson was excused.

M. Erdman moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: There was no public participation at this time.

M. Erdman moved to approve the minutes from the February 22, 2011 meeting. Seconded by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to approve the financial report. Seconded by M. Erdman, motion carried.

M. Erdman moved to pay the March bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. Our colleague, Jim Haight, suddenly passed away on Thursday night, March 10. The wake is today from 3:00 until 8:00. The funeral service will be held on Wednesday morning at 10:00 AM. The library will be closed from approximately 9:45 until 11:30, so all the library employees can attend the service. We are really going to miss Jim.

A copy of Jim's job description was sent to the administrator's office this morning,

- C. In order to make room for more items, we have integrated the Large Print Non-Fiction books with the regular print non-fiction books in the main library. We also moved most of the audio cassette books and VHS tapes to the movable shelving units in the work room. By doing this, we were able to create more room for the CD books and DVDs.
- D. The Friends of the Library met on March 10, and they appropriated funds for us to purchase a 2011 server and associated licensing, a patron counter, and \$500 for the purchase of DVDs during the next year.

Old Business:

- A. Fiscal 2011 Supplemental State Aid Funds – Even though we are still waiting to receive our check or wire transfer from the State of Michigan for the regular state aid, we did receive \$474.49 for supplemental county salary reimbursement
- B. USF Form 471 – Submitted on March 4, 2011 – Now we have to wait to see if our funding request will be granted.

New Business:

- A. Library Board Appointment – Update – Only one person has applied as of this morning. The County Board may be appointing someone at their next meeting on March 22.

- B. Michigan DNR Park & Read Program – Once again this year, we will be participating in the Park & Read Program. It should start around Memorial Day and extend through September.
- C. Photography Release Form – After discussion of various forms, the board requested that P. Cheski prepare a draft release form for the April meeting.
- D. Honeywell Feasibility Study – Several cost-saving measures and preventative maintenance items for the library were included in this study.

Other Board Concerns: J. Bejgrowicz asked if the 2010 census would affect our library. He also mentioned that a person told him how helpful the library employees are.

Public Participation: There was no public participation at this time.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by M. Erdman, motion carried. The meeting adjourned at 11:14 AM.